

Faculty Senate Committee Charges - 2023-24

Statutory Committees

1. President's Advisory Council and College/School Delegation Chairs (*elected*)
 - a. One senator from each college/school
 - b. The President's Advisory Council (PAC) will serve as an advisory council to the UTA President and Provost through monthly meetings prior to each Faculty Senate meeting. The President's Advisory Council will also serve as an advisory council to the Senate Chair.
 - c. The College/School Delegation Chair will be responsible for communicating with senators in the college/school and representing their views in the President's Advisory Council meetings.
 - d. Serve as the *Nominating Committee* (minus the chair and vice chair) in spring 2024 to prepare a slate of nominees for chair-elect (and any other open officer positions).

2. Committee on Equity and Ethics (*elected*)
 - a. One senator from each college/school
 - b. Respond to faculty members who believe they have not received equitable or ethical treatment in matters other than those pertaining to tenure, termination for cause, nonrenewal of appointment, termination for financial exigency, termination for program abandonment, elimination of position, or academic freedom.
 - c. Liaise with the new Faculty Ombudsperson to serve as an advisory committee for the establishment of the ombudsperson office and procedures. Make recommendations for revisions to the faculty grievance policy to account for the new ombudsperson office.
 - d. Encourage faculty awards committees to act on the "Best Practices Guidelines for Processes in Competitive Faculty Awards" document prepared by the committee in AY22-23.

3. Committee on Tenure and Academic Freedom and Responsibilities (*elected*)
 - a. One senator from each college/school
 - b. Provide faculty oversight of the revision of Comprehensive Performance Evaluation policies and procedures during the fall 2023 semester.
 - c. Provide faculty oversight of initiatives related to tenure and promotion guidelines.
 - d. Provide faculty oversight of any revisions to the Digital Measures platform.
 - e. Provide recommendations related to SB17 and SB18 compliance policies and procedures as they pertain to T&P and academic freedom.
 - f. Provide a hearing for faculty members who wish to file a grievance indicating that their academic freedom has been denied.

Standing Committees

1. Budget Liaison Committee (*volunteer – 5-8 members*)
 - a. Facilitate shared governance of the University budget, enhance faculty knowledge about university budgeting, and advise the PAC and the UTA administration on budget matters that affect the University Faculty.
 - b. Make a recommendation to the senate by the December 2023 meeting for revisions to the Budget Oversight Process to ensure that the process is efficient and meaningful to all stakeholders.
 - c. Liaise monthly with John Davidson, CFO & Vice President for Business-Finance, to discuss current budget matters.

2. Operating Procedures Committee (*volunteer – 3-5 members*)
 - a. Provide an annual review of the internal operations of the Faculty Senate and make recommendations to the President's Advisory Council and Faculty Senate for revisions to those procedures.
 - b. Recommend a policy for remote faculty election to and participation in faculty senate.
 - c. Liaise with Pete Smith, University Analytics, to determine a procedure for securing accurate numbers of full-time faculty (TT & NTT) in each unit that has representation in faculty senate.
 - d. Review proposals for new standing committees if any are developed.

3. Academic and Student Liaison Committee (*volunteer – 3-5 members*)
 - a. Liaise with the Lowell Davis, Vice President of Student Affairs, on university-wide faculty, staff, and student well-being initiatives.
 - b. Provide an annual review of the policies and procedures related to student life, student activities, the Undergraduate Assembly, and the Graduate Assembly.

4. Faculty Development Committee (*volunteer – 3-5 members*)
 - a. Provide a monthly review of Faculty Senate Travel Fund requests.
 - b. Make recommendations for revisions to the Travel Fund policies and procedures.
 - c. The Senate Treasurer will be the chair of the committee.

5. Information Technology Committee (*volunteer – 3-5 members*)
 - a. Liaise monthly with Deepika Chalemela, CIO & VP IT, to review and provide recommendations related to information technology issues, policies, and procedures that affect the University Faculty.
 - b. Participate in a university-wide working group for future technology investment strategies, such as AI, as arranged by the CIO and her staff.

6. Emeritus Review Committee (*volunteer – 3-5 members*)
 - a. Review Professor Emeritus nominations and provide recommendations for candidates to be granted Professor Emeritus status.
 - b. Recommend improved process for Emeritus nominations

Ad Hoc Committees

1. Diversity, Equity, and Inclusion Committee - Fall 2023 (*volunteer – 5-8 members*)
 - a. Liaise with Shelby Boseman, Chief Legal Officer, regarding SB17 compliance.
 - b. Make a recommendation to the senate at the December 2023 meeting (or sooner) regarding the future structure of this committee.

2. Research Committee (*volunteer – 5-8 members*)
 - a. Provide faculty oversight of the development/revision of research space efficiency and research instrumentation policies.
 - b. Liaise with Kate Miller, VP of Research and Innovation, and Diana Huffaker, Associate VP for Research and Innovation, regarding the establishment of a formal structure for faculty oversight of the research enterprise at UTA.
 - i. Conduct a needs assessment at UTA.
 - ii. Investigate models on other campuses such as University Research Councils or Councils of Principal Investigators.
 - iii. Develop a proposal, if the need for such a body at UTA is confirmed, and present it to the senate for endorsement.

3. Non Tenure Track Faculty Committee (*volunteer – 3-5 members*)
 - a. Provide a recommendation for senate endorsement on the preferred nomenclature and titles for non-tenure track faculty at UTA.
 - b. Discuss issues relevant to NTT faculty and prepare proposals as needed for consideration by the senate.

4. Social Committee (*volunteer – 3-5 members*)
 - a. Plan the end-of-year Faculty Senate awards reception in consultation with senate officers and the senate administrative assistant.
 - b. Suggest purchases of “swag” items for faculty senators.
 - c. Organize and promote informal social gatherings of the faculty senate throughout the academic year.