

**Applicant Information**

Full Legal Name: \_\_\_\_\_ Program Applying For: \_\_\_\_\_  
 UTA ID Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Intended Start Date**

Semester:  Spring  Summer  Fall Year: \_\_\_\_\_

**Applicant's statement under the provision of the Family Educational Rights and Privacy Act of 1974:** This applicant (if admitted and enrolled) will have access to the information provided below unless they have waived such access.

I hereby  waive  do not waive my rights of access to all letters of recommendation.

**Applicant's Signature Here:** x \_\_\_\_\_ Date: \_\_\_\_\_

*By signing (digital signing or handwritten) my name here, I certify that I have completed the above information to the best of my knowledge.*

Provide a signed copy of this recommendation form to each of your references. Instruct them to email the form to [CoEd.AOPPrograms@uta.edu](mailto:CoEd.AOPPrograms@uta.edu).

**Recommender's Evaluation of the Applicant**

I would compare the applicant with other students of the same level as follows:

	Exceptional	Above Average	Average	Below Average	No Information
Intellectual Ability					
Writing Ability					
Speaking Ability					
Teaching Ability					
Academic Preparation					
Motivation and Problem Solving					
Conflict Resolution					
Research Aptitude					
Interpersonal Skills					

I have known the applicant for \_\_\_\_\_ years \_\_\_\_\_ months.

During this time the applicant was a/an:

- Employee under my supervision
- Professional Colleague
- Other \_\_\_\_\_
- Coworker
- Advisee or College Student/Intern

In summary, my recommendation for this applicant is:

- Very Strong
- Strong
- Average
- Below Average

If applicant's native language is not English, evaluate English proficiency:

- Very Strong
- Strong
- Average
- Below Average

**Additional comments: (Please feel free to attach a written assessment of the candidate.)**

Recommender's Name: \_\_\_\_\_ Title/Role: \_\_\_\_\_  
 Place of Employment: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

**Recommender's Signature and Date**