

UTA STUDENT/COMMUNITY PARTNER/INSTRUCTOR SERVICE LEARNING AGREEMENT

To be completed and signed by the authorized community partner supervisor, the student, and the UTA Instructor on behalf of The University of Texas at Arlington.

This Service Learning Agreement is effective the date last signed by the parties below and between the UTA student (“Student”), the Community Partner Organization (“Partner”), and the UTA Instructor (“Instructor”) on behalf of The University of Texas at Arlington, all identified below. All parties involved will herein be referred to as the “Parties.” The purpose of the service learning experience is for the Student to serve and to learn with the Partner as part of an academic course at The University of Texas at Arlington.

Participant Information

Student Name _____

Student Email _____ Phone _____

Instructor Name _____

Instructor Email _____ Phone _____

Course Title/Number/Section _____

Semester _____

Name of Partner _____

Partner Address: _____

Phone _____ Partner Supervisor _____

Supervisor Title _____ Email _____

Phone _____

Service Learning Experience Information

Service Learning Site Location: _____

Start date of Service Learning Project: _____ Final date of Service Learning Project: _____

Scheduled days and times for Student to participate at the service learning site (i.e., Mondays and Tuesdays from 9am-12pm): _____

Proposed service learning tasks and experiences: _____

What are the expected Course related learning outcomes the student may expect from participating in the service learning experience? _____

Participant Obligations

The Student agrees to:

- Perform tasks to the best of his/her ability.
- Adhere to and be respectful of Partner policies, procedures, dress code, work space, and clients at the Service Learning Site.
- Receive guidance and information from the Partner in a positive manner.
- Fulfill the time commitment as agreed upon, including keeping a log sheet.
- Give advance notice to Partner if unable to attend on any given day and make up any time missed.
- Comply with the requirements set forth in the Center for Service Learning Student Guidelines Agreement.

The Partner agrees to:

- Provide the student with necessary orientation, training (including any safety training needed), supervision, and positive feedback.
- Supervise the student in a clear manner appropriate for the activity being performed.
- Be mindful of the skills, talents, and individuality of the student. Remember that this is a student learning experience.
- Tailor the student service learning experiences to the goals of the course.
- Inform the Instructor of any student misconduct or failure to meet the Partner's expectations, or student injury, or any complaint by or against a student.
- Monitor the Student's attendance, and sign time log when service is completed.
- Complete an overall student evaluation as requested by UTA.

The Parties will maintain regular communication for the purpose of positive collaboration and mutual understanding.

Additional Information: _____

General Terms and Conditions

1. The Parties will use their best efforts to make the service learning experience beneficial and productive for all parties.
2. The terms and conditions of this Agreement will be governed by the laws of the State of Texas.
3. The Parties will not discriminate under this Agreement on the basis of race, gender, age, national origin, sexual orientation, disability, or veteran status.
4. The Parties agree to engage in reasonable efforts to resolve any disputes under this Agreement by informal consultation, up to involving the next level supervisors of the Parties if necessary.
5. Any of the Parties may terminate their participation under this Agreement at any time by providing written notice to the remaining parties.

The Parties have agreed to and executed this Agreement on the day written below.

Partner Supervisor _____ Date _____
Student _____ Date _____
Instructor _____ Date _____

Please Sign, Date, and Return Agreement to Instructor.