

Assessment Input Group

Monday, June 20, 2022

3:30 pm to 5:00 pm

Meeting Notes

Present	Not Present	Guests
Ms. Molly Albart Dr. Ann Cavallo Dr. Andrew Clark Dr. Joe Jackson Dr. Jorge Jaramillo Dr. Rebecca Lewis Dr. Vicky Morris-Dueer Dr. Doris Navarro Dr. Lynn Peterson Dr. Amber Smallwood Dr. Toni Sol Ms. Barbara Ward Dr. Diane Waryas Hughey Dr. Debra Woody	Dr. Allen Austin Dr. Pranesh Aswath Ms. Shanna Banda Dr. Jeanean Boyd Dr. Candice Calhoun-Butts Dr. Dan Cavanagh Ms. Rebekah Chojnacki Dr. Sergio Espinosa Dr. James Grover Ms. Katie Hageman Dr. Timothy Henry Mr. Greg Hladik Dr. Cynthia Koomey Dr. Laura Mydlarz Ms. Liz Richter Dr. Les Riding-in Ms. Sarah Sarraj	Ms. Arnita Williams

Call to Order	Meeting called to order at 3:38 pm by Dr. Rebecca Lewis
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Agenda Item	Comments	Recommendations/ Actions/Follow-up
Welcome	<ul style="list-style-type: none"> Dr. Rebecca Lewis welcomed and thanked everyone for joining the meeting. Dr. Lewis shared information regarding the SACSCOC Summer Institute. The summer institute is full and closed to registration. The SACSCOC Annual meeting will be held in Atlanta, Georgia December 3-6, 2022. Dr. Lewis discussed the 5th Year Report due in March 2023. She then turned the meeting over to Dr. Diane Waryas Hughey. 	
Assessment Updates	Dr. Diane Waryas Hughey provided Assessment Updates. Assessment Awards <ul style="list-style-type: none"> Dr. Waryas Hughey discussed the Assessment awards. Nomination requests for the outstanding assessment practitioner awards were requested and the nomination process was closed on June 1st. Dr. Waryas Hughey extended a thank you to all who nominated individuals and stated we are looking forward to the event again this year. When more 	

	<p>information is available regarding the date of the Annual Assessment Recognition event, Dr. Waryas Hughey will share this information.</p> <p>UEP</p> <ul style="list-style-type: none"> • Dr. Waryas Hughey reported IER has received many Academic Units results reports for 2022 and many plans for 2023. • The deadline for Academic Units for 2022 results reports and plans for 2023 is July 1st. <p>Professional Development</p> <ul style="list-style-type: none"> • Dr. Waryas Hughey developed a series of 30-minute coffee break sessions. There were eight different UEP related topics such Nuventive, fundamentals of UEP, assessment writing outcomes, methodologies, preparing plans and results; and demonstrating continuous improvements. • There was a total of 95 participants across 13 sessions. • Dr. Waryas Hughey stated that the sessions will be repeated next month and there are going to be some added topics including a discussion about improvement reports because those are due in the fall. She also encouraged the AIG to send ideas for session topics and requests for targeted sessions for departments, divisions, or a specific area. 	
<p>Course Evaluations and Surveys</p>	<p>Dr. Doris Navarro provided survey updates.</p> <p>QuestionPro Users Group</p> <ul style="list-style-type: none"> • The QuestionPro Users group will be meeting on a quarterly bases, and the next meeting is July 19th. <p>NSSE 2022</p> <ul style="list-style-type: none"> • NSSE 2022 was deployed March 7th, and it was closed on May 15th; 5,841 first-year students and 15,794 seniors were invited to participate in the survey. • Students completing the survey participated in a drawing for one of 20 \$100 Amazon gift cards. • The overall response rate was 31%; FY students response rate was 32% and seniors' response rate was 31% • The response rate was higher than previous administrations (23% in 2020) and other institutions of similar size (21%) <p>BCSSE (Beginning College Survey of Student Engagement)</p> <ul style="list-style-type: none"> • The Division of Student Success together with IER will be deploying BCSSE to first-time college students starting in Fall 2022. The goal is to identify students who are at risk and to provide interventions to those at-risk students in an effort to improve their retention. 	

	<ul style="list-style-type: none"> • Student will be taking the survey during the first few days of the UNIV courses. Links will be available in Canvas and will also be emailed directly to the students. <p>Student Feedback Survey (SFS)</p> <ul style="list-style-type: none"> • The administration of the SFS for summer 2022 started May 24th. • The dynamic and regular classes are being administered throughout the semester. The 11-week and 14-week course surveys will be deployed on August 3rd. • SmartEvals data migration to Digital Measures. The data migration team has been meeting weekly to define the requirements for migration, which involves three steps: (1) automation from MyMav to SmartEvals, (2) SmartEvals to MyMav, and (3) MyMav to Digital Measures. The goal is to complete and deployment of this project in the beginning of September. <p>Dropped Course Survey</p> <ul style="list-style-type: none"> • We have deployed the dropped course survey three times during Spring semester (around census date, middle term, and end of term). • We are currently in the process of reducing the number of questions and adding them to an eForm the student receives when they want to drop a class. This will automate the process and allow us to collect student data in hopes of increasing the response rate. • Dr. Aaron Brown is leading this project, and the results will be compiled and shared with the college/school deans. <p>Undergraduate Exit Survey</p> <ul style="list-style-type: none"> • The link to the reports for spring 2022 will be sent to the college/school deans in the next few weeks. These reports and previous year's reports are available in SharePoint. • Summer 2022 Exit Survey will be deployed on July 5th, and it will close on August 31st. • Please encourage your graduation candidates to complete the survey. <p>Graduate Exit Survey – Dr. Rebecca Lewis</p> <ul style="list-style-type: none"> • Survey has been reviewed by the Graduate Assembly, the Deans of the College, and the IER team. • The survey will be circulated to the Provost and the Dean of the Graduate School for a final vetting. • The survey will be deployed beginning of July. 	
<p>IER Website</p>	<ul style="list-style-type: none"> • Dr. Lewis wanted to recognize all the hard work Barbara Ward has done to update the IER website. • Dr. Lewis pointed out the different sections and information that is available on the IER website. • Barbara Ward asked and encouraged the AIG to provide feedback on the website regarding any needed changes or requests for additional resources. 	

Questions / Additional Discussions	<ul style="list-style-type: none">• Dr. Lewis thanked the AIG for their time and feedback.	
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Adjourn	Meeting adjourned at 4:04 p.m. by Dr. Lewis
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