WELCOME

CSE New Student Advising Session

CSE Faculty Advisors
Dr. Bahram Khalili
Dr. Sajib Datta

CSE Staff Advisors
Ms. Sha'Londa Towns

Ms. Ginger Dickens

Ms. Erika Harvey

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CSE Department Master's Degree Plans

- ❑ Computer Science and Computer Engineering Thesis
  - 8 courses (24 hours)
  - Thesis research under CSE faculty supervision (minimum of 6 hours)
- ❑ Computer Science and Computer Engineering Non-Thesis
  - 10 courses (30 hours) or 12 courses (36 hours)
- ❑ Master of Software Engineering Non-Thesis
  - 10 courses (30 hours) or 12 courses (36 hours)

CSE degree plans are detailed in the Quick Guide and the online Master's Degree Program Guide on the CSE Website at http://cse.uta.edu.

Deficiency Course Requirements

❑ If you are admitted on Probation with deficiency course requirements, your <u>only three options</u> are:

1. Show Dr. Datta the full-semester, single, dedicated, exact equivalent course on your transcript

2. Take the deficiency exam - if you pass the exam we will waive the requirement - Exams are only available for CSE 2315 and CSE 3315

3. Take and pass the classes in your first semester – you must make a D or better in these courses – these courses count in your overall GPA but not in your major GPA

To qualify for 30-hour plan

To qualify for a 30 hour plan instead of the default 36 hour plan, students must meet certain criteria:

- Minimum 160 Q and 145 V on the GRE

- Unconditional admission to UTA

- Proof of taking the 3 required courses as listed for each plan – if you qualify for the 30 hour plan, you cannot take these courses at UTA

If you think you qualify for this plan, email an advisor to check your qualifications.

Courses needed to qualify for 30-hour plan

❑ MS in Computer Science

- Software Engineering I Software Design   CSE 5324
- Database I   CSE 5330
- Networks I   CSE 5344

❑ MS in Computer Engineering

- Electronics I   CSE 3323
- Signal Processing   CSE 5366
- Networks I   CSE 5344

❑ Master of Software Engineering

- Software Engr I (Software Design)   CSE 5324
- Software Engr II (Software Project Mgmt)   CSE 5325
- Database I   CSE 5330

If you qualify for the 30 hour plan, you cannot take the courses listed above at UTA.

To switch from Non-Thesis to Thesis

- ❏ All students are admitted as Non-Thesis
- ❏ Determine your own area of research interest
- ❏ Search for a professor with similar research interests
- ❏ Contact professors in your area of research interest
- ❏ If a professor agrees to supervise you, ask them to email one of the graduate advisors to change your degree plan to thesis
- ❏ The graduate advisor will change your plan
- ❏ Work with your professor on what courses to take, culminating with Thesis II CSE 5698 in your final semester

Current CSE Major/Specialty Areas/Tracks

- ❑ Data Sciences/Databases
- ❑ Imaging/Health Informatics/Bioinformatics
- ❑ Intelligent Systems/Robotics
- ❑ Networks/IoT
- ❑ Security/Privacy
- ❑ Software Engineering
- ❑ Systems/Architecture/Languages
- ❑ Data Analytics/Algorithms/Theory

Important Notes

❑ No waivers are given for core course requirements

❑ There is no grade override/grade forgiveness for graduate students – all grades are used to compute your cumulative GPA

❑ Graduate students cannot retake a course in which they earned a C or better

❑ Non-thesis students cannot take the special Directed Study (5393) course

❑ Courses in which you earn a D or F cannot be used to satisfy degree requirements - if you earn a D or F, see an advisor to determine if you will need to repeat the course or take a different course to fulfill the related degree requirement

Managing Your Degree Plan

❑ Your degree plan is YOUR responsibility

- Use MyMav Degree Audit capability to view your progress
- Make sure the courses you take count toward your degree
- Ask questions of the graduate advisors if in doubt about progress or applicability of a specific course

Cheating vs. Collaboration

Cheating in any form in any of your classes can lead to severe consequences for you. This can be anything from receiving an F in a course, to Student Conduct Office action, to academic dismissal. Make sure you know what your professors' policies are on your assignments.

Cheating is not limited to courses. When being interviewed remember, you're the one trying for the job, not you and your friends.

The Academic Calendar

Students are responsible for abiding by the dates and deadlines on various UTA calendars

Calendars include registration deadlines, payment deadlines, refund schedules for dropped courses, holidays, etc.

CSE@UTA

[Advising Request Form](#)

All students must see Sha'Londa or Ginger for any advising needs first and need to fill out the Appointment Request form.

Appointment Request Form: CSE Graduate Students

{Note: All students MUST see Sha'Londa or Ginger first}

MavId: _____   Today's date: _____

Student Name: _____

Student E-mail: _____

Your degree: ☐ MS Non-Thesis   ☐ MS Thesis   ☐ BS to PhD   ☐ PhD

Reason(s) for appointment today:

☐ **Course issues** (i.e. Add, Drop, Swap, Pre-requisite waiver, outside dept. courses)

☐ **Degree Plan change** (i.e. 30 vs. 36 hour qualification, Thesis/Non-thesis, CS/CpE/SE switch)

☐ **GMAP issues** (please note GMAP are only adjusted after you file for graduation)

☐ **Probation issues** (GESP, low GPAs, change to unconditional, File a Petition, Deficiency classes)

☐ **Visa/I-20 Issues, LOA** (I-20 Extension, Temporary absence, LOA - Leave of Absence)

☐ **Sign Forms** (CPT, OPT, Less-than-full-time)

☐ **PhD Milestones Management** (Form Committee, Diagnostics, Comprehensive, Proposal, Defense)

☐ **Other - Briefly explain:** _____

Recommended Action (Graduate Advising member only):

Advisor: ☐ Sha'Londa   ☐ Ginger   ☐ Dr. Datta   ☐ Dr. Khalili

Advisor Comments: _____

e.g. What is the issue & resolution status, e.g.: Issue resolved; Issue will be reviewed
Please take the form to Khalili/Datta

Mental and Physical Health

As you progress through your studies at UTA, make sure you're taking care of yourself mentally and physically.

See the handout in your orientation packet regarding self-care and resources available to you.

Next Steps Today

❑ CSE Advisors have begun removing your holds

❑ GESP required, contact UTA English Language Institute (402 Hammond Hall) immediately and schedule your late placement exam

❑ You can begin registering for courses - The UTA Library has many computers available needed

■ You must take three courses in your first semester (nine hours)

■ The courses you choose must have seats available

■ Deficiency courses must be completed as soon as possible. An advisor will add these classes to your schedule

Registration Fees

❏ After you have registered for classes you need to pay according to due dates on the Student Accounts website

- Failure to pay on time will result in being dropped from your classes
- If you are dropped from your classes there is no guarantee you'll be able to get back into the same classes again

❏ See Student Accounts on the first floor of Davis Hall for complete information on tuition payment procedures and available payment plans

Paying for your education

We know how important funding can be to all applicants. See the Quick Guide for information about Internships and other funding options.

Please note that PhD students receive departmental funding priority. After the PhDs have been supported, any further available funds are made available to qualified master's students. However, master's students almost never receive funding in their first semester, and not often in later semesters.

If a relevant departmental scholarship opportunity becomes available, a notification email is sent to CSE students.

Finally, students may try to obtain an on campus job via the SNAP job system upon arrival at UTA.

Paying for your education

❑ Internships

- CSE does not offer online courses, so your internship must be local if you intend to work and be enrolled in CSE courses while completing an internship

- Domestic students: you can work an internship at any time

- International Students: See the Quick Guide for Curricular Practical Training (CPT) information on internships – note the minimum number of completed courses required to be eligible for an internship

❑ International students also have the option of Pre-Completion Optional Practical Training (Pre-OPT) and Post-Completion Optional Practical Training (Post-OPT) – see an advisor in the Office of International Education for information

Welcome Aboard and Best Wishes

for a great experience in UTA CSE

Graduate Programs!