

Assessment Input Group

Monday, June 17th, 2024

3:30 pm to 4:02 pm

Meeting Notes

Present	Not Present	Guests
Dr. Muhammad Qadeer Haider Dr. Cynthia Koomey Dr. Doris Navarro Dr. Lynn Peterson Dr. Rebecca Lewis Ms. Tatyana Jimenez-Macias Ms. Morgan Hutto Dr. Andrew Clark Dr. Austin Allen Ms. Shania Harmon Dr. Alexander Anokhin Dr. Rebecca Deen Ms. Liz Richter Dr. Candice Calhoun-Butts	Dr. Jeanean Boyd Mr. Greg Hladik Dr. Laura Mydlarz Dr. Les Riding-in Ms. Sarah Sarraj Dr. Minerva Cordero Dr. Sergio Espinosa Dr. James Grover Dr. Joe Jackson Ms. Rebekah Chojnacki Dr. Mick Lewis Ms. Molly Albart Dr. Jorge Jaramillo Dr. Amber Smallwood Ms. Shanna Banda Dr. Timothy Henry Dr. Debra Woody Dr. Ann Cavallo	Ms. Arnita Williams

Call to Order	Meeting called to order at 3:32 pm by Dr. Rebecca Lewis
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Agenda Item	Comments	Recommendations/ Actions/Follow-up
Welcome	<ul style="list-style-type: none"> • Dr. Rebecca Lewis introduced herself, welcomed the group, and thanked everyone for joining the meeting. • Dr. Lewis introduced two new IER staff members: Dr. Alexander Anokhin, Director of Institutional Effectiveness and Reporting, and Shania Harmon, Accreditation Coordinator. • Both Dr. Anokhin and Ms. Shania Harmon greeted the group. • Dr. Lewis turned the conversation over to Ms. Tatyana Jimenez-Macias for assessment updates. 	
Assessment Updates	Ms. Jimenez-Macias provided various updates. UEP <ul style="list-style-type: none"> • Ms. Jimenez-Macias provided important dates and deadlines for UEP: Results reports for academic programs are due July 1st and for administrative units they are due September 3rd. Improvement reports are due September 13th. 	

Nuventive

- Ms. Jimenez-Macias described the biggest changes concerning the Nuventive Improve upgraded system. Users are now only responsible for submitting results reports and improvement reports into Nuventive Improve. Previously, users also entered plan content each academic year, however, those changes now must be sent to IER staff (i.e., Ms. Jimenez-Macias) in order to implement those changes.
- Ms. Jimenez-Macias recommended that UEP reporters continue to log in to Nuventive in order to familiarize themselves with the platform changes. Reporters can find the link to Nuventive Solutions on the IER website.
- Ms. Harmon placed the Nuventive website link in the chat for the group.
- Dr. Lewis turned over the conversation to Dr. Qadeer Haider.

Core Assessment

- Dr. Haider introduced himself and thanked everyone for attending. He provided updates from the last core scoring session in Summer 2023.

In Summer 2023, IER ran three core scoring sessions focused on Empirical and Quantitative Skills (EQS), Personal Responsibility, and Social Responsibility. The data from scoring sessions will be available on the IER website soon.

Dr. Haider stated that last month (May 2024), three more Core objectives were assessed: Written Communication, Critical Thinking, and Oral Communication. The data is in the process of being analyzed and summed up into a report.

The only Core objective that has not been assessed is Teamwork, which will happen next semester.

Dr. Haider provided a link to the Core assessment schedule on IER website in the chat.

He notified the group that in early fall, some attendees may be hearing from him regarding future scoring sessions.

The plan is to continue with assessing all 6 core objectives every two years.

- Dr. Haider announced that the Faculty Engagement Day would be coming up soon, which he allowed Dr. Lewis to expand on. Dr. Lewis thanked Dr. Haider for his updates.

	<p>Dr. Lewis expressed excitement for the Faculty Engagement Day (FED). IER will be facilitating a day for faculty to come together to discuss assessment results for the Core Curriculum Objectives.</p> <p>FED will take place on Thursday, June 20, 2024, and last about 3 hours. This will act as a pilot session where faculty will be able to make recommendations to improve student achievement. The plan is to take the recommendations to the provost, and then present the recommendations to the Undergraduate Assembly. From there, they can be disseminated to the corresponding departments/units.</p> <p>Dr. Lewis hopes that she will have the findings from the FED to share at the next AIG meeting in the fall.</p> <p>She stated that faculty who are participating in FED were recommended by department chairs and also were chosen from those who had participated in Core scoring sessions. There are 30 faculty participating.</p> <ul style="list-style-type: none"> • Dr. Lewis turned over the meeting to Dr. Doris Navarro for survey updates. 	<p>Share FED results at next AIG meeting.</p>
<p>Course Evaluations and Surveys</p>	<p>Dr. Navarro provided survey updates.</p> <p>Student Feedback Survey (SFS)</p> <ul style="list-style-type: none"> • Dr. Navarro shared her screen to show participants data from the SFS. • In fall 2023, course evaluation software (Watermark CES) was implemented. This allowed for an increase in response rates for fall 2023, however there was a decrease in spring 2024 response rates for all surveys. • She stated that the response rates are still good and consistent in comparison to fall 2022 and spring 2023, which is encouraging. • She reminded participants that they can access their course evaluations through Canvas or through Digital Measures. • Any prior evaluations (before fall 2023) can be accessed through Digital Measures AKA Faculty Success. <p>Undergraduate Exit Survey & Master's Exit Survey</p> <ul style="list-style-type: none"> • Undergraduate and Graduate Master's Exit Surveys were deployed at the beginning of March to the end of May. • There was a decrease in response rates for the Undergraduate Exit Survey. The spring 2024 rate was 33% in comparison to 48% in spring 2023. • She noted that there is also a noticeable increase in drop rates, indicating that students frequently start the survey but do not complete it. The drop rate for spring 2024 was 16%, whereas fall 2023 was 15% and spring 2023 was 9%. 	

	<ul style="list-style-type: none"> • There was also a decrease in the Master’s Exit Survey, with a 46% response rate in spring 2024 in comparison to 56% in spring 2023. The drop rate also increased, at 19% for spring 2024 as compared to 11% drop rate in spring 2023. • Dr. Navarro reminded the group that these surveys are very long (15-17min), and this could contribute to the increasing drop rates. • Dr. Navarro is in the process of running some analysis to assess the presence of response bias not only between colleges, but also in relation to gender and race. She hopes to have the results of this analysis at the next meeting. • They are also mailing a sample of this survey (total of 13 questions) to 200 non-respondents from fall 2023 and spring 2024, with the goal of identifying any differences between respondents and non-respondents. • The 200 students were randomly selected but were also selected using relevant criteria representative of the university by college, gender, and race. This survey is also incentivized. The first 100 respondents will receive a \$25 Amazon gift card. <p>NSSE</p> <ul style="list-style-type: none"> • Dr. Navarro explained that there was a decrease in response rates for NSSE 2024. • Students had access to this survey via an initial invitation in their email, but they also had access to the survey via Canvas notifications. This year, however, there were technical issues within Canvas—leading to most students not having access to the Canvas NSSE survey links. Dr. Navarro believes this impacted the response rates heavily. In 2022, there was a 31% response rate, while there was a 19.7% response rate this year. She also pointed out that although this year’s response rate was low, it was not that different from peer institutions response rate of around 21%. She believes response rates for this year, albeit low, were acceptable in comparison to peer institutions. • Summer Exit Surveys will be deployed at the beginning of July. Dr. Navarro urged attendees to advertise the survey to faculty and students. • Dr. Lewis thanked Dr. Navarro for her updates and opened the floor to questions. 	<p>Share analysis of special administrative of Undergraduate Exit Survey for non-respondents.</p>
<p>Questions / Additional Discussions</p>	<ul style="list-style-type: none"> • Dr. Rebecca Deen asked which surveys non-respondents were being contacted about. Dr Navarro stated that the Undergraduate Exit Survey was the survey in which non-respondents are being contacted. • Dr. Lynn Peterson asked Dr. Lewis to detail the involvement of AIG and colleges with the upcoming SACSCOC work. Dr. Lewis stated that most narratives will be composed by administrative offices. She does not anticipate asking deans or associate deans to prepare narratives. Participation from academic units will involve the provision of evidence. <p>She also explained that there will be narratives about faculty (e.g. number of faculty and adequacy of those numbers). In cases where faculty member numbers are not adequate, then IER will consult with individual colleges/schools/departments to obtain background information on what</p>	

	<p>the faculty numbers may represent. She stated that this is an example of how academic units may help with SACSCOC narratives.</p> <p>Dr. Lewis noted there are 14 sections within the SACSCOC Resource Manual, with each having multiple standards. She provided examples of different areas where policies are tied to standards.</p> <p>Dr. Peterson thanked Dr. Lewis for her response.</p> <p>Dr. Lewis stated that the QEP will have its own separate timeline and schedule consisting of topic selection, preparation, etc. She asked Dr. Andrew Clark if he would like to share updates on the QEP.</p> <p>Dr. Clark stated that they are putting together a large committee representative of different departments to create a plan of action. He stated he has reached out to individuals to submit names for the committee, which he will bring to the provost in order to extend invitations. He plans to have this committee created by the Fall.</p> <p>Dr. Lewis thanked Dr. Clark for his contribution.</p> <p>Dr. Lewis reminded the group that many of them have access to Compliance Assist, which is the platform used to pull together the self-study by documenting narratives and tying in the many pieces of evidence. Dr. Lewis stated that if anyone would like access to Compliance Assist, to let her know.</p> <ul style="list-style-type: none"> • Dr. Lewis asked if there were any other questions. • No further questions were asked. Dr. Lewis thanked the AIG for their time and feedback. 	
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Adjournment	Meeting was adjourned at 4:02 p.m. by Dr. Lewis
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