



THE UNIVERSITY OF TEXAS AT ARLINGTON  
UPWARD BOUND MATH & SCIENCE CENTER [DALLAS]  
TRIO – A Federally Funded Program

*October 1, 2024*

Dear Applicant,

We appreciate your interest in the *University of Texas at Arlington Upward Bound Math & Science Center (UBMS)*. UBMS involves both the year-round Academic Component and Summer Residential Institute. **All application materials should be returned to School Counselor or sent to our office by as specified (priority, first-come first serve).** We will process applications as received. *Due to limited amount of space availability in our program, earlier submitted completed applications will receive priority attention. Applications submitted after the deadline, will be placed on a waiting list, and reviewed on an as needed basis.*

The selection committee cannot review your application until all forms have been received. The following is a list of what must be included with your completed application:

1. One page Autobiography (*use paragraph prompts*);
2. a copy of your high school transcript (*9<sup>th</sup> grade student – fall of the year are exempt*);
3. a copy of your last report card;
4. a copy of your STAAR and/or PSAT test scores (*8<sup>th</sup> grade or later results*);
5. a photocopy of your parent's most recent income tax return (2023);
6. a photocopy of your Social Security card;
7. a copy of your resident card – *applicable, if you are listed as a permanent resident of the U.S.*

*Online Recommendations submitted from your:*

8. High School counselor (<http://bit.ly/AppCounselor>) – *previous counselor acceptable*;
9. Math teacher (<http://bit.ly/AppTeacher>) – *9<sup>th</sup> grade student can use previous teacher*;
10. Science teacher (<http://bit.ly/AppTeacher>) – *9<sup>th</sup> grade student can use previous teacher*;
11. TRIO or Gear-Up Director/Advisor – (<http://bit.ly/AppTRIO>) – *applicable if enrolled.*

*Optional – Not Required Applicant Items:*

12. a copy of birth certificate;
13. a copy of high school or other picture ID.

Thank you for taking the time to fill out the forms and gather the needed information to complete this stage of the application process. Students identified as viable candidate will be contacted so an interview can be scheduled. Should you have any questions or concerns, please feel free to email us at [ubms@uta.edu](mailto:ubms@uta.edu) or call us at 817-272-2636.

Sincerely,

Richard Raleigh, Ph. D.  
Director, UBMS State/Dallas

**Please turn over for Memo to your Parent/Guardian**

# MEMORANDUM

**TO:** PARENT / LEGAL GUARDIAN  
**FROM:** UBMS Staff  
**YEAR:** *2024-2025*  
**RE:** UT Arlington Upward Bound Math & Science New Participant Packet

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Your child has chosen to apply to The UT Arlington Upward Bound Math & Science Center because of his/her interest in math or science. UBMS is funded by the U.S. Department of Education and as such has strict guidelines governing selection of participants. Our grant targets 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grade students from *Cedar Hill* and *DeSoto* areas which are interested in pursuing math, science and/or engineering careers.

We provide *year-round college preparatory services* and a *six-week residential summer program*. Participants are given the opportunity to explore careers and technology, work with faculty mentors in rigorous classes, compete in competitions, visit scientific institutions, as well as take educational field trips. A four-year renewable scholarship to UT Arlington is available to participants who successfully complete our program and attend UT Arlington the fall after graduation. In addition, students receive a stipend for full participation in the program throughout the year. All services are funded by the U.S. Department of Education.

In order to further this application process, we need your help. The parent section of the application form plays an important part in our consideration of your child's participation in our program. We cannot stress enough the importance of a completed application, including a photocopy of a signed Federal Income Tax Return Form (*previous year*) or other written verification from the agency that provides you with income (e.g., public assistance, Social Security benefits, unemployment benefits, pensions, etc.). The income verification **must** list the student as a dependent. The information you provide is protected by the *Family Educational Rights and Privacy Act (FERPA)*; so, no one will see the information unless he/she works with or for the Upward Bound Math & Science Center or is specifically authorized to access this information.

Please check with your child to see if he/she needs help in filling out the student portion of the application. *All applications should be returned as soon as possible to receive priority attention for program space.* Online version of application available upon request.

On behalf of the UBMS staff we would like to thank you for taking the time to fill out the application and for supporting your child in obtaining his/her college and career goals.



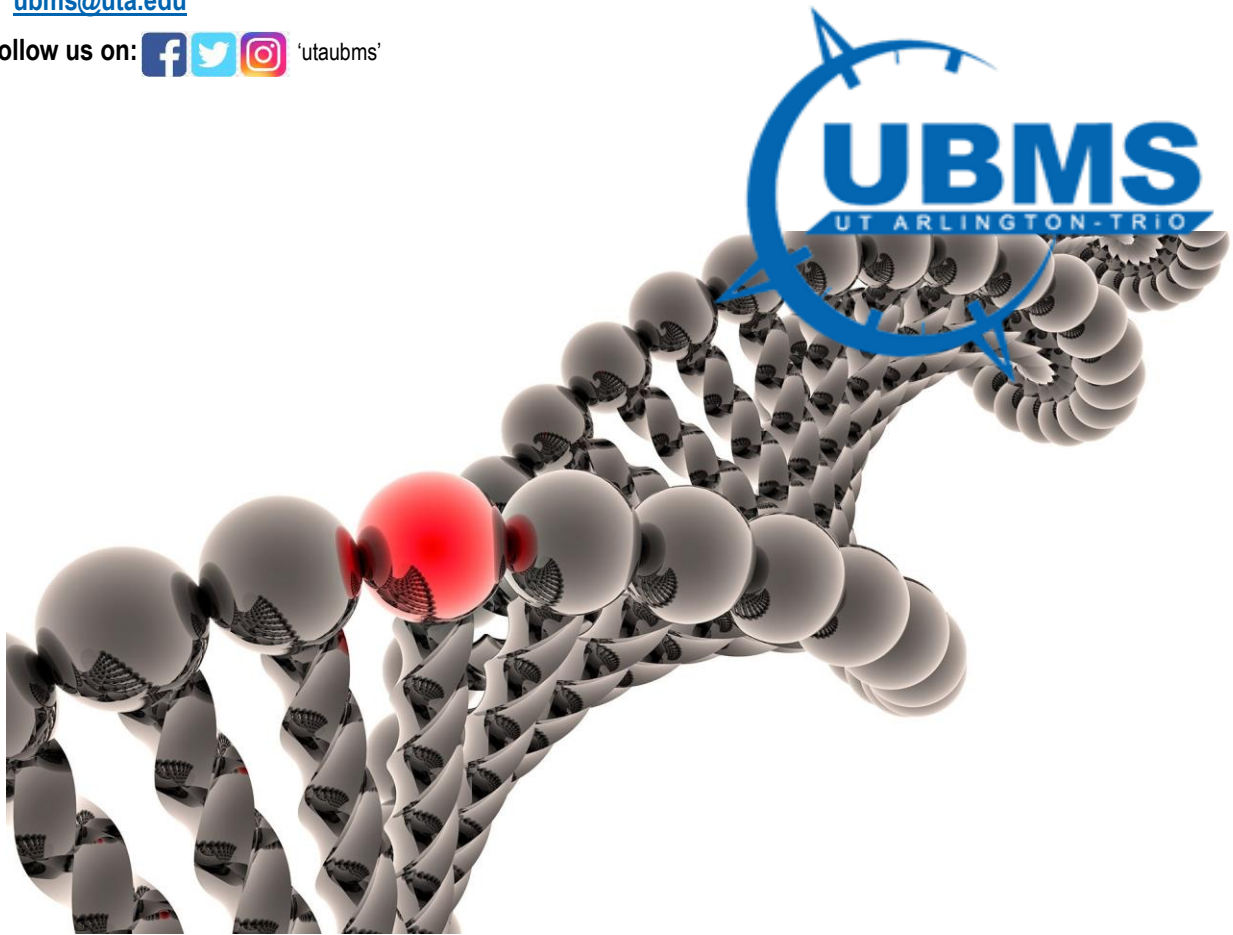
**Upward Bound Math & Science Center**  
Knowledge is Power...Realizing your Potential

## NEW PARTICIPANT APPLICATION & NEED ASSESSMENT PACKET

P. O. Box 19356  
Arlington, Texas 76019  
(817) 272-2636 or (800) 860-3592  
Website: [www.uta.edu/ubms](http://www.uta.edu/ubms)  
Email: [ubms@uta.edu](mailto:ubms@uta.edu)

Cedar Hill / Desoto UBMS Program

Like/Follow us on:    'utaubms'



### A 'New Participant' Application should include:

- Completed Application Form
- Student Autobiography (one page)
- Most Recent Income / Tax Information (2023)
- Recommendation Forms (online)
- School Record Release Form
- Current Academic Information  
(Recent Grade Report, Transcript, Testing Results)
- Proof of Citizenship Information (SS card, RA card, Other)

**Application Deadline:**



## Student Application

Received Date – Office Use Only

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Home Phone: (     ) \_\_\_\_\_

Email Address: \_\_\_\_\_ Alt. Phone: (     ) \_\_\_\_\_

Classification (*check one*):    9<sup>th</sup>    10<sup>th</sup>    11<sup>th</sup>      Gender (*check one*):    Male    Female

### CITIZENSHIP STATUS (*check one*):

**NOTE:** If you are **1)** U.S. Citizen please submit a copy of your *Social Security Card* and *Birth Certificate (optional)*. **2)** If not a U.S. Citizen please submit a front and back copy of your *Resident Alien Card* or *proof of citizenship application*

\_\_\_\_\_ U.S. Citizen  
\_\_\_\_\_ Permanent Resident Card # \_\_\_\_\_ Expiration date \_\_\_\_\_  
\_\_\_\_\_ Applied for citizenship (*must provide a copy of the request*)

**ETHNICITY (*check one*):** Is the student Hispanic/Latino?    Yes    No

### RACE (*check one*):

\_\_\_\_\_ American Indian / Alaskan Native      \_\_\_\_\_ Asian or Asian American  
\_\_\_\_\_ Black or African American                      \_\_\_\_\_ White  
\_\_\_\_\_ Native Hawaiian / Other Pacific Islander      \_\_\_\_\_ Other, *specify* \_\_\_\_\_

### PERSONAL INFORMATION (*fill in all information*):

High School I.D. Number: \_\_\_\_\_ (*if available*)      Estimated **Grade Point Average** [on **4 point scale**]: \_\_\_\_\_

What is your current ranking (as of the current date): \_\_\_\_\_ out of \_\_\_\_\_ [ *9<sup>th</sup> grade applicants exempt* ]

Which **endorsement** area being pursued for graduation (*see counselor*): \_\_\_\_\_

Student Cell Phone: (     ) \_\_\_\_\_      Adult T-shirt size (S-3X): \_\_\_\_\_  
Write 'n/a' if none

### CURRENT HIGH SCHOOL INFORMATION:

Target School (*circle*):    Cedar Hill HS       Cedar Hill Collegiate       Desoto HS  
Counselor's Name: \_\_\_\_\_ Direct #: (     ) \_\_\_\_\_  
Counselor's Email Address: \_\_\_\_\_

## Need Assessment

**MATH & SCIENCE COURSES:** List course(s) you are currently taking for *(Include if class is IB, Pre-AP or AP)*

Math: \_\_\_\_\_ Science: \_\_\_\_\_

**ACTIVE INVOLVEMENT:**

Please indicate activities that you are presently involved in at your high school and within your local community.

Activity Name (include any honors / awards / leadership position)

Athletics / Band \_\_\_\_\_  
Clubs (i.e. Key Club, Science, FCA) \_\_\_\_\_  
Community Service \_\_\_\_\_  
Competitions (i.e. UIL, Robotics, MSE) \_\_\_\_\_  
Performing/Visual Arts \_\_\_\_\_  
ROTC \_\_\_\_\_  
Work / Employment \_\_\_\_\_  
Other \_\_\_\_\_  
Other \_\_\_\_\_

**ACADEMIC AND CAREER GOALS:**

Please answer the following questions in your own words. Your response to these questions will help us assess your goals and aspirations. *Give answers in complete sentences where applicable; we are interested in learning more about you.*

Please indicate your desired **Career Goal** here: \_\_\_\_\_

What are your **future** hopes and plans, and how would you better your community? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

After completing high school what are your **plans** *(check one)*:

_____ Enroll in a 4-year College/University	_____ Enter a Vocational-Tech school
_____ Attend a 2-year Junior/Community college	_____ Work
_____ Join the military (Army, Navy, Air Force, etc.)	_____ Undecided

Of the **services** provided by the UBMS program, please indicate which you are interested in: *(check all that apply)*

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Academic & Career Advisement      | <input type="checkbox"/> College Admission & Financial Aid | <input type="checkbox"/> Cultural Enrichment                |
| <input type="checkbox"/> Career Exploration                | <input type="checkbox"/> Mentoring from MSE Professionals  | <input type="checkbox"/> Academic Instruction and Tutorials |
| <input type="checkbox"/> College Entrance Exam Preparation | <input type="checkbox"/> Scientific Research Experiences   | <input type="checkbox"/> Leadership Development             |

**TRIO AFFILIATION:**

Are you a *current or past participant* of a **TRIO** program (**check all that apply**)? \_\_\_\_\_ Yes \_\_\_\_\_ No  
\_\_\_\_\_ Gear Up \_\_\_\_\_ Talent Search \_\_\_\_\_ Upward Bound \_\_\_\_\_ Upward Bound Math & Science

----- (Complete A-C only if indicated 'Yes' above) -----

Please provide the following:

**A.** What year did you start the program? \_\_\_\_\_

**B. Name of TRIO Program** (Include school name): \_\_\_\_\_

**C. Director/Coordinator:** \_\_\_\_\_ **Phone:** ( ) \_\_\_\_\_

**Autobiography**

Please submit a **TYPED ONE-PAGE PERSONAL AUTOBIOGRAPHY** about yourself using the guidelines and tips below. The purpose of your autobiography is to learn more about you and assess your needs in the program. The autobiography **must** be attached on a separate sheet of paper in order for your application to be considered complete.

**AUTOBIOGRAPHY TIPS:**

1. DO NOT wait until the last minute to write your autobiography.
2. Write your first draft.
3. Correct mistakes and review your draft.
4. Put your draft aside for 24 hours and then read it again.
5. Make corrections in sentence construction, grammar, punctuation, and spelling.
6. If possible, let someone read and evaluate your draft.
7. Type your final draft and print a copy to be included with your UBMS application.
8. Your final draft should be only one page single spaced, standard font.

**AUTOBIOGRAPHY CONTENTS & OUTLINE:**

Answer these topics for each paragraph in your written autobiography.

**Paragraph I: Introduce yourself.** Tell us about your family. Are you the oldest, youngest, or somewhere in between? Share how many brothers and sisters, etc. Include information about your place of birth, your family, and/or your home life. Include anything else you feel that's important to know about you.

**Paragraph II: Talk about school and academics.** Describe some of your experiences, and your achievements in and out of the classroom. Are you satisfied with your current grades? If not, what factors have contributed to your low grades? What are you doing to improve your grades? Do you have any special talents or hobbies? Discuss your extracurricular activities? In what way are you involved in the activity?

**Paragraph III: Why College?** Discuss your reasons for wanting to go to college. What are your career interests (for example: biology, computer science, engineering, medicine, etc.)? What are some steps you have taken to prepare yourself for college? [You might mention a person who has influenced you to go to college.] Why are you interested in a college education? What other interests do you have?

**Paragraph IV: Why UT Arlington UBMS.** This is your chance to clearly state why you should be selected to be a participant in UBMS. How will UBMS help you achieve your goals academically, personally or for a future career? Include your ability to participate in the program during the year through graduation.

----- **SAVE A COPY OF YOUR AUTOBIOGRAPHY FOR YOUR RECORDS** -----

## Parent's Section (To be completed by the parent or guardian)

**PLEASE PRINT OR TYPE INFORMATION & SIGN WHERE INDICATED**

Student lives with **(Check ALL that apply)\*\***:

\_\_\_\_\_ Father    \_\_\_\_\_ Mother    \_\_\_\_\_ Stepparent    \_\_\_\_\_ Grandparent    \_\_\_\_\_ Other, specify \_\_\_\_\_

Please indicate the legal guardian(s) of the student: \_\_\_\_\_

Father or Male Guardian (Parent 1)

Name: \_\_\_\_\_

Employer: \_\_\_\_\_

Occupation: \_\_\_\_\_

Work Phone: (        ) \_\_\_\_\_

Mother or Female Guardian (Parent 2)

Name: \_\_\_\_\_

Employer: \_\_\_\_\_

Occupation: \_\_\_\_\_

Work Phone: (        ) \_\_\_\_\_

**EDUCATION\*\*:**

<i>(Check all that apply)</i>	<b>Father / Male Guardian</b>		<b>Mother / Female Guardian</b>	
	Attended	Completed	Attended	Completed
Elementary				
High School				
2-year College/University				
4-year College/University				

**INCOME VERIFICATION\*\***

**NOTE: Eligibility for UBMS is partially dependent upon household income, we must request this information. A student's application cannot be considered without verification of income. Answer ALL QUESTIONS below.**

**Please provide a copy of your most recent tax form with the student listed.**

→ Who **claims the student** as a dependent on their tax return? \_\_\_\_\_

→ What was your most recent **Taxable Income** (1040-line 15)? \$ \_\_\_\_\_

→ Number of **Dependents** (exemptions) claimed: \_\_\_\_\_    → Number of **Persons** in Household: \_\_\_\_\_

**If you did not or will not file a tax return, you must complete an *Income Substitute form* to verify household income.**

○ Does the student qualify/participate in **free or reduced school lunch**? \_\_\_\_\_ Yes    \_\_\_\_\_ No

○ Is the family receiving **SNAP/TANF or Food Stamps**: \_\_\_\_\_ Yes    \_\_\_\_\_ No? If yes, case # \_\_\_\_\_

→ Do you need an **Income Substitute Form**? \_\_\_\_\_ Yes    \_\_\_\_\_ No (required if needed as proof of income)

**\*\*I certify that the information provided on this application is accurate & complete to the best of my knowledge. I also agree to provide any documentation necessary to verify information reported on this form.\*\***

\_\_\_\_\_  
Student Name (Please Print)

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Signature of Father / Male Guardian Date

\_\_\_\_\_  
Signature of Mother / Female Guardian Date



**THANK YOU-PLEASE SUBMIT THE COMPLETED FORM TO:**

**UT Arlington TRIO - Upward Bound Math & Science Center - P.O. Box 19356, Arlington, Texas, 76019**

**NOTICE:** You may be entitled to know what information The University of Texas at Arlington (UT Arlington) collects concerning you. You may review and have UT Arlington correct this information according to procedures set forth in UTS 139. The law is found in sections 552.021, 552.023 and 559.004 of the Texas Government Code.



SCHOOL RECORDS RELEASE FORM

NOTE TO THE STUDENT / PARENT:

The University of Texas at Arlington Upward Bound Math & Science Center is required to follow the performance and progress of our participants through their secondary and postsecondary career.

NOTE TO HIGH SCHOOL AND COLLEGE REGISTRARS:

The University of Texas at Arlington Upward Bound Math & Science Center is mandated by the U.S. Department of Education to follow the progress of program participants through their secondary and postsecondary career.

STUDENT/FAMILY AGREEMENT:

I understand that as part of The University of Texas at Arlington Upward Bound Math & Science Center selection process, my child's school records (including transcripts, report cards, financial aid status, standardized test scores and academic progress reports) may need to be examined by Upward Bound Math & Science staff.

I hereby give permission to the University of Texas at Arlington Upward Bound Math & Science Center to request the following information from my child's high school or institution of postsecondary education at this time or anytime in the future as needed and extend its validity from the date signed until completion of their postsecondary education:

- 1.) School Records
2.) Standardized Test Scores
3.) Report Cards/Transcripts
4.) Student's status and performance with the institution
5.) Student's Financial Aid information and status
6.) Student's current mailing address and phone number

Father/Legal Guardian Name (Please Print)

Father/Legal Guardian Signature Date

Mother/Legal Guardian Name (Please Print)

Mother/Legal Guardian Signature Date

Student Name (Please Print)

Student Signature Date

Student's Current High School: Name Full Physical Address

NOTICE: You may be entitled to know what information The University of Texas at Arlington (UT Arlington) collects concerning you. You may review and have UT Arlington correct this information according to procedures set forth in UTS 139.



**Applicant,**

In order to complete your application these individuals must provide information regarding you.

**Recommendations must be received from your:**

- 1) *High School Counselor,*
- 2) *Current Math Teacher, and*
- 3) *Current Science Teacher*

Your recommenders must submit information online and you do not have to anything further.

***Detach the information below, print your name on each box, and give to your teachers/counselor.***

Please remember, recommendations must be received by the deadline in order to be considered.

..... Detach here .....

**High School Counselor Recommendation**

\_\_\_\_\_ is submitting an application to the *UT Arlington Upward Bound Math & Science Program (UBMS)* – a college preparatory program. We would appreciate your promptness in providing information to assist us in considering their application.

To provide student recommendation & ratings go to: <http://bit.ly/AppCounselor>

If you have difficulty with the online recommendation, please contact us so that we can assist with your submission.  
Tel 817.272.2636, Fax 817.272.2616, Email: [ubms@uta.edu](mailto:ubms@uta.edu)

**Math Teacher Recommendation**

\_\_\_\_\_ is submitting an application to the *UT Arlington Upward Bound Math & Science Program (UBMS)* – a college preparatory program. We would appreciate your promptness in providing information to assist us in considering their application.

To provide student recommendation & ratings go to: <http://bit.ly/AppTeacher>

If you have difficulty with the online recommendation, please contact us so that we can assist with your submission.  
Tel 817.272.2636, Fax 817.272.2616, Email: [ubms@uta.edu](mailto:ubms@uta.edu)

**Science Teacher Recommendation**

\_\_\_\_\_ is submitting an application to the *UT Arlington Upward Bound Math & Science Program (UBMS)* – a college preparatory program. We would appreciate your promptness in providing information to assist us in considering their application.

To provide student recommendation & ratings go to: <http://bit.ly/AppTeacher>

If you have difficulty with the online recommendation, please contact us so that we can assist with your submission.  
Tel 817.272.2636, Fax 817.272.2616, Email: [ubms@uta.edu](mailto:ubms@uta.edu)