# **Admissions Checklist**

# **Eligibility Requirements**

- Bachelor's Degree
- A cumulative undergraduate GPA of 3.0 or higher within the last 60 undergraduate hours or 18 graduate/post-baccalaureate credit hours completed.

## **Preparing your Application**

## Prepare documents to send to UTA's Graduate Admissions Office:

- Pay the Admissions Fee
- No Graduate Record Exam (GRE) is currently required to apply to the MPH program.
- Non-Native English Speakers: demonstrate a sufficient level of skill with the English language to assure success in graduate studies as defined under Admissions Requirements and Procedures in the Graduate Catalog.
- Have your Official Transcripts sent/submitted to UTA

#### Prepare documents to send to the Public Health Office:

- A one-page personal statement written in English:
   The applicant's interest in and potential for contributing to public health, career objectives, and self-assessment of abilities and preparation for succeeding in a public health graduate program MUST be included. The quality of written expression in the applicant's personal statement will be considered.
- Three letters of recommendation:

  Academic or professional references who are familiar with the applicant's academic and work experience, and who can assess the applicant's potential for success in a graduate program are required.
- Resume/CV:
  - The resume or CV must highlight academic, professional experience, and volunteer history, as well as any accomplishments, linguistic abilities, computer expertise, and/or analytics expertise.

# **Submitting your Application**

1. Send the required documents to the Public Health Programs Office. Email your application documents to publichealth@uta.edu, copying Program Director Dr. Erin Carlson at erin.carlson@uta.edu.

## 2. Complete the application for UTA on applytexas.org.

Follow these steps to apply for admission via applytexas.org:

- 1. Go to the applytexas.org website: https://www.applytexas.org/
- 2. Create an account or log in.
- 3. Under the tab, "My Applications", click "Create a new application now."
- 4. Click the last blue box, "create a mew graduate school admissions application."
- 5. Under "Target University", select "University of Texas at Arlington"
- 6. Select the semester that you would like to start the program next to "Semester of Entry."
- 7. On the page "select major", scroll down the "Major" dropdown box. Go two-thirds down the drop-down box.
- 8. Look for "Master of Public Health"

  Please note: the "majors" are NOT in alphabetical order. You will have to look carefully for "Master of Public Health". As of this revision, it is located between "Exercise Science" and "Kinesiology" in the dropdown list.
- 9. Click "Master of Public Health" in the "Majors" dropdown list.
- 10. Complete the application.

## 3. Pay attention to deadlines

Submit all application materials electronically through applytexas.org by June 15<sup>th</sup> for fall start or October 15<sup>th</sup> for spring start. For early decision for fall start, please submit all application materials by March 15. All applications received by March 15<sup>th</sup> will have a decision rendered by April 15<sup>th</sup>.

#### 4. Track your application

The status of your application will be updated in UTA's student information system, MyMav. Please check this system before contacting the MPH program about your application status. If you have checked your application status in MyMav and you still have questions, please contact the UTA Public Health Programs Office at <a href="mailto:publichealth@uta.edu">publichealth@uta.edu</a> with the subject line "MPH Application Question." You will receive a reply within a week. Please do not email multiple times within a week as this slows response time for all inquiries.

IMPORTANT! Applying only via applytexas.org is NOT a complete application. You must have completed BOTH the applytexas.org application step (to meet UTA application requirements) AND have sent all required documents to the Public Health Programs Office (to apply for admission to the MPH Program) before your application will be reviewed.

Thank you for your interest in UTA Public Health!
We look forward to receiving your application.