

In order to qulify for a 3 hour internship, you must have:

- 3.0 Departmental GPA*
- Be a junior or senior
- Completion of appropriate course work (C or better) per your major listed below

*Those with a GPA below a 3.0 may still submit a request form for review and will be considered on a case by case basis. If approved, 1 hour credit may be earned.

ADVT	BCMN	COMS	CTEC	JOUR	PREL
ADVT 2337	BCMN 2347	COMS 3309	CTEC 3320	JOUR 3345	PREL 2338
ADVT 3304	BCMN 2357	COMS 3310	CTEC 3350	3hrs at 4000 level	PREL 3339
ADVT 3305	BCMN 2358	COMS 3315		Photo internships: JOUR 2340, 3341	
		COMS 3316			
		COMS 3320			
		*must have 2 of 5			

Application must be returned to FA 118 with the following:

- Completed and signed by you and a full-time faculty supervisor within your major
- A copy of your degree progress report (instructions on back)
- a letter from your internship supervisor, on company letterhead stating:
 - o you have been selected for the internship
 - o your title
 - o responsibilities
 - o start and end dates
 - o work hours
 - o paid/unpaid
 - o remote/in-person

Internship Work Hour Requirements

- *The internship start and end dates must fall within 2 weeks of the semester start/end dates.
 - Fall/ Spring minimum of 10-15 hours per week for 15 weeks (150 internship work hours)
 - Summer minimum of 15-20 hours per week for 11 weeks (165 internship work hours)

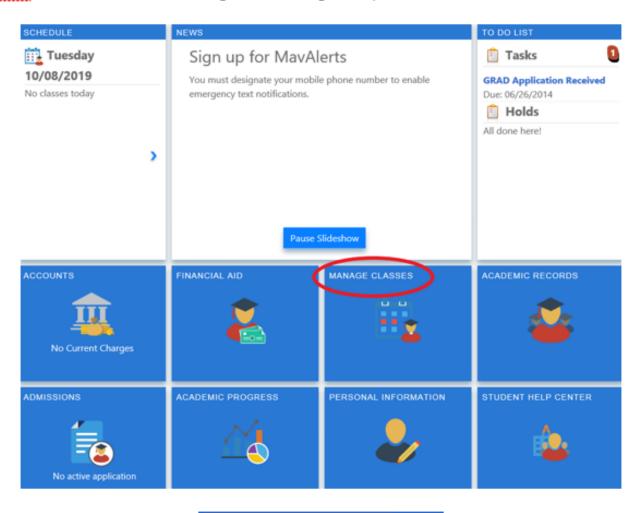
NOTE: No credit will be given for previous experience or activities. This is a 3 hour pass/fail course subject to the same cost and deadlines as any other course. If approved, it is the student's responsibility to register for the course prior to census day.

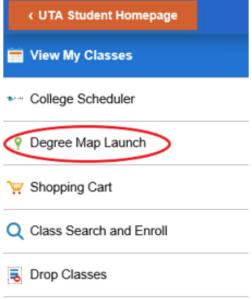
^{*}You may only earn 3 hours of internship credit once but you may request to earn 1 hour credit should you accept another internship position. (Major Code – 4195)



How to access:

MyMay > UTA Student Center > Mange Classes > Degree Map Launch







Semester:		Course Code:		4395	
Name:		U1			
Phone:	UTA Email:			@ mavs.uta.edu	
Major:	Cumulative GPA:	Dept. GPA:	UTA	A Hours:	
Company Name:					
Address:					
Street		City	State	Zip	
On-site Supervisor:			Phone:		
Email:					
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Student Notified:_____ Enrolled:_____ Initial:____ Comments: