

### **PhD in Public Administration and Public Policy (PAPP)**

The PAPP Doctoral Admission Committee determines admission based on the applicant's academic record, test scores, commitment to scholarly research, and overall fit with the program.

**APPLICATION REQUIREMENTS:** Along with the Office of Graduate Studies application requirements, a complete application includes:

1. Official transcripts from colleges and universities attended (undergraduate and graduate).
  - a) Students that obtained their master's degree at UT Arlington are not required to submit separate copies of transcripts as their information will be available to the CAPPAs advisors online.
2. Applicants may be admitted unconditionally with a graduate GPA of 3.6, a Verbal GRE score of at least 153, a Quantitative GRE score of at least 144, and a GRE Writing score of 3.5.
  - a) Official GRE test score reports are required. GRE requirements are applied flexibly as different areas of study vary in the relative importance of quantitative and verbal analysis. In no case will standardized test performance be the sole or primary determinant of admissibility. Strength of letters of recommendation, quality of essay, academic work, and master's degree field of study are also considered carefully.
  - b) For international applicants, the TOEFL or the IELTS official test scores are required. International applicants are required to have a score of 213 or higher on the TOEFL (550 or higher on the written TOEFL; 79 or higher on TOEFL iBT).
3. Essay by applicant (minimum 500 words, maximum 1000 words). The essay is considered both for its content and writing quality. The essay should discuss: (1) tentative research topic, (2) how your undergraduate and graduate studies have prepared you for doctoral study in Public Administration and Public Policy; (3) identify your desired field area and a potential Public Affairs faculty whose area relates to your research interests; and (4) the reasons for wanting to earn the doctoral degree.
4. Three Letters of Recommendation: Letters should attest to the applicant's ability to do doctoral-level work and successfully complete the dissertation. Letters from references who hold a Ph.D. degree are strongly preferred.
5. Samples of applicant's written work in English (e.g., thesis, publication, professional report). Submission of sample work is optional but strongly recommended.
6. Applicant's professional Resume or CV preferred.

Official transcripts must be sent directly to the Office of Graduate Admissions by the issuing institution via email at [grad.admission@uta.edu](mailto:grad.admission@uta.edu). Official test scores should be sent directly by the ETS - UTA's code is 6013.

Letters of recommendation, personal essay, work samples, and CV should be sent directly via email to [cappa.advising@uta.edu](mailto:cappa.advising@uta.edu).

The PAPP program primarily admits doctoral students in the fall semester. Spring admissions are rare and there are no summer admissions. **The priority application deadline for the PAPP program is February 1st.** Incomplete applications or applications received after this date may be deferred. It is the applicant's responsibility to ensure all application materials are received by the application deadline.