

Registration for the *ETS*[®] Performance Assessment for School Leaders (PASL)

You must register for the PASL assessment through your online account.

Before You Register

This assessment is administered twice per year during pre-established submission windows. These windows were created to align as closely as possible to your school leader internship schedule. Before registering for the assessment, you must:

- Determine the submission window that best fits your schedule. Review the [Dates and Deadlines](#).
- If you need accommodations for disability or health-related needs, you must [request accommodations](#).

Eligibility

Candidates seeking certification in the states of Georgia and Texas must be approved in the state certification system in order to take the assessment. Consult with your educator preparation program to verify you are approved for this assessment.

How to Register

Follow these steps to register for the PASL assessment:

1. **Create an *ETS*[®] Performance Assessment Account.** In order to purchase the assessment, [create an account](#) in the online registration system and establish your own username and password. You will receive an email confirming that you have successfully created your account. This account is where you access your performance assessment, submit your tasks and view your scores. **Note:** The ETS Performance Assessments registration site is different from the registration site used for *Praxis*[®] assessments.
2. **Select Your Test and Submission Window.** Follow the instructions to purchase your assessment. Verify that the state you are seeking certification in appears above the list of assessments. Be sure to select the appropriate submission window that best conforms to your clinical experience schedule. See [Dates and Deadlines](#) for additional information on submission windows.

3. **Identify Your Educator Preparation Program.** When prompted, select your educator preparation program (EPP). Your EPP automatically receives your score for the assessment, which includes individual scores for Tasks 1, 2 and 3.
4. **Select Score Recipients.** Your cumulative score and highest scores for each task are automatically sent to the EPP you selected. If you are seeking certification in a state that has established a passing score with ETS, the state certification agency will automatically receive a copy of your scores. You may select up to four additional score recipients at no extra cost. You can add or modify these recipients up until 10 p.m. ET the night before the Task 3 submission deadline. If you wish your scores to be sent to a state certification department, be sure to select them as a score recipient.
5. **Answer Background Information and Assessment-related Questions.** You will be asked to provide demographic and other background information that may be used for research purposes. In addition, you will be asked to respond to several questions relating to your school leader internship.
6. **Pay.** You can pay by credit/debit card (American Express®, Discover®, JCB® Card, MasterCard® or VISA®), eCheck or through PayPal™.
7. **Confirmation.** You will receive an email confirming your registration.

Once you have registered, you will be able to access the assessment through your online account when the submission window opens. See [Dates and Deadlines](#). To work on the assessment before then, see [Prepare for the Assessment](#).

Contact Us

Customer Service Representatives are available Monday–Friday, from 8 a.m.–6 p.m. ET (except for U.S. holidays).

Phone:

1-609-359-5634

1-855-628-5088

Email:

[Email us](#) with questions or comments.