

Faculty participation in colleges/school annual budgeting and planning process.

1. Each college will have a budget taskforce (hereafter “taskforce”) consisting of the college’s PAC representative, three other senators elected by the college’s senators, and up to three additional faculty (who may or may not be senators) chosen by the Dean. No department will have more than one senator on the college taskforce. If a college has four or fewer senators (e.g., CAPP), all the college’s senators will serve on the taskforce. Elections of senators to the taskforce will be conducted by the college’s PAC representative.
 2. The budget packets that are provided to the deans, redacted as necessary of confidential information, will be sent to the Chair of the Faculty Senate who will distribute packages to the relevant college taskforces as well as the university faculty committee that will consist of the Senate’s President’s Advisory Committee (PAC) and the Budget Liaison Committee (BLC). The Chair of Faculty Senate will also inform the Provost of the membership of each College Task Force.
 3. The Provost will meet with the PAC/BLC shortly after the budget packets are distributed and before the first college/school budget hearing to be briefed on budget priorities as viewed by the PAC/BLC, support transparency, and faculty understanding regarding how the budget is prepared and determined.
 4. The Dean will meet with their college’s/school’s taskforce in a timely way to assist in identifying budget priorities, supporting transparency, and developing faculty understanding regarding how the college/school budget is prepared and determined through reallocation of existing budget to support college/school priorities.
 5. After the Dean has drafted the tentative budget, the Dean will again meet with the taskforce for meaningful and substantive faculty feedback regarding the priorities addressed and assessing for gaps and strengths in the draft budget.
 6. In the final submitted budget, the Dean will include a brief statement of how faculty were specifically and meaningfully included in the budgeting process such as identifying priorities, development, and feedback that is attested to by the taskforce.
 7. There will be a representative from each College Task Force at its college/school budget hearing. This person will be selected by the Dean from a list of three members submitted by the Task Force.
 8. Thus, the Dean of the College/School will be accompanied by two other faculty at the budget hearing: (1) The Chair of the Senate, and (2) The duly selected task force representative. It is expected that these two will attend as observers only.
 9. After completion of all of the college/school budget hearings, the Provost will meet with the PAC/BLC to gain feedback on his/her overall general impressions, potential recommendations, etc. The intent is to ensure that there was appropriate input from the Task Force in the Dean’s recommendations.
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