

INSTRUCTIONS FOR THOSE SEEKING INITIAL TEACHER CERTIFICATION

Teachers are certified to teach a specific age group and, if they will be teaching 4th grade and above, a specific subject. The subject that you wish to teach is referred to as your **Content Area**. The content areas for which you can be certified through the UT Arlington College of Education are listed on the following page. You are required to have a minimum of 24 undergraduate hours (at least 12 of which are junior/senior level) in the content area you wish to teach.

You should have your transcripts evaluated for content by a Content Advisor before you apply and are *required* to do so before you will receive clearance to enroll. A Content Advisor is a faculty member from another department on campus that has agreed to review the transcripts of students seeking initial teacher certification in that particular subject. For example, a history professor will review transcripts of students seeking certification to teach history. They must verify that a student has the required number of undergraduate hours in a particular content area. Each content area has its own content advisor(s) and students should schedule an appointment with him/her as soon as possible to determine if they meet the requirements to begin the program. If the Content Advisor determines that a student needs to take additional undergraduate coursework in his/her content area it may delay their ability to begin the program. If the student's content is over 5 years old they may be required to take additional coursework, even if they have the required 24 scholastic hours in their content area. You will need to complete Page 2, then schedule an appointment with the Content Advisor in your chosen area to complete Page 3. Make sure to take copies of your transcripts and the CD form with you to the appointment. If the Content Advisor finds that you must take more than 12 hours to complete your content coursework, you will have to complete them *before* beginning the certification program. **All content coursework must be completed before you can begin Clinical Teaching!**

Students must submit a CD form signed & dated by the Content Advisor to their College of Education staff advisor in order to determine if they meet the requirements to enter a program. If you have been admitted but have not completed a CD, you must turn it in before being permitted to enroll in any classes. The most current list of Content Advisors and their contact information is located at

Initial Teacher Certification Level and Content Areas (Choose only one)

Early Childhood – Grade 6 (EC-6)*

___ ESL/Core Subjects

___ Core Subjects

*You may submit this page to your graduate staff advisor to declare your content as EC-6, but do not need to have a content advisor review your prior coursework as no specific prior undergraduate coursework is required.

Middle Level (4-8)

___ English Language Arts and Reading

___ Social Studies

___ Mathematics

___ Science (Biology, Chemistry, Geology, Physics)

___ Core Subjects

Secondary (7-12)

___ English Language Arts and Reading

___ History

___ Social Studies

___ Journalism (8-12)

___ Speech

___ Mathematics

___ Chemistry

___ Life Science (Biology, Geology)

___ Physical Science (Chemistry, Physics) (6-12)

___ Science (Biology, Chemistry, Geology, Physics)

All-Level (EC-12)

___ Art

___ Music

___ Physical Education

The subject content I wish to pursue is based on my having completed at least 24 credit hours in undergraduate content coursework (12 hours at the upper division level). I understand that I must complete initial certification in this content area before adding or changing content areas. I understand that I will not be allowed to register for graduate education classes until I have declared a level and content area and my content declaration form has been approved, signed by a faculty content advisor and submitted to my graduate staff advisor.

Student Name: _____ ID (100#): _____

Student Signature: _____ Date: _____

Student Name: {Enter name}

ID: {Enter 100#}

Faculty content advisor must complete this section

Content Declaration (CD) Form

Content courses completed

These are courses the student has successfully completed that can be used to meet the content requirement.

Course Number	Title	School	Semester

Content courses still needed

These are courses the content advisor has determined the student must take to complete the content requirement.

Course Number	Title	Prerequisites ("C" or higher)	Rotation

Notes:

Content Advisor Name: {Enter name}

Date: {Select date}

Content Advisor Signature: _____