

Assessment Input Group

Monday, July, 10th 2023

3:30 pm to 5:00 pm

Meeting Notes

Present	Not Present	Guests
Ms. Molly Albart Dr. Austin Allen Dr. Ann Cavallo Ms. Rebekah Chojnacki Ms. Rebecca Deen Dr. Muhammad Qadeer Haider Dr. Jorge Jaramillo Ms. Tatyana Jimenez-Macias Dr. Cynthia Koomey Dr. Mick Lewis Dr. Rebecca Lewis Dr. Doris Navarro Dr. Lynn Peterson Dr. Diane Waryas Hughey	Dr. Pranesh Aswath Ms. Shanna Banda Dr. Jeanean Boyd Dr. Candice Calhoun-Butts Dr. Andrew Clark Dr. Minerva Cordero Dr. Sergio Espinosa Dr. James Grover Dr. Timothy Henry Mr. Greg Hladik Dr. Joe Jackson Dr. Laura Mydlarz Ms. Liz Richter Dr. Les Riding-in Ms. Sarah Sarraj Dr. Amber Smallwood Dr. Debra Woody	Ms. Arnita Williams

Call to Order	Meeting called to order at 3:32 pm by Dr. Rebecca Lewis
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Agenda Item	Comments	Recommendations/ Actions/Follow-up
Welcome	<ul style="list-style-type: none"> • Dr. Rebecca Lewis welcomed and thanked everyone for joining the meeting. • Dr. Rebecca Lewis gave an update on the 5th Year SACSCOC Report. She reported that the report was accepted with no edits, and therefore the work is done! She thanked multiple members for their efforts on this report. • Dr. Lewis mentioned that we will conduct a policy audit in preparation for the 10-year report, ensuring that policies are up to date and are being followed according to subject matter experts. • Dr. Haider introduces himself and details his role as the Assistant Director of Assessment. He thanks everyone and says he is looking forward to working with everyone. 	
Assessment Updates	Dr. Diane Waryas Hughey provided various updates. UEP	

	<ul style="list-style-type: none"> • Dr. Waryas Hughey introduces Tatyana Jimenez-Macias as a new Program Assessment Coordinator. She details her role in IER and asks members to welcome her. • Dr. Waryas Hughey reminds all of UEP results due date, which has already passed. She also asks everyone to have all their results in as soon as possible, as well as their plans for AY 23-24 <p>Nuventive</p> <ul style="list-style-type: none"> • Dr. Hughey explains the new upgrade of the Nuventive System. She explains the plans moving forward, which includes less work for UEP editors. She explains multiple facets of the new application. She reiterates that any changes to plans for AY 23-24 must be communicated, so that these changes can be forwarded to the new upgraded Nuventive system. • The transition to the new Nuventive system will take place in late September. • Admin reporter UEP results are due Sept. 1 and improvement reports for everyone are due Sept. 15th. • There is a strict deadline for these submissions, since the upgrade of the Nuventive system will cause a complete shutdown and lock of the old system. <p>Core Curriculum Assessment</p> <ul style="list-style-type: none"> • Dr. Hughey introduces core assessment that she is working on with Dr. Haider. Core scoring dates will be July 27th, August 3rd, and August 10th. Each of those days will be dedicated to scoring one of the core objectives/components including: Social Responsibility, Empirical and Quantitative Skills, and Personal Responsibility. • Diane thanks Arnita Williams and all those who are working on scoring. • Annual Assessment Recognition Event • The event will take place on Sept 14th @ noon in Trinity Hall room 104. The event will take place in person again to allow people to meet, socialize, and to present awards in person. This will be Live Streamed. She invites everyone to attend. <p>Excellence in Assessment Designation from NILOA</p> <ul style="list-style-type: none"> • Dr. Hughey reminds members that UTA received the Excellence In Assessment Designation from NILOA in 2020. At that time, UTA was one of only 37 institutions in the country, the first institution in the UT system, and the 2nd institution in the state of Texas to receive this designation. • Dr. Hughey explains that NILOA offers a continued excellence recognition, which we are able to apply for 5 years after the initial designation. She anticipates that UTA will submit for this continued excellence recognition in 2025. She anticipates the process taking roughly a full academic year. • Dr. Hughey thanks members for their work in Assessment. 	
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<p>Course Evaluations and Surveys</p>	<p>Dr. Doris Navarro provided survey updates.</p> <p>Student Feedback Survey (SFS)</p> <ul style="list-style-type: none"> • The administration of the SFS for Summer 2023 began May 23rd for dynamic dated classes. • The development of the surveys for the regular courses begins August 2nd. • Dr. Navarro explains that we are transitioning software for course evaluations. The new vendor will be Watermark. She describes it as robust and states excitement. • The goal is to have Watermark fully live by the beginning of September. <p>Undergraduate Exit Survey & Graduate Exit Survey</p> <ul style="list-style-type: none"> • Both undergraduate and Masters surveys deployed March 6th opened and closed March 31st. • Dr. Navarro shows the response rates for Spring 2019-Spring 2023. For Spring 2023, undergraduate exit survey response rates were 48%. She states there has been a steady decline since Spring 2019; she is aware of all of our efforts and thanks everyone for attempting to get these surveys filled out. She noticed a trend beyond UTA that people are just not responding to surveys as much. • She states that we are working very hard to ensure higher rates of response. • There was a 91% completion rate for Spring 23 which is very high considering past years. • Dr. Navarro states that there was a 56% response rate for Masters surveys, with a completion rate of 89%. • New surveys will be deployed sometime this week. She will be asking for support for these surveys. • Lynn Peterson asks a question; she asks if surveys are a part of a checklist that a graduate student must complete • Navarro responds that surveys are voluntary, so it is not a part of a mandatory checklist. The survey currently comes using an email address designated for the Office of the Registrar, so that all graduates receive the survey. As of right now, she believes there is no checklist in place for these students. • Dr. Rebecca Lewis tells the committee that in past years, an initial email would be sent out from an email address that was not a part of the graduation process. All additional emails would come from a different address than the initial email, which was confusing. She believes the new system is better so that less email addresses are involved. She states that we now give out reminders specifically to those who have not completed the survey, which is more streamlined. Dr. Lewis believes online fatigue may be a part of low response rates. • Dr. Lewis emphasizes that while response rates may be low, which is a concern, it is still providing a large enough sample for reliable information. 	
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	<ul style="list-style-type: none"> • Dr. Lewis opens the floor for any other discussion or questions. There are no questions asked. • Dr. Lewis states that at the next meeting, we will provide updates about the new nuventive program, the 10-year reaffirmation, and Dr Navarro’s survey updates. 	
Questions / Additional Discussions	<ul style="list-style-type: none"> • Dr. Lewis thanked the AIG for their time and feedback. 	

Adjourn	Meeting adjourned at 4:15 p.m. by Dr. Lewis
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