



# **CROSS TIMBERS**

## **APEX Accelerator**

### **SELECTED FEDERAL SMALL BUSINESS MENTOR PROTÉGÉ PROGRAMS**

**CROSS TEMBERS APEX ACCELERATOR  
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The purpose of this document is to provide a brief description of mentor protégé programs in 7 federal agencies based on selected criteria.

The federal agencies include:

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The information in this document is from agency websites and Title 48 of the Code of Federal Regulations and the Federal Aviation Administration's Acquisition Management System (AMS) .

Mentors have the chance to get into set-aside contracting with limitations on subcontracting opportunities. Proteges can bid on larger contracts

Please refer to each sponsoring agency to get more details.

<b>Agency</b>	<b>NATIONAL AERONAUTICS AND SPACE ADMINISTRATION (NASA)</b>
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<b>Phone Number</b>	David Brock, Program Manager 256-544-7768
<b>Submission Cycle</b>	Open
<b>Protégé Eligibility</b>	1.Small Disadvantaged Businesses (SDBs) 2. Woman-Owned Small Businesses (WOSBs) 3.Historically Underutilized Business Zone (HUBZone) concerns 4.Veteran-Owned Small Businesses (VOSBs) 5.Service-Disabled Veteran–Owned Small Businesses (SDVOSBs) 6.Historically Black College or University (HBCUs) 7.Minority Institutions 8.Small businesses with an active NASA Small Business Innovation Research (SBIR) or Small Business Technology Transfer (STTR) Phase II contract 9.Companies participating in the Ability One program
<b># of Mentor (s)</b>	Protégé One
<b>Mentor Eligibility</b>	Must be a large prime contractor performing under NASA contracts with at least one active and approved subcontracting plan, as required by FAR 19.7. Must be eligible to receive Federal contracting awards; and must apply and be approved as a mentor by the NASA Office of Small Business Programs. Mentors must establish initial eligibility by submitting their mentor application for approval.
<b># of Protégé (s)</b>	Mentor is not limited
<b>Incentives/Benefits</b>	Increase access to government contracting opportunities.
<b>Affiliation</b>	An SBA “determination of affiliation” is not addressed.
<b>Types of Agreement</b>	1. Credit Agreement: One-to-one basis toward subcontracting goals. 2. Award Fee Program: a mentor is eligible to receive an award fee at the end of the agreement period based upon the mentor's performance in providing developmental assistance to its protégé. Only NASA Small Business Innovation Research (SBIR) or Small Business Technology Transfer (STTR) Phase II protégés are eligible to participate with mentors.
<b>Agreement Length</b>	36 months
<b>Developmental Assistance</b>	Prior to filling out the agreement template, the Mentor must perform a needs assessment of the Protégé to determine what type of developmental assistance is required. Typical examples of developmental assistance may be related to technical transfer or business infrastructure. The dollar value associated with the technical transfer tasks should be approximately 70 percent of the proposed hours and cost. The remaining 30 percent may be related to business development tasks.
<b>Cost Reimbursement</b>	Yes. SBIR/STTR only applicants
<b>Application</b>	Go website
<b>Website</b>	<a href="https://www.nasa.gov/osbp/mentor-protége-program#participation">https://www.nasa.gov/osbp/mentor-protége-program#participation</a>

<b>Agency</b>	<b><u>SMALL BUSINESS ADMINISTRATION (SBA) ALL SMALL BUSINESS</u></b>
<b>Phone Number</b>	Contact your district office (DFW (817) 684-5500 or sbamp@sbamp.gov
<b>Submission Cycle</b>	Open
<b>Protégé Eligibility</b>	Be a small business with industry experience. You can find out if your business qualifies as small by using the Size Standards Tool, or by referencing SBA's table of small business size standards. Both the tool and the table help you find the small business classification requirements according to individual NAICS codes. Be organized for profit or as an agricultural cooperative. Have a proposed mentor prior to applying for the program.
<b># of Mentor (s)</b>	2 or less.
<b>Mentor Eligibility</b>	Be organized for profit or as an agricultural cooperative. Be able to carry out its responsibilities to assist the protégé. Possess good character. Not appear on the federal list of debarred or suspended contractors. Be able to impart value to a protégé firm due to lessons learned and practical experience gained or through its knowledge of general business operations and government contracting.
<b># of Protégé (s)</b>	Undetermined
<b>Affiliation</b>	An applicant protégé and its prospective mentor may not be affiliated at the time of application. See website for further information.
<b>Incentives/Benefits</b>	Increase government contracting opportunity. Have the chance to get into set-aside contracting with limitations on subcontracting opportunities.
<b>Joint Venture</b>	Businesses who have a mentor-protégé relationship can form a joint venture and can compete together for government contracts reserved for small businesses, service-disabled veteran-owned, women-owned, or HUBZone businesses — as long as the protégé qualifies for the contract. The joint venture must perform the appropriate percentage of work based on the subcontracting requirements.
<b>Agreement Length</b>	May last up to six years.
<b>Developmental Assistance</b>	Management and Technical Assistance - This type of assistance might include help with internal business. Financial Assistance - This type of assistance might take the form of equity investments, loans or bonding. Contracting - This type of assistance might include navigating the contracting process, understanding your obligations as a government contractor, or developing your capability to compete for government contracts. International Trade Education - This type of assistance might include learning how to export, developing an international business plan, or identifying which international markets are right for your business. Business Development - This type of assistance might include help with strategic planning, identifying potential new markets for your business, or finding new contracting and partnership opportunities. Administrative - This type of assistance might include help with general business processes, or other administrative support.
<b>Cost Reimbursement</b>	No
<b>Application</b>	See website
<b>Website</b>	<a href="#"><u>SBA Mentor-Protégé program</u></a>

<b>Agency</b>	<b>DEPARTMENT OF ENERGY (DOE)</b>
<b>Phone Number</b>	202-586-7377 or by email at SmallBusiness@hq.doe.gov
<b>Submission Cycle</b>	Open
<b>Protégé Eligibility</b>	Small disadvantaged businesses (SDB) certified by SBA under section 8(a) of the Small Business Act (8(a)), other small disadvantaged businesses, women-owned small businesses (WOSB), service-disabled veteran-owned small businesses (SDVOSB), veteran-owned small businesses (VOSB), historically underutilized business zone (HUBZone) small businesses, historically black colleges and universities (HCBUs), and other minority institutions of higher learning to enhance their capabilities and improve their abilities to perform contracts and subcontracts for the DOE and other federal agencies. In business for two years.
<b># of Mentor (s)</b>	One
<b>Mentor Eligibility</b>	A prime contractor performing at least one active DOE Contract.
<b># of Protégé (s)</b>	Multiple
<b>Affiliation</b>	An SBA “determination of affiliation” is not addressed.
<b>Incentives/Benefits</b>	Opportunity to award non-competitive subcontracts to Protégés or another DOE Protégés in the program. Reimbursement of allowable costs incurred while providing assistance to the Protégé performing subcontract activities. Under cost-plus-award contracts Mentor may earn award fees associated with Mentoring. Receive credit for subcontracts awarded pursuant to MPP Agreement(s) toward subcontracting goals contained in their subcontracting plan.
<b>Agreement Length</b>	TBD
<b>Developmental Assistance</b>	(1) Management guidance relating to—(i) Financial management,(ii) Organizational management, (iii) Overall business management planning, (iv) Business development, and(v) Marketing assistance; (2) Engineering and other technical assistance; (3) Noncompetitive award of subcontracts under DOE or other Federal contracts where otherwise authorized; (4) Award of subcontracts in the Mentor's commercial activities; (5) Progress payments based on costs; (6) Rent-free use of facilities and/or equipment owned or leased by Mentor; and (7) Temporary assignment of Mentor personnel to the Protégé for purposes of training. (b) Costs incurred by a Mentor to provide developmental assistance, as described in paragraph (a) of this section, are allowable only to the extent provided at 919.7003(b).
<b>Cost Reimbursement</b>	Costs incurred by a Mentor to provide developmental assistance, as described in 919.7011, are allowable only to the extent that they are incurred in performance of a contract identified in the Mentor-Protégé Agreement and are otherwise allowable in accordance with the cost principles applicable to that contract.
<b>Application</b>	See website
<b>Website</b>	<a href="https://www.energy.gov/osdbu/osdbu-programs-home/mentor-protege-program">https://www.energy.gov/osdbu/osdbu-programs-home/mentor-protege-program</a>

<b>Agency</b>	<b>FEDERAL AVIATION ADMINISTRATION (FAA)</b>
<b>Phone Number</b>	Lelanie Rivera at (206) 231-3021 or via email at lelanie.rivera@faa.gov
<b>Submission Cycle</b>	Open
<b>Protégé Eligibility</b>	A broad base of firms including SB, HBCU, MI, SEDB, SDB, SDVOSB and WO small businesses that are high-tech, aviation oriented entities whose core competencies support the FAA mission to provide a safe, secure, and efficient global aerospace system that contributes to national security; and Protégés in addition to firms with whom they have established business relationships.
<b># of Mentor (s)</b>	Multiple.
<b>Mentor Eligibility</b>	Large or small firms eligible for receipt of federal contracts.
<b># of Protégé (s)</b>	Multiple.
<b>Affiliation</b>	For qualifying as a small business as defined in the Acquisition Management System (AMS), a protégé firm may not be considered an affiliate of a mentor firm solely on the basis that the protégé firm is receiving developmental assistance referred to in Section 1.12 under the program. However, affiliation may be found for other reasons in accordance with the SBA general principles of affiliation.
<b>Incentives/Benefits</b>	Mentors may receive additional evaluation points (for Mentor-Protégé Program participation) toward the award of contracts during the evaluation of competitive offers. Mentors may receive credit toward attaining subcontracting goals contained in their FAA subcontracting plan(s) for Mentor-Protégé participation.
<b>Agreement Length</b>	Mutually agreed upon.
<b>Developmental Assistance</b>	Management guidance related to- Financial management, Organizational management, Overall business management/planning and, Business development, Engineering and other technical assistance; Rent-free use of facilities and/or equipment; and Temporary assignment of personnel to the protégé firm for training.
<b>Cost Reimbursement</b>	Costs incurred by a mentor to provide developmental assistance (i.e., technical or managerial) described in Section 1.12 are allowable as indirect costs (appropriate documentation shall be provided) unless the contract contains a line item specifically for the Mentor-Protégé Program. A ceiling on allowable developmental costs shall be established at time of contract award. Procurements may be reserved exclusively for competition among firms that are participants in the FAA Mentor-Protégé Program.
<b>Application</b>	<a href="http://www.sbo.faa.gov/MentorProtege.cfm">http://www.sbo.faa.gov/MentorProtege.cfm</a>
<b>Website</b>	<a href="https://www.sbo.faa.gov/mentorprotege.cfm">https://www.sbo.faa.gov/mentorprotege.cfm</a>

<b>Agency</b>	<b><u>U.S. DEPARTMENT OF HOMELAND SECURITY (DHS)</u></b>
<b>Phone Number</b>	202 447 0104 sharon.davis@hq.dhs.gov
<b>Submission Cycle</b>	Open
<b>Protégé Eligibility</b>	All small businesses that meet the definition of small business concern at FAR 19.001, based on their primary NAICS code, are eligible to be protégé firms. This includes small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns.. All firms must be in good standing in the federal marketplace. The program excludes firms that are on the Federal List of Debarred or Suspended Contractors.
<b># of Mentor (s)</b>	Multiple.
<b>Mentor Eligibility</b>	Open to any large business firm that demonstrates the commitment and capability to assist in the development of small business protégés All firms must be in good standing in the federal marketplace. The program excludes firms that are on the Federal List of Debarred or Suspended Contractors.
<b># of Protégé (s)</b>	Multiple.
<b>Affiliation</b>	A protégé will not be considered an affiliate of a mentor solely on the basis that the protégé has or will receive developmental assistance from the mentor under the program.
<b>Incentives/Benefits</b>	Mentor may receive additional evaluation points toward the award of contracts during the evaluation of competitive offers. Mentor may receive subcontracting credit on a dollar for dollar basis by counting protégé developmental assistance, as appropriate, for approved subcontracting plans. Mentors have the chance to get into set-aside and mentor protégé agreement contracting with limitations on subcontracting opportunities.
<b>Agreement Length</b>	36 months
<b>Developmental Assistance</b>	(a) Management guidance related to (1) Financial management (2) Organizational management (3) Overall business management/planning (4) Business development (b) Technical assistance; (c) Rent-free use of facilities and/or equipment; (d) Temporary assignment of personnel to the protégé for the purpose of training; (e) Property; (f) Loans; and (g) Any other types of mutually beneficial assistance.
<b>Cost Reimbursement</b>	No
<b>Application</b>	<a href="#">Mentor-Protege Program Details 2018 (dhs.gov)</a>
<b>Website</b>	<a href="https://www.dhs.gov/mentor-protege-program">https://www.dhs.gov/mentor-protege-program</a>

<b>Agency</b>	<b>U.S DEPARTMENT OF TRANSPORTATION (US DOT)</b>
<b>Phone Number</b>	(202) 366-1930 mentorprotege@dot.gov
<b>Submission Cycle</b>	Open
<b>Protégé Eligibility</b>	A protégé should be a Small Business (SB), HUB Zone, small disadvantaged business, women-owned small business, veteran-owned small business, or service-disabled veteran-owned small business. In addition, the protégé should be able to show that it is currently eligible for Federal contracting opportunities, is not under a suspension or debarment action, and is not in the EPLS database. Protégés may have multiple mentors.
<b># of Mentor (s)</b>	Multiple
<b>Mentor Eligibility</b>	The mentor can be a business that has graduated from the 8(a) Business Development program, a firm in the transitional stage of the program, or a small or large business. In addition, the mentor should be able to show that it is currently eligible for Federal contracting opportunities, is not under a suspension and/or debarment action and is not in the EPLS database.
<b># of Protégé (s)</b>	Multiple
<b>Affiliation</b>	Not addressed program documents
<b>Incentives/Benefits</b>	Mentors can develop long-term relationships with potential subcontractors that have critical skills. These skills can be used to complement or diversify their company while competing for federal contracts. A good mentor-protégé relationship builds trust and loyalty between the mentor and protégé. Mentor-Protégé arrangements may provide the Government with greater assurance that a protégé subcontractor will be able to perform better under the contract than a similarly situated non-protégé subcontractor. Develop innovative approaches and technology. Potential Joint Venture with protégé. Goodwill and corporate responsibility.
<b>Agreement Length</b>	36 months
<b>Developmental Assistance</b>	The forms of developmental assistance a mentor may provide to a protégé include: Management or technical assistance. Overall business management/planning. Cooperation on joint venture projects. Any other types of mutually beneficial assistance.
<b>Cost Reimbursement</b>	No
<b>Application</b>	<a href="http://www.osdbu.dot.gov/Procurement/mentor-protege.cfm">http://www.osdbu.dot.gov/Procurement/mentor-protege.cfm</a> <a href="https://cms.dot.gov/small-business/procurement-assistance/mentor-protege-program-sample-agreement">https://cms.dot.gov/small-business/procurement-assistance/mentor-protege-program-sample-agreement</a>
<b>Website</b>	<a href="https://www.transportation.gov/osdbu/procurement-assistance/mentor-protege-pilot-program">https://www.transportation.gov/osdbu/procurement-assistance/mentor-protege-pilot-program</a>



<b>Agency</b>	<b><u>U.S. DEPARTMENT OF DEFENSE (DOD)</u></b>
	(571) 372-6191 Kasey Diaz osd.pentagon.ousd-atl.mbx.dod-mentor-protége-program@mail.mil
<b>Submission Cycle</b>	Credit Open; Direct Reimbursed: Broad Agency Announcement (BAA) for cognizant DOD component.
<b>Protégé Eligibility</b>	(A) a small business concern owned and controlled by socially and economically disadvantaged individuals; (B) a business entity owned and controlled by an Indian tribe; (C) a business entity owned and controlled by a Native Hawaiian Organization; (D) a qualified organization employing severely disabled individuals; (E) a small business concern owned and controlled by women; (F) a small business concern owned and controlled by service-disabled veterans; (G) a qualified HUBZone small business concern; or (H) a small business concern that — (i) is a nontraditional defense contractor; or (ii) currently provides goods or services in the private sector that are critical to enhancing the capabilities of the defense supplier base and fulfilling key Department of Defense needs
<b># of Mentor (s)</b>	One
<b>Mentor Eligibility</b>	Must be currently performing under at least one active approved subcontracting plan negotiated with DoD or another Federal agency pursuant to FAR 19.702 and be currently eligible for the award of Federal contracts.
<b># of Protégé (s)</b>	TBD
<b>Type of Agreement</b>	Direct Reimbursed: Directly reimbursed agreements are those in which a mentor receives reimbursement for allowable costs of developmental assistance provided to a protégé. Credit Only/Hybrid: Credit agreements are those in which a mentor receives a multiple of credit toward their Small Disadvantaged Business (SDB) subcontracting goal based on the cost of developmental assistance provided to a protégé.
<b>Affiliation</b>	No determination of affiliation or control (either direct or indirect) may be found between a protégé firm and its mentor firm on the basis that the mentor firm has agreed to furnish (or has furnished) to its protégé firm, pursuant to a mentor-protégé agreement, any form of developmental assistance described in I-107(f)
<b>Incentives/Benefits</b>	Reimbursement for developmental assistance costs through or Credit toward applicable subcontracting goals, established under a subcontracting plan negotiated under FAR Subpart 19.7 or under the DoD Comprehensive Subcontracting Test Program, for developmental assistance costs that are not reimbursed.
<b>Agreement Length</b>	36 months
<b>Developmental Assistance</b>	1. General business management, including organizational management, financial management, and personnel management, marketing, business development, and overall business planning; (ii) Engineering and technical matters such as production inventory control and quality assurance; and(iii) Any other assistance designed to develop the capabilities of the protégé firm under the developmental program. 2) Award of subcontracts under DoD contracts or other contracts on a noncompetitive basis. (3) Payment of progress payments for the performance of subcontracts by a protégé firm in amounts as provided for in the subcontract; . (4) Advance payments under such subcontracts. (5) Loans. (6) Investment(s) in the protégé firm not to exceed 10 percent. Historically Back colleges and universities.(iv) Minority institutions of higher education.
<b>Application</b>	<a href="https://business.defense.gov/Programs/Mentor-Protege-Program/MPP-Resources/">https://business.defense.gov/Programs/Mentor-Protege-Program/MPP-Resources/</a>
<b>Website</b>	<a href="https://business.defense.gov/Programs/Mentor-Protege-Program/How-to-Participate/">https://business.defense.gov/Programs/Mentor-Protege-Program/How-to-Participate/</a>