Helpful hints on purchasing and turning in the TVMT

1. Now is the time to purchase the TVMT at the bookstore location: 400 Spaniolo Dr. Phone 817-272-2785 and to hang on to their receipt.
2. It is better to not wait until the last moment because you never know when the bookstore might run out of supply.
3. Students must have the original blue certificate of purchase sheet that comes in their packet, filled out and hand in with work completed.

For online classes, students need to fill out the original blue certificate and then take a picture of that and their receipt before uploading, if the blue sheet shows the water marks of VOID or COPY then it is not accepted.

The blue certificate of purchase is located in each packet and cannot be reproduced. It is water marked and protected.

If the TVMT is turned in without the blue certificate, students cannot get credit for it.

If the blue certificate is lost, the students are required to come to the Finance & Real Estate department at COBA 434 and bring TVMT packet and original purchase receipt.

Question:
What if a student has already done the TVMT in a prior semester?

Answer:
The student must contact the department office for the prior completion form (known as the pink sheet). They must have completed the course with a passing grade of D or above for approval, the pink sheet must then be turned in to the instructor.

Question:
What if a student is in 2 classes in the same semester and both are requiring the TVMT?

Answer:
They only need to purchase the TVMT one time and turn in the materials along with the blue sheet filled out and not a copy of it, to one instructor and ask that instructor to email the other instructor cc the student that they have turned it in to them.