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Assessment – Input from Colleges
Wednesday, March 9, 2016
10:00 to 11:00 a.m.
Wade Building, Suite 412 A

Meeting Notes

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Present	**Not Present**	**Guests**
Molly Albart	Elisabeth Cawthon	
Shanna Banda	Chandra Subramaniam	
Rebecca Boles	Araya Maurice	
Brian Brown	Laura Wolf	
Melissa Brown	Erica Bolsterli	
Minerva Cordero	Carrie Ausbrooks	
Julie Gray		
Tiffany Hearne		
Timothy Henry		
Megan Janky		
Rebecca Lewis		
Anna Mroch		
Lynn Peterson		
Loraine Phillips		
Debra Woody		

Call to Order. Meeting called to order at 10:03 a.m. by Dr. Loraine Phillips

Agenda Item	Comments	Recommendations/ Actions/Follow-up
Sign-in	All present introduced themselves.	
Assessment Minute – SACSCOC Accreditation Timeline	• The timeline for the SACSCOC Accreditation Reaffirmation is posted on the IER Accreditation website. Note that the Compliance Certification Report is be due September 2016. See here: http://www.uta.edu/ier/Accreditation/index.php. • SACSCOC Site Visit will be April 4-6, 2017. Attendees were asked to please mark their calendars and share the dates with those in their areas.	

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Core Assessment Update, Web site	• Dr. Phillips reiterated that the University is charged with assessing the Texas core objectives. • A preliminary report on core assessment needs must be written by September 2016 and submitted to the THECB as well as SACSCOC. • An overview of the evidence collection process was discussed. Dr. Phillips highlighted the core assessment website at http://www.uta.edu/ier/Core%20Objective%20Assessment/index.php. The group looked at a few examples (i.e., communication, critical thinking). • Dr. Phillips thanked everyone in the meeting for their assistance with collection of student work. • The biggest challenge for UTA going forward will be the remaining, more elusive core objectives, such as teamwork and social and personal responsibility. • Dr. Julie Gray is working on a focus group. Dr. Lynn Peterson and Dr. Jaime Rodgers were thanked for their idea to conduct a teamwork focus group.	
CAT (Critical Thinking Assessment Test) Update	• Dr. Phillips noted that the first instance of the CAT was only given to Honors students. • The current CAT will involve targeted classes. Dr. Julie Gray has been identifying courses for CAT testing in which significant numbers of honors students are embedded. • Goal is to test 100 students. • Five classes have been tested so far. Subject areas include business, communication, math, and chemistry. A total of twelve classes have been identified as having a high concentration of Honors students. • Faculty members receive a copy of their class roster, which identifies participants, to use at their discretion.	
UEP Update and Calendar	• Dr. Phillips asked Anna Mroch to discuss the UEP calendar and important dates. It can be found on the IER website under UEP information. See here: http://www.uta.edu/ier/Unit%20Effectiveness/UEP%20Information/UEP_Calendar_2016_2018.pdf. • March 1 – suggested deadline for internal reviews to IER by chairs, deans, and VPs. • April 1 – University deadline for internal review. • May 1 – deadline finalized UEP. • June 1 – IER will pull UEP reports from TracDat for the SACSCOC Compliance Report. • Rebecca Lewis asked that everyone share these deadlines within their units as this year the University is on a tight schedule due to the SACSCOC Reaffirmation.	

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Student Achievement Web Site Requirement	• Dr. Phillips addressed the student achievement website, which is a SACSCOC required website. SACSCOC provides a link to the UTA student achievement site from theirs. See here: http://www.uta.edu/ier/Accreditation/Student%20Achievement/index.php.
	• Previously the University used data made available as a part of the UT System dashboard under the former Chancellor.
	• Institutions are required to have a benchmark and rationale for that benchmark for each measure of student achievement.
	• Current metrics selected for UTA are intended to tie in with the President's strategic plan, as well as the THECB 60x30 strategic plan. Metrics include
	    o graduation rates;
	    o enrollment;
	    o degrees awarded;
	    o licensure and certification exam pass rates in education, nursing, and engineering; and
	    o post-graduation employment for baccalaureates and doctorates.
	• Dr. Phillips requested feedback on the website and information presented before September 2016.	

National Survey of Student Engagement (NSSE) Field Reports, Coming Soon	• UTA is in the process of completing the NSSE for this year. • Dr. Phillips noted that historically response rates have been low, but data dates back approximately eight years. • The timing of the report occurs so that UTA is providing information when data from the previous year's survey is coming in. • Major Field reports will be sent out by Dr. Phillips soon.	

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Exit Survey, Revised for Pilot in Spring 2016	• Dr. Phillips expressed a concern that UTA is over surveying its students and often the surveys ask similar or the same questions. • Per Anna Mroch, the Exit Survey could potentially have over 3000 student responses this year. To date over 500 have responded to the initial request for completion. • The University has been aligning internal surveys that the institution has purview over, such as the Student Experience Survey. • The revised Exit Survey was given in spring 2016. • Units have over a decade of data from the old exit survey and will now have new data from the revised survey as of this spring. • Units were asked to review the revised exit survey and share it with their colleagues. Question, Answer, Comment • Q (Debra Woody): SSW has their own exit survey. What do you believe the impact of this is on the overall Exit Survey response rate? A (Dr. Phillips): Colleges that have a college survey ask	
	questions at the end of the larger Exit Survey. IER is willing to add the SSW questions into the Exit Survey for their students. • Q (Rebecca Boles): Regarding Q29, the school should reflect the current college name. Also Q36 should be under a different college. A (Anna Mroch): These change have been made. Will double-check to be certain. • Molly Albart: Student Affairs has made a proposal to the President requesting that the employment survey be given at graduation (about 6-8 questions). • Dr. Araya Maurice, per Dr. Phillips, has been looking into LinkedIn as a tool for surveying UTA graduate students for employment information. Dr. Phillips asked if anyone has looked into this. Brain Brown stated the College of Education has and has seen some success. Noted that LinkedIn has self-reported data. • Shared what information is posted on the IER website. Noted Anna makes presentations regarding highlights from the survey. Individual college results are sent when the institution receives them.	

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Discussion **Excellence in Assessment (EIA) Designation**	• Dr. Phillips shared her interest in the EIA designation. • NILOA has partnered with AAC&U, APLU, and AASCU to elevate the process using NILOA's Transparency Framework. • Dr. Phillips would like for UTA to submit an application. If UTA is not accepted, it would still receive useful feedback. • She asked that the Assessment Input Group be the Application Team. No one objected and agreed with the submission of the EIA designation application. • Dr. Phillips stated the Provost is highly interested in outcomes and their assessment and would likely support the effort. • Dr. Phillips further shared the LEAP Texas Call for Texas Assessment Collaborative (link website). The group is looking to gather student work from across Texas and hold like-scoring sessions to provide faculty the opportunity to talk about inter-institutional. • The Provost has given the approval to participate. The Faculty Senate Chair (Dan Cavanaugh) is also interested in participating. He will serve as the Faculty lead. • Commitment: about 4-5 webinars, a meeting in Dallas next February, and scoring assignments. • If anyone is interested, they were asked to contact Loraine to be added to the LEAP Texas listserv. • Julie Gray has found some faculty that are doing great work for core assessment.	UTA to submit EIA Designation application.
Questions/	• Q: When does the Exit Survey close? A (Anna Mroch): Closer to graduation. It will close when response rates to reminder emails dwindle. • Q: For additions or edits, what is the timeframe? A (Dr. Phillips): The fall distribution will be around the time of the deadline to apply for graduation. Therefore, the deadline for edits or additions is September 2016. (Anna) Reports from the spring survey (available this summer) will help to inform decisions for requesting revisions. • Q: Is the document provided the most current version? A (Dr. Phillips): Anna Mroch will send the most updated version following the meeting.	

Adjourn. Meeting adjourned at 11:00 a.m.