



University of Texas at Arlington (UTA)

Office of Financial Aid

2024-2025 Verification of 2022 Income Guidelines

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PLEASE DO NOT SUBMIT SENSITIVE PERSONAL INFORMATION VIA EMAIL

If your 2024-2025 FAFSA is chosen for verification, you will be required to submit documentation to the UTA Office of Financial Aid to verify the 2022 income information reported.

2022 Tax Filers (US or Foreign):

If you, your spouse (if you are married), and/or your parents (if you are dependent) filed a 2022 US income tax return, the Future Act - Direct Data Exchange (FA-DDX) must be used when completing the FAFSA. Information successfully transferred directly from the IRS to the FAFSA typically needs no additional verification.

If the FA-DDX was not available or could not be used, the tax filer will be required to submit either:

1. **US Tax Return** - A copy of the 2022 IRS Tax Return Transcript (<https://www.irs.gov/individuals/transcript-types-and-ways-to-order-them>) or a signed copy of the filed 2022 1040 with schedules 1, 2, and/or 3 if applicable. Copies of returns must be signed by the owner of the return (only one owner if a joint return) or include the preparer's name, address, and SSN, EIN, or PTIN.
- a. **Foreign Tax Return** - A signed copy of the filed foreign 2022 income tax return identifying the equivalent entries for earned income, adjusted gross income, and taxes paid along with the appropriate conversion into US\$.

2022 Non-Tax Filers (US or Foreign):

If you, your spouse (if you are married), and/or either of your parents (if you are dependent) did not file a 2022 US income tax return, you will be required to submit the following documentation:

I. Dependent student:

1. The 2024-2025 Verification of Income Form – Student (<https://www.uta.edu/administration/fao/apply-for-aid/forms>) along with copies of 2022 W-2's or other equivalent documentation of 2022 earned income (US or foreign).

II. Dependent student's parent(s):

1. The 2024-2025 Verification of 2022 Income Form – Parent(s) (<https://www.uta.edu/administration/fao/apply-for-aid/forms>) along with copies of 2022 W-2's or other documentation of 2022 earned income (US or foreign).
2. If 2022 income was earned in a country other than the US, a letter of non-filing from the relevant foreign taxing authority must be submitted. Before submitting the letter to the UTA Office of Financial Aid, indicate the student's UTA ID and name on the letter for identification purposes.

III. Independent student and/or spouse:

1. The 2024-2025 Verification of 2022 Income Form – Student/Spouse (<https://www.uta.edu/administration/fao/apply-for-aid/forms>) along with copies of 2022 W-2's or other acceptable documentation of 2022 earned income (US or foreign).
2. If income was earned in a country other than the US, a 2022 letter of non-filing from the relevant foreign taxing authority must be submitted. Before submitting the letter to the UTA Office of Financial Aid, indicate the student's UTA ID and name on the letter for identification purposes.

If you have questions concerning these requirements, please email, call, or visit the UTA Office of Financial Aid. Contact information is above.