



# Faculty Senate

The Forum for Professors at UTA

"An Elected Legislative and Deliberative Faculty Body Whose Primary Purpose is to Represent UT Arlington Faculty"

## Faculty Senate Minutes

April 29, 2020

### Senate Leadership in Attendance

- Bill Carroll, Chair
- Kayunta Johnson-Winters, Secretary
- Jackie Fay, Parliamentarian
- David Coursey, Vice Chair
- Tom Ingram, FAC and TCOFS representative
- Peggy Semingson, TCOFS representative and FAC alternate

### Guests

- Blaize Lefleur, Student Government
- Kelly Davis, CFO
- Katie Hageman, Provost's Office
- Antoinette Sol, Provost's Office
- Megan Cardona, Student Publications

Name - First	Name - Last	College/School	Department
George	Gintole	CAPPA	Architecture
Wei	Chen	Science	Physics
Norman	Cobb	SSW	
Margaret	Jackymack	SAC	SAC
Aimee	Israel-Pelletier	Liberal Arts	MODL
Nila	Veerabathina	COS	Phys
Daisha	Cipher	CONHI	
David	Levine	Engineering	CSE
Bill	Crowder	Business	Economics
Venkat	Devarajan	COLLEGE OF ENGINEERING	Electrical Engineering
Dennis	Maher	CoLA	Theatre Arts
Max	Hu	COS	EES
Rashaan	DeShay	College of Liberal Arts (COLA)	Criminology and Criminal Justice (CRCJ)
Brent	Boyea	Liberal Arts	Political Science
Paul	Paulus	COS	Psych
Barbara	Shipman	COS	Mathematics
Ankur	Jain	CoE	MAE
Baohong	Yuan	COE	Bioengineering
Dolores	Aguilar	CONHI	Undergraduate Nursing
Manfred	Huber	Engineering	Computer Science
Teik	Lim	Provost Office	
Terry	Skantz	Business	Accounting

Tim	Ishii	CoLA	Music
Changhee	Chun	COLA	ART
STEFAN	ROMANOSCHI	Engineering	Civil Engineering
Chris	Morris	COLA	History
Doug	Grisaffe	College of Business	Marketing
Alan	Cannon	COBA	Information Systems & Operations Mgt
Tom	Rusher	CAPPA	Architecture
David	Coursey	Vice-Chair	Vice-Chair
Taner	Ozdil	CAPPA	Landscape Architecture
Naoko	Witzel	CoLA	Linguistics & TESOL
Sara	Washington	CONHI	Undergraduate Nursing
Amanda	Jackson	COLA	Theatre Arts
Srinivas	Prabakar	College of Engineering	Civil Engineering
Patti	Allard	CONHI	Undergraduate
Christy	Spivey	COB	Economics
Karla	Arenas-Itotia	School of Social Work	Social Work
Jacqueline	Fay	COLA	English
Kaushik	De	Science	Physics
Jeff	McGee	Business	Management
Gavin	Mitchell		Student Governance
Ioannis	Schizas	CoE	EE
Matthew	Fujita	Science	Biology
Melissa	Walsh	CoS	Biology
Kathryn	Warren	COLA	English
Stephen	Mattingly	Engineering	Civil Engineering
Beth	Fleener	College of Education	Academic Services
Ramez	Elmasri	Engineering	CSE
Andrzej	Korzeniowski	COS	Mathematics
Bill	Carroll	Engineering	CSE
Alan	Bowling	Engineering	Mechanical and Aerospace Engineering
Michael	Richarme	College of Business	Marketing
Heather	Jacobson	CoLA	Sociology and Anthropology
Imre	Demhardt	CoLA	History
Karabi	Bezboruah	CAPPA	Public Affairs
Peggy	Semingson	College of education	Curriculum and Instruction
Salil	Sarkar	College of Business	Finance and Real Estate
Barbara	Tobolowsky	College of Education	ELPS
Tom	Ingram	COLA	Communication

Call to Order: Bill Carroll (2:31 P.M.)

2:35 P.M. Provost Lim

About 6 weeks ago, we told students to not come back from their extended spring break. We vacated the campus and began teaching online. We began to practice social distancing. We are persevering and doing well in this new environment.

The chancellor has approved a 1-year automatic tenure track extension for assistant and associate professors at all UT-System institutions. All faculty will automatically receive 1 year. Each campus can choose the “opt in” or “opt out” options. Most campuses have chosen the “opt out” option. We have chosen the opt out, because this is the option that our faculty senate had voted and a motion was passed a few weeks ago. Every faculty member will automatically receive a 1-year extension. If they chose to opt out and go the normal route, they can simply contact Toni Sol and go up for tenure during their regular time.

Provost Lim will send this policy to Bill.

Our enrollment for summer and fall are trending up. The incoming class is supposed to be one of the most academically prepared groups. However, it is still early.

We are on track to receive Tier 1 designation. We have to maintain 6 criteria for 2 years. We are doing well with 4 criteria. There are 2 metrics that we need to watch very closely:

1. 200 PhDs this year, ending August 31<sup>st</sup>. The graduate school is reporting that we have the numbers to meet this goal. However, we need to watch this.
2. \$45M in spending. Last year we made \$46M. We don't have a lot of cushion here. Because of the pandemic, there is no travel and that takes away about \$2M. We believe that we are still on track, but still needs to be monitored. Before COVID, we were on track. We have a tactical team to work on this. Budget office, colleges, research office, provost's office and provost are on the tactical team.

Encouraging faculty to continue their research as we move towards Tier 1. They are trying to figure out what research can be counted. The tactical team meets weekly to work on these issues. If we reach these metrics by Aug. 31<sup>st</sup>, we will undergo an audit this fall. If we pass, we will get Tier 1. This is a high stakes game. If we don't get this in the next 4 months, we will have to start all over again. It will push us back 2 years.

Cost containment measures due to COVIC-19: Loss of revenue with refunds to students due to housing and parking (\$9M). We don't know if the state will issue a budget cut. However, we want to be prepared.

We have a sizeable group of admitted international students. However, we don't know if they can get Visas to come here in the fall. The consulate abroad is still closed. There is no way to receive a visa to come here. In the past we have to issue a paper copy of I-20. We can now email this to the students which can serve as an official document for their applications.

The cost containment measures are modest for UTA in comparison to many other institutions, including in UT-System. UT-Dallas and other places have much more draconian steps taken. The strategy is to seek a balance for fiscal prudence in order to ride through the pandemic. Will try to avoid lay-offs and furloughs.

Can read the cost containment measures and talk to your deans. Any expenditure related to hiring, gifts and endowments and external grants and contracts should continue because count towards research expenditures.

COVID-19 task force chaired by Lisa Nagy and John Hall -- Campus reopening plan.

We have a tactical team for fall reopening plan. Committee lead by Pranesh. Don't have a reopening date but receiving guidance from UT-Systems. Will coordinate with the City of Arlington and Tarrant County. Want to make sure we are coordinated with them as well.

As soon as we receive approval from Regents and UT-System, we will be receiving \$21M in CARES Act payments. Half will go to students who have been impacted by COVID. The other half will be for unplanned costs to help with thing, such as online teaching etc.

**Faculty Senator:** Colleagues asked for clarification of cost savings measures about the hiring freeze. Is that a faculty hiring freeze? Could you provide more information about the hiring freeze?

**Lim:** This was discussed this with the deans and it's called a strategic hiring freeze. Anything that is mission critical will be continued. All faculty hiring that has been approved up until this point will be continued because it is considered mission critical.

**Faculty Senator:** Faculty are seeking clarification on the what are the monetary concerns. Will there be a decrease of money coming in?

**Lim:** Generally in academic institutions, universities are need money two sources: 1. Medical schools and Health institutions are losing millions per day because they cannot perform elective surgeries etc. 2. Athletic programs (including ours) and students are not on campus. We are losing from auxiliary because there is no money, but the costs are still there. This one hurt UTA. Enrollment is another issue, because international students pay a premium to be here. The loss of 1 international student is comparable to losing 2 domestic students. If we cannot get them here it is a big loss. Pranesh is looking into online for them. The question is, what kind of budget cuts are we facing? This hasn't been discussed yet, but it is being monitored.

**Faculty Senator:** What happens if we don't have permission to open until later in fall and you have students who are committed with jobs that won't allow them to come in person? Do we have a plan for if reopening happens after August?

**Lim:** We will assume that fall will be normal. Will be working on contingency plan on top of normal plans. Please pass on concerns and ideas to Pranesh.

**Faculty Senator:** International students recruitment, can we still collect international fee if courses are offered online? Or will it take a big hit?

**Provost Lim:** Still learning. The provosts of the UT institutions are looking into it. This is common to all schools and NOT UTA. Three credit hour limitation that you cannot exceed when offering to international students. This has been removed by the Dept. of Education. For out of state, you can't collect, but online says that we can. Will take a hit, but something is better than nothing. We can look into engaging the students and encourage them to come in spring. We have to learn more about the laws and regulations.

**Faculty Senator:** Suppose that the university decides to open up, but faculty things that it may pose a risk to his/her health? Will they be required to teach on campus? What other options do they have?

**Provost Lim:** Don't have a problem because this is a nationwide issue. Therefore, I am hoping that it will be solved for us. We will have to take guidance from UT System and put safety and health first. Fall won't be normal. Likely will be a hybrid model, which will be face to face and online.

**David Coursey:** Budget. Can college allocate money from summer to use next Fall and Spring?

**Provost Lim:** There are 3 types of accounts that we deal with. 1. Annual Budget. You can carry over if you don't finish the budget. Indirect cost/return. 2. E + G -- State money. This is state money. The state will strip it if you don't use it. 3. Designated tuition. Can be given back to colleges. Colleges usually spend indirect first. Then spend designated tuition. You have to be able to spend the money in a certain order and keep money in some accounts.

3:06 P.M. Provost finished questions.

3:07 P.M. Kelly Davis Report (see attached report)

**Faculty Senator:** 1. Request for follow up information. Both slides (3 + 7) show expenditures and Budgets that are less than rev. what is the \$100M used for? 2. Want more information concerning the fraction of the budget for faculty salary as much detail as possible.

**K. Davis:** Slide 7: Expenditures by unit. These are from UT-Share. During the year, We handle finances on a cash basis. At the end of the year, we do year-end adjustments. UTA doesn't take care of its own debt. It's handled by UT-System classified as a transfer rather than payment. UT System bills everyone. That's part of what you see. Faculty salary-Kelly Davis has to consult with Provost Lim and Jean Hood.

3:46 P.M. Kelly Davis finished.

3:46 P.M. Quorum Call-Everything is now official business.

3:47 P. M. Bill Carroll

Minutes for 3/25/20 were approved.

Minutes for 4/8/20 were approved.

3:48 P.M. Toni Sol

There have been some questions from faculty about the promotion salary increase, once they have been approved by the Board of Regents. That “bump” will go through.

We will be rolling out a new training schedule for faculty who will be teaching this summer. You will have an opportunity to work on improving course content with an instructional designer. Information will go out this summer. Things needed to teach this summer, such as equipment should be submitted through a service now ticket.

3:50 P.M. Toni Exited.

3:50 P.M. There was an election of the chair elect position of the faculty senate. The two nominees were Peggy Semingson and Jackie Fay. The chair of the nominations committee was Sheik Imrhan. The chair was chose by vote via a secret Ballot. Chair elect-Jackie Fay was elected as the new chair-elect of the faculty senate. 29 votes, Jackie Fay, 25 votes for Peggy Semingson.

4:05 P.M. **Chair’s report:** Bill Carroll

Bill Carroll had conversation with Milliken last week about interim presidential appointment. He and the regents have decided to put the President’s search on pause due to COVID-19. Milliken is hoping it will only be 1 month or so. Will give a letter. The reason that no one had heard anything about the appointment to the search committee is because the search is on pause. Will follow up next week with the chancellor. Interim appointment: Will be announcement in near future with no timeline. Will follow up with him next week.

**Satisfaction Survey:** Tom and Bill had a meeting with COACHE and gave feedback and guidance. They came away convinced that they should proceed with the survey. It is a year-long process. Will conduct the survey between early Feb. and mid-March. Planning will continue for the next few months. Will present the results in early 2021. We should analyze and make changes. We have until July 1<sup>st</sup> to make this happen with COACHE.

4:43 Vision Statement Letter composed by the UT-Arlington PAC -- PAC has been working on this for the past three weeks. Paul Paulus has lead this subcommittee of PAC. It was sent to senate a couple of days ago.

We have been trying to get the development data for UTA to show trends in endowments and gift giving. Distributed to PAC and budget liaison committee. Will be distributed to full senate vial email. Don’t have time to discuss this today. The endowments have grown, but relatively slowly. There are years where giving was down some years. There was a noticeable drop about 7 years ago due to a capital campaign that was canceled. This needs improvement. Currently about \$160M, this is relatively low compared to other schools. For Tier 1 one of the criteria is endowment. The threshold is \$400M. We don’t have to meet all 6. This is one that we won’t meet.

Faculty senate won’t meet over summer, but PAC will meet over summer. If there is a need to meet over summer, we will do so, although there are no plans at this time.

FDL committee will meet over summer.  
Faculty senate is involved in plans for reopening in the fall.

**Committee Reports:**

**Academic Freedom and Tenure Committee, K. De-** We have submitted nominees for election for T&P to college and schools. We will have a committee for next year.

**Equity and Ethics-** Sent a copy of tenure review from the committee meeting. Another committee will look at that. Once their feedback is received will move forward.

Bill: Will hand this over the next few weeks and get it to HOP for their consideration.

**Academic and Student Liaison --** Will continue to work on their task. Relationship between university studies and traditional majors. One issue is the recruitment of students in traditional majors by graduation desk and SWAT team. If this is an issue for your dept. please email Heather Jacobson.

Bill: Will take this issue to the provost and PAC to see what actions that need to take place. Can work on this over summer.

**Budget Liaison-** Paul Paulus -- Had K. Davis present today and worked well to make this happen. Positive development. Subcommittee talked to her about her presentation to sharpen her presentation.

**Information technology --** Had a meeting with OIT two weeks ago to go over some of their project. We want to be informed early of their new systems and plans. Will have regular meetings in order to be informed.

**Operating Procedures Committee --** No report.

**Special Projects --** three volunteers on the Emeritus committee. Need representatives from Business. Also, looked at review of academic administrators. There are many issues with this. One big issue is the definition of voting faculty, given the recent definition of voting faculty. There are issues in other components of the HOP. There are questions on the questionnaire. Who should the questions go to? Some administrators are not in the review process. Could continue to have interims who would never be reviewed and that would be an issue.

**Faculty Senator:** Is the time frame for an administrator to be reviewed five years?

**Bill:** It varies depending upon the position.

Vision Statement should be called the UT-Arlington vision statement from the faculty senate.

**4: 59 P.M. Motion:** Motion to adopt the vision statement composed by the UT-Arlington faculty senate as an official document of the faculty senate.

There were no oppositions or abstentions for this motion. The motion passed.

**Faculty Senator:** Annual review process and impact due to COVID-19. We left this topic open.

**Bill:** Does Faculty Senate want to take a position on this?

No one took a position.

**David Coursey:** One should talk to workload percentages to teaching, if there is less emphasis on teaching. That's a matter for department chairs to understand this and to make adjustments and not keep people at the same percentages during the crisis.

5:11 P. M. Meeting was adjourned.



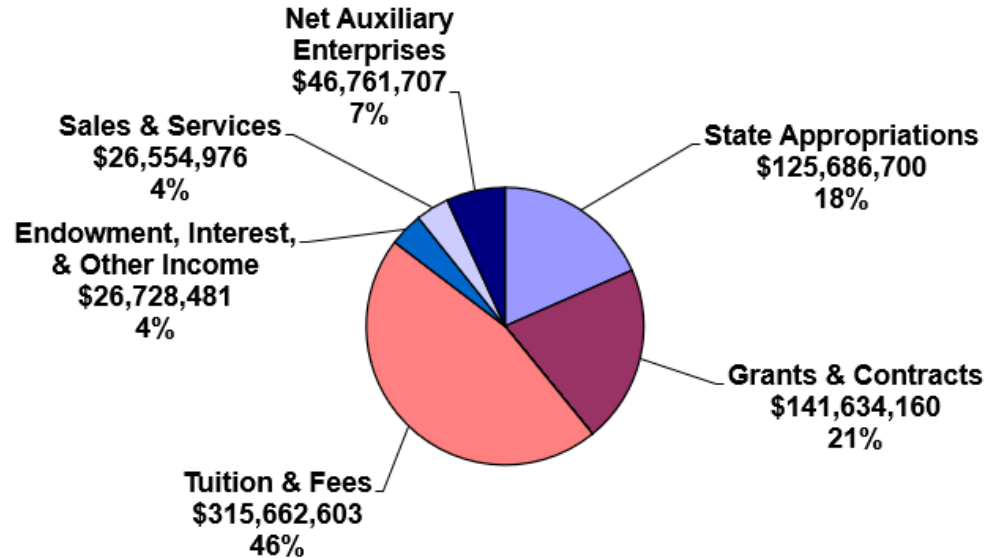
# The Business of the University

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**Kelly Davis**

Chief Financial Officer

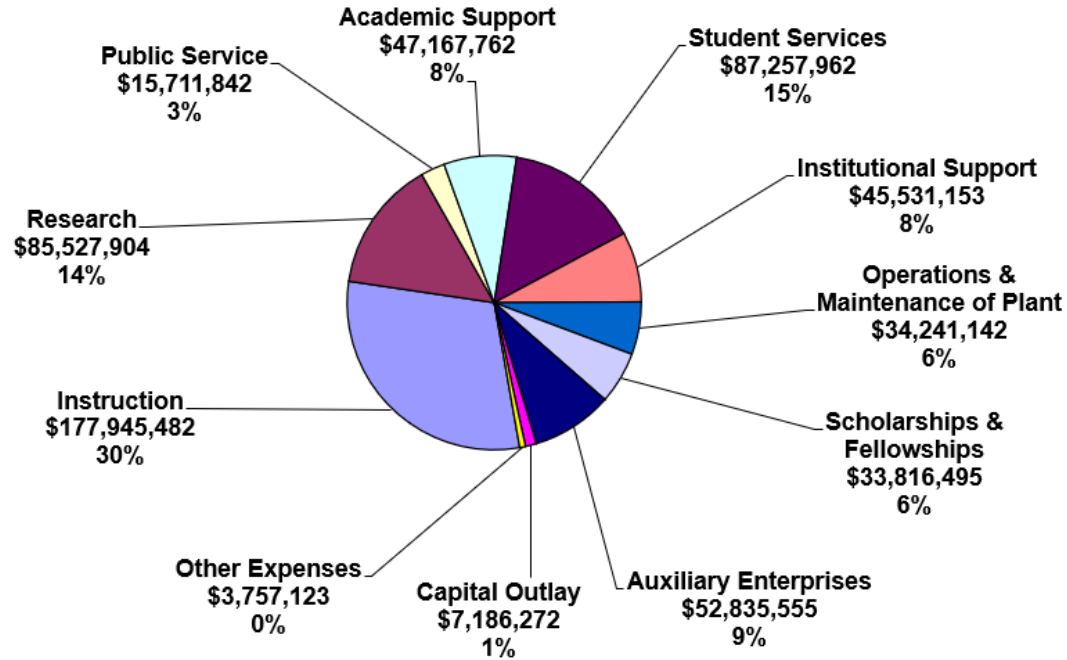
# FY 2018 UTA Operating Sources of Revenue



**Total Operating Sources \$683,028,627**

Source: THECB Sources & Uses Report

# FY 2018 UTA Expenditures By Function



**Total Operating Uses \$590,978,692**

Source: THECB Sources & Uses Report

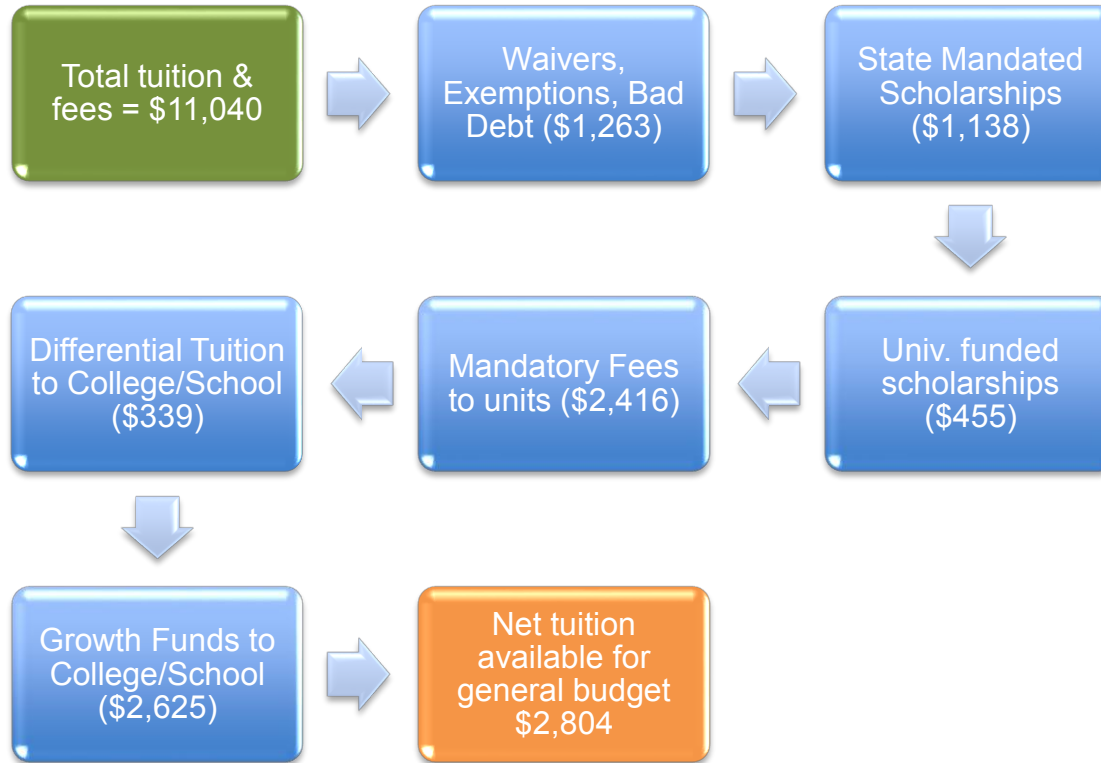
# FY 2018 Comparison of Expenditures By Function

	UT Arlington	All Emerging Research Universities	All General Academic Universities
Instruction	30.1%	28.5%	30.2%
Research	14.5%	13.3%	11.3%
Public Service	2.7%	2.3%	2.6%
Academic Support	8.0%	10.7%	11.1%
Student Services	14.8%	6.6%	5.8%
Institutional Support	7.7%	6.8%	7.2%
Operations & Maintenance of Plant	5.8%	6.3%	7.5%
Scholarships & Fellowships	5.7%	8.2%	7.6%
Auxiliary Enterprises	8.9%	11.5%	11.9%
Capital Outlay	1.2%	1.9%	2.6%
Other Expenses	0.6%	3.8%	2.3%
<b>Total Operating Uses</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

Emerging Research Universities: UT-Arlington, UT-Dallas, UT-San Antonio, UT-El Paso, Texas Tech, University of Houston, University of North Texas, and Texas State University

Source: THECB Sources & Uses Report

# Tuition Revenue from 1 additional undergraduate in seat student Enrolled in 12 hours Fall & Spring



# State Appropriations Highlights

- Formulas are an allocation methodology for state appropriations. The Legislature sets the rates based on available funding, including consideration of enrollment changes, available state revenue, and other factors; every two years during the Legislative Session.
- Formulas use Base Year enrollment data & are not updated during the biennium.
- Formulas are based on weighted semester credit hours (WSCH) for General Academic Institutions.
- Formula allocations are dependent upon not only UTAs growth in enrollment, but growth rate of all other universities in Texas.
- Other categories of state funding include special items, benefits, and research funding.

## Enrollment during:

- Summer 2016
- Fall 2016
- Spring 2017

Determined appropriations for  
FY2018 & FY2019

## State Appropriation past 8 years (in millions):

FY 19-20	\$123.3	Increase used for merit, research initiatives, health insurance increase
FY 18-19	\$107.2	
FY 17-18	\$106.8	
FY 16-17	\$110.8	Increased funding of \$5.4 for SEIR annual TRB debt
FY 15-16	\$105.0	Increase used to partially fund merit in 15-16 and 16-17
FY 14-15	\$93.9	
FY 13-14	\$93.8	Increase used to partially fund merit in 13-14 and 14-15
FY 12-13	\$89.4	

First year to get  
back to FY10-11  
funding level

# UTA Five Year History of Expenditures By Unit

(in millions)

Unit	2015	2016	2017	2018	2019	Average % Increase
Athletics	\$10.6	\$11.4	\$12.8	\$14.2	\$16.1	11.0%
CAPPA	\$7.5	\$7.6	\$6.9	\$7.3	\$8.1	2.3%
CFO	\$109.4	\$120.7	\$140.6	\$145.8	\$159.6	10.0%
<i>Payment to AP for online instructions</i>	\$33.4	\$36.5	\$51.5	\$55.6	\$58.1	15.7%
<i>Debt Service</i>	\$29.3	\$29.0	\$31.3	\$31.8	\$33.2	3.2%
College of Business	\$25.0	\$26.9	\$26.2	\$26.9	\$29.3	4.1%
College of Education	\$6.1	\$6.4	\$6.8	\$7.0	\$7.2	4.1%
College of Engineering	\$41.9	\$47.2	\$49.3	\$50.7	\$54.4	6.8%
College of Liberal Arts	\$34.3	\$35.8	\$35.8	\$35.5	\$36.2	1.4%
College of Nursing	\$21.6	\$25.7	\$28.0	\$32.2	\$35.6	13.4%
College of Science	\$30.5	\$34.5	\$34.8	\$34.8	\$37.2	5.2%
Global Educational Outreach	\$13.1	\$17.8	\$11.0	\$10.5	\$11.3	0.3%
Government Relations	\$0.0	\$0.0	\$0.0	\$0.5	\$0.7	50.5%
Internal Audit	\$0.0	\$0.0	\$0.0	\$0.4	\$0.8	834.9%
Library	\$10.9	\$11.7	\$11.8	\$12.0	\$11.9	2.4%
President	\$2.2	\$2.3	\$2.3	\$2.0	\$2.0	-2.1%
Provost	\$17.6	\$13.4	\$14.2	\$14.4	\$14.3	-4.2%
<i>Division of Student Success</i>	\$2.5	\$2.7	\$2.7	\$3.0	\$3.1	6.0%
School of Social Work	\$7.6	\$7.3	\$7.2	\$8.4	\$10.1	7.9%
Univ Comp & Legal Affairs	\$0.0	\$0.7	\$0.8	\$0.9	\$1.0	13.2%
University Advancement	\$8.2	\$9.0	\$9.5	\$9.8	\$9.7	4.5%
Vice President for Research	\$18.0	\$13.4	\$13.6	\$15.9	\$14.4	-4.1%
VP Enrollment Management	\$60.3	\$61.1	\$66.4	\$74.8	\$85.4	9.2%
<i>Scholarships</i>	\$47.2	\$48.6	\$54.3	\$62.2	\$71.1	10.9%
VP for Admin and Campus Oper	\$65.1	\$65.4	\$73.0	\$71.6	\$76.2	4.2%
VP for Student Affairs	\$18.7	\$20.0	\$20.5	\$21.8	\$24.2	6.6%
VP Human Resources	\$3.1	\$3.3	\$3.6	\$3.7	\$3.4	2.7%
<b>Grand Total</b>	<b>\$511.6</b>	<b>\$541.4</b>	<b>\$575.1</b>	<b>\$600.9</b>	<b>\$649.2</b>	<b>6.1%</b>

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