

## DAN DIPERT UNIVERSITY WELCOME CENTER | GROUP TOURS

## **Campus Visit Guidelines**

The University of Texas at Arlington group tour experience is designed to engage students and establish a connection to higher education that is both fun and informative. All visiting groups are asked to abide by our Campus Visit Guidelines to prevent disruption in the learning process of our current students and for student safety.

**Supervision –** To ensure the safety of the students and to enhance the quality of the experience, groups must have at minimum, one adult chaperone for every 10 students. The chaperones must always remain with their group and should enforce discipline as needed. Bus drivers do not count as chaperones.

**Timeliness –** Tours are scheduled as they are requested and are based on staffing availability. Our guided tours are reserved for high school groups as part of immediate efforts to increase enrollment. MavElite Tour Guides provide insight into the UTA experience and help establish a connection to higher education during our guided tours. Self-guided tours are provided to groups with younger audiences, large groups, or any group that may need flexibility during their visit. Materials provided for a self-guided tour may vary depending on the type of self-guided tour requested. Groups that expect to arrive later than the original tour start time are asked to contact the Dan Dipert University Welcome Center. The group tour may be shortened or cancelled for groups arriving late.

**Additional Planning –** Group campus tours do not include a stop at housing, an admission presentation, or meals for students unless previously coordinated with our campus partners. To maximize the allotted time for tours, please notify us at check-in if you have additional campus activities scheduled. We are not able to sponsor group meals, provide bottled water, or any other weather-related accommodations like fans or ponchos. Additionally, because of daily university events/classes we cannot guarantee a secluded rain site or indoor escape from the elements. It is up to the visiting group to book additional campus activities and to ensure that their students are both hydrated and dressed appropriately for the weather.

**Discipline and Control –** The group's chaperones are responsible for discipling students while they are on campus. The group should listen to any directions given by the tour guide or the Dan Dipert University Welcome Center front desk staff. Groups that do not abide to redirection or are disrespectful to our staff can expect their tour to end early. Additionally, visiting groups should respect our buildings and grounds. This includes, but is not limited to, cleaning up group trash, not entering academic buildings without approval, or climbing our Spirit Horses. The visiting organization will be held responsible for any damages to facilities incurred by students during their visit.