

E.H. Hereford University Center and Commons

Reservation Guidelines

The Commons & University Center Operations Office

All requests for events, meetings, programs, or activities in The Commons and E.H. Hereford University Center (UC) are made and approved by the Conference Coordinator in The Commons & University Center Operations Office, located in the lower level of the UC. The office is open from 8:00 AM – 5:00 PM, Monday through Friday (except during University-recognized holidays), or reached via phone at 817-272-2929, or via electronic mail at ucrequest@uta.edu.