



THE UNIVERSITY OF TEXAS AT ARLINGTON
UPWARD BOUND MATH & SCIENCE CENTER [DALLAS]
TRIO – A Federally Funded Program

November 28, 2023

Dear Applicant,

We appreciate your interest in the *University of Texas at Arlington Upward Bound Math & Science Center (UBMS)*. UBMS involves both the year-round Academic Component and Summer Residential Institute. **All application materials should be returned to School Counselor or sent to our office by As Specified (priority, first-come first serve).** We will process applications as received. *Due to limited amount of space availability in our program, earlier submitted completed applications will receive priority attention. Applications submitted after the deadline, will be placed on a waiting list, and reviewed only on an as needed basis.*

The selection committee cannot review your application until all forms have been received. The following is a list of what must be included with your completed application:

1. One page Autobiography (*use paragraph prompts*);
2. a copy of your high school transcript (*9th grade students exempt*);
3. a copy of your last report card (*9th grade -use last 8th grade report*);
4. a copy of your STAAR and/or PSAT test scores (*8th grade or later results*);
5. a photocopy of your parent's most recent income tax return (2022);
6. a photocopy of your Social Security card;
7. a copy of your resident card – *applicable, if you are listed as a permanent resident of the U.S.*

Online Recommendations submitted from your:

8. High School counselor (<http://bit.ly/AppCounselor>) – *previous counselor acceptable*;
9. Math teacher (<http://bit.ly/AppTeacher>) – *9th grade can use previous teacher*;
10. Science teacher (<http://bit.ly/AppTeacher>) – *9th grade can use previous teacher*;
11. TRIO or Gear-Up Director/Advisor – (<http://bit.ly/AppTRIO>) – *applicable if enrolled*.

Optional – Not Required Applicant Items:

12. a copy of birth certificate;
13. a copy of high school or other picture ID.

Thank you for taking the time to fill out the forms and gather the needed information to complete this stage of the application process. Students identified as viable candidate will be contacted so an interview can be scheduled. Should you have any questions or concerns, please feel free to email us at ubms@uta.edu or call us at 817-272-2636.

Sincerely,

Richard Raleigh, Ph. D.
Director, UBMS State/Dallas

Please turn over for Memo to your Parent/Guardian

MEMORANDUM

TO: PARENT / LEGAL GUARDIAN
FROM: UBMS Staff
YEAR: 2023 - 2024
RE: UT Arlington Upward Bound Math & Science New Participant Packet

Your child has chosen to apply to The UT Arlington Upward Bound Math & Science Center because of his/her interest in math or science. UBMS is funded by the U.S. Department of Education and as such has strict guidelines governing selection of participants. Our grant targets 9th, 10th, and 11th grade students from *Cedar Hill* and *DeSoto* areas which are interested in pursuing math, science and/or engineering careers.

We provide year-round college preparatory services and a six-week residential summer program. Participants are given the opportunity to explore careers and technology, work with faculty mentors in rigorous classes, compete in competitions, visit scientific institutions, as well as take educational field trips. A four-year renewable scholarship to UT Arlington is available to participants who successfully complete our program and attend UT Arlington the fall after graduation. In addition, students receive a stipend for full participation in the program throughout the year. All services are funded by the U.S. Department of Education.

In order to further this application process, we need your help. The parent section of the application form plays an important part in our consideration of your child's participation in our program. We cannot stress enough the importance of a completed application, including a photocopy of a signed Federal Income Tax Return Form (*previous year*) or other written verification from the agency that provides you with income (e.g., public assistance, Social Security benefits, unemployment benefits, pensions, etc.). The income verification **must** list the student as a dependent. The information you provide is protected by the *Family Educational Rights and Privacy Act (FERPA)*; so no one will see the information unless he/she works with or for the Upward Bound Math & Science Center or is specifically authorized to access this information.

Please check with your child to see if he/she needs help in filling out the student portion of the application. *All applications should be returned as soon as possible to receive priority attention for program space.* Online version of application available here: bit.ly/UBMSApp2

On behalf of the UBMS staff we would like to thank you for taking the time to fill out the application and for supporting your child in obtaining his/her college and career goals.



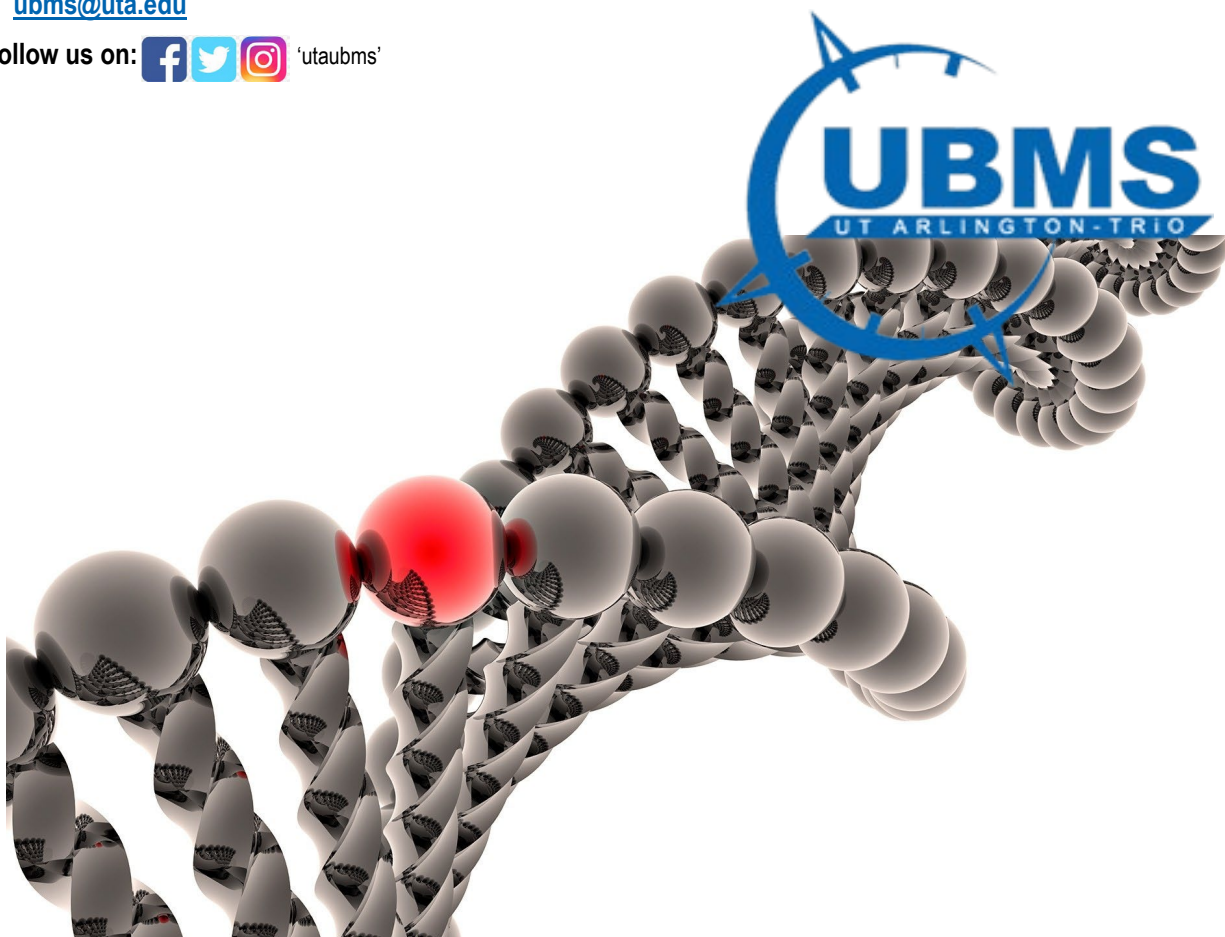
Upward Bound Math & Science Center
Knowledge is Power...Realizing your Potential

NEW PARTICIPANT APPLICATION & NEED ASSESSMENT PACKET

P. O. Box 19356
Arlington, Texas 76019
(817) 272-2636 or (800) 860-3592
Website: www.uta.edu/ubms
Email: ubms@uta.edu

Cedar Hill / Desoto UBMS Program

Like/Follow us on:    'utaubms'



A 'New Participant' Application should include:

- Completed Application Form
- Student Autobiography (one page)
- Most Recent Income / Tax Information (2022)
- Recommendation Forms (*online*)
- School Record Release Form
- Current Academic Information
(Recent Grade Report, Transcript, Testing Results)
- Proof of Citizenship Information (SS card, RA card, Other)

Application Deadline: AS SPECIFIED



Student Application

Received Date – Office Use Only

Social Security Number: _____ - _____ - _____

First Name: _____ Middle Name: _____ Last Name: _____

Permanent Address: _____

City: _____ State: _____ Zip Code: _____

Date of Birth: _____ Home Phone: () _____

Email Address: _____ Alt. Phone: () _____

Classification (*check one*): ☐ 9th ☐ 10th ☐ 11th Gender (*check one*): ☐ Male ☐ Female

CITIZENSHIP STATUS (*check one*):

NOTE: If you are **1)** U.S. Citizen please submit a copy of your *Social Security Card* and *Birth Certificate (optional)*. **2)** If not a U.S. Citizen please submit a front and back copy of your *Resident Alien Card* or *proof of citizenship application*

_____ U.S. Citizen

_____ Permanent Resident Card # _____ Expiration date _____

_____ Applied for citizenship (*must provide a copy of the request*)

ETHNICITY (*check one*): Is the student Hispanic/Latino? ☐ Yes ☐ No

RACE (*check one*):

_____ American Indian / Alaskan Native

_____ Asian or Asian American

_____ Black or African American

_____ White

_____ Native Hawaiian / Other Pacific Islander

_____ Other, *specify* _____

PERSONAL INFORMATION (*fill in all information*):

High School I.D. Number: _____ (*if available*) Estimated **Grade Point Average** [on **4 point scale**]: _____

What is your current ranking (as of the current date): _____ out of _____ [9th grade applicants exempt]

Which endorsement area being pursued for graduation (*see counselor*): _____

Student Cell Phone: () _____ Adult T-shirt size (S-3X): _____
Write 'n/a' if none

CURRENT HIGH SCHOOL INFORMATION:

Target School (*Indicate*): ☐ Cedar Hill HS ☐ Cedar Hill Collegiate ☐ Desoto HS

Counselor's Name: _____ Direct #: () _____

Counselor's Email Address: _____

Need Assessment

MATH & SCIENCE COURSES: List course(s) you are currently taking for *(Include if class is IB, Pre-AP or AP)*

Math: _____ Science: _____

ACTIVE INVOLVEMENT:

Please indicate activities that you are presently involved in at your high school and within your local community.

Activity Name (include any honors / awards / leadership position)

Athletics / Band _____

Clubs (i.e. Key Club, Science, FCA) _____

Community Service _____

Competitions (i.e. UIL, Robotics, MSE) _____

Performing/Visual Arts _____

ROTC _____

Work / Employment _____

Other _____

Other _____

ACADEMIC AND CAREER GOALS:

Please answer the following questions in your own words. Your response to these questions will help us assess your goals and aspirations. *Give answers in complete sentences where applicable; we are interested in learning more about you.*

Please indicate your desired **Career Goal** here: _____

What are your **future** hopes and plans, and how would you better your community? _____

After completing high school what are your **plans** *(check one)*:

_____ Enroll in a 4-year College/University

_____ Enter a Vocational-Tech school

_____ Attend a 2-year Junior/Community college

_____ Work

_____ Join the military (Army, Navy, Air Force, etc.)

_____ Undecided

Of the **services** provided by the UBMS program, please indicate which you are interested in: *(check all that apply)*

☐ Academic & Career Advisement

☐ College Admission & Financial Aid

☐ Cultural Enrichment

☐ Career Exploration

☐ Mentoring from MSE Professionals

☐ Academic Instruction and Tutorials

☐ College Entrance Exam Preparation

☐ Scientific Research Experiences

☐ Leadership Development

TRIO AFFILIATION:

Are you a *current or past participant* of a **TRIO** program (**check all that apply**)? _____ Yes _____ No
_____ Gear Up _____ Talent Search _____ Upward Bound _____ Upward Bound Math & Science

----- (Complete A-C only if indicated 'Yes' above) -----

Please provide the following:

A. What year did you start the program? _____

B. Name of TRIO Program (Include school name): _____

C. Director/Coordinator: _____ Phone: () _____

Autobiography

Please submit a **TYPED ONE-PAGE PERSONAL AUTOBIOGRAPHY** about yourself using the guidelines and tips below. The purpose of your autobiography is to learn more about you and assess your needs in the program. The autobiography **must** be attached on a separate sheet of paper in order for your application to be considered complete.

AUTOBIOGRAPHY TIPS:

1. DO NOT wait until the last minute to write your autobiography.
2. Write your first draft.
3. Correct mistakes and review your draft.
4. Put your draft aside for 24 hours and then read it again.
5. Make corrections in sentence construction, grammar, punctuation, and spelling.
6. If possible, let someone read and evaluate your draft.
7. Type your final draft and print a copy to be included with your UBMS application.
8. Your final draft should be only one page single spaced, standard font.

AUTOBIOGRAPHY CONTENTS & OUTLINE:

Answer these topics for each paragraph in your written autobiography.

Paragraph I: Introduce yourself. Tell us about your family. Are you the oldest, youngest, or somewhere in between? Share how many brothers and sisters, etc. Include information about your place of birth, your family, and/or your home life. Include anything else you feel that's important to know about you.

Paragraph II: Talk about school and academics. Describe some of your experiences, and your achievements in and out of the classroom. Are you satisfied with your current grades? If not, what factors have contributed to your low grades? What are you doing to improve your grades? Do you have any special talents or hobbies? Discuss your extracurricular activities? In what way are you involved in the activity?

Paragraph III: Why College? Discuss your reasons for wanting to go to college. What are your career interests (for example: biology, computer science, engineering, medicine, etc.)? What are some steps you have taken to prepare yourself for college? [You might mention a person who has influenced you to go to college.] Why are you interested in a college education? What other interests do you have?

Paragraph IV: Why UT Arlington UBMS. This is your chance to clearly state why you should be selected to be a participant in UBMS. How will UBMS help you achieve your goals academically, personally or for a future career? Include your ability to participate in the program during the year through graduation.

----- **SAVE A COPY OF YOUR AUTOBIOGRAPHY FOR YOUR RECORDS** -----

Parent's Section (To be completed by the parent or guardian)

PLEASE PRINT OR TYPE INFORMATION & SIGN WHERE INDICATED

Student lives with (**Check ALL that apply**)**:

____ Father ____ Mother ____ Stepparent ____ Grandparent ____ Other, specify _____

Please indicate the legal guardian(s) of the student: _____

Father or Male Guardian (Parent 1)

Name: _____

Employer: _____

Occupation: _____

Work Phone: () _____

Mother or Female Guardian (Parent 2)

Name: _____

Employer: _____

Occupation: _____

Work Phone: () _____

EDUCATION**:

(Check all that apply)	Father / Male Guardian		Mother / Female Guardian	
	Attended	Completed	Attended	Completed
Elementary				
High School				
2-year College/University				
4-year College/University				

INCOME VERIFICATION**

NOTE: Eligibility for UBMS is partially dependent upon household income, we must request this information. A student's application cannot be considered without verification of income. Answer **ALL QUESTIONS** below.

Please provide a copy of your most recent tax form with the student listed.

→ Who **claims the student** as a dependent on their tax return? _____

→ What was your most recent **Taxable Income** (1040-line 15)? \$ _____

→ Number of **Dependents** (exemptions) claimed: _____ → Number of **Persons** in Household: _____

If you did not or will not file a tax return, you must complete an **Income Substitute form** to verify household income.

○ Does the student qualify/participate in **free or reduced school lunch**? ____ Yes ____ No

○ Is the family receiving **SNAP/TANF or Food Stamps**: ____ Yes ____ No? If yes, case # _____

→ Do you need an **Income Substitute Form**? ____ Yes ____ No (required if needed as proof of income)

****I certify that the information provided on this application is accurate & complete to the best of my knowledge. I also agree to provide any documentation necessary to verify information reported on this form.****

Student Name (Please Print) _____

Student Signature _____ Date _____

Signature of Father / Male Guardian _____ Date _____

Signature of Mother / Female Guardian _____ Date _____



THANK YOU-PLEASE SUBMIT THE COMPLETED FORM TO:

UT Arlington TRIO - Upward Bound Math & Science Center - P.O. Box 19356, Arlington, Texas, 76019

NOTICE: You may be entitled to know what information The University of Texas at Arlington (UT Arlington) collects concerning you. You may review and have UT Arlington correct this information according to procedures set forth in UTS 139. The law is found in sections 552.021, 552.023 and 559.004 of the Texas Government Code.

SCHOOL RECORDS RELEASE FORM

NOTE TO THE STUDENT / PARENT:

The University of Texas at Arlington Upward Bound Math & Science Center is required to follow the performance and progress of our participants through their secondary and postsecondary career. This form will be mailed to high school and college registrars allowing our program staff to receive copies of your school records for tracking and reporting purposes. This form as dated below will serve as the only records release form valid from the date signed until completion of your postsecondary education.

NOTE TO HIGH SCHOOL AND COLLEGE REGISTRARS:

The University of Texas at Arlington Upward Bound Math & Science Center is mandated by the U.S. Department of Education to follow the progress of program participants through their secondary and postsecondary career. This form as dated below is the only release form to be used by our program. Due to the transient nature of students it is nearly impossible to seek annual updates of this form. The signatures below indicate that they realize this form will be used for many years in the future during and after they complete our college preparatory program. Thank you for honoring our request for information.

STUDENT/FAMILY AGREEMENT:

I understand that as part of The University of Texas at Arlington Upward Bound Math & Science Center selection process, my child's school records (including transcripts, report cards, financial aid status, standardized test scores and academic progress reports) may need to be examined by Upward Bound Math & Science staff. I also understand that the Upward Bound Math & Science Center will continue to require this information throughout the duration of my secondary and postsecondary careers.

I hereby give permission to the University of Texas at Arlington Upward Bound Math & Science Center to request the following information from my child's high school or institution of postsecondary education at this time or anytime in the future as needed and extend its validity from the date signed until completion of their postsecondary education:

- | | |
|------------------------------|---|
| 1.) School Records | 4.) Student's status and performance with the institution |
| 2.) Standardized Test Scores | 5.) Student's Financial Aid information and status |
| 3.) Report Cards/Transcripts | 6.) Student's current mailing address and phone number |

Father/Legal Guardian Name (Please Print)

Father/Legal Guardian Signature Date

Mother/Legal Guardian Name (Please Print)

Mother/Legal Guardian Signature Date

Student Name (Please Print)

Student Signature Date

Student's Current High School: _____
Name Full Physical Address

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Applicant,

In order to complete your application these individuals must provide information regarding you.

Recommendations must be received from your:

- 1) *High School Counselor,*
- 2) *Current Math Teacher, and*
- 3) *Current Science Teacher*

Your recommenders must submit information online and you do not have to anything further.

Detach the information below, print your name on each box, and give to your teachers/counselor.

Please remember, recommendations must be received by the deadline in order to be considered.

..... Detach here

High School Counselor Recommendation

_____ is submitting an application to the *UT Arlington Upward Bound Math & Science Program (UBMS)* – a college preparatory program. We would appreciate your promptness in providing information to assist us in considering their application.

To provide student recommendation & ratings go to: <http://bit.ly/AppCounselor>

If you have difficulty with the online recommendation, please contact us so that we can assist with your submission.
Tel 817.272.2636, Fax 817.272.2616, Email: ubms@uta.edu

Math Teacher Recommendation

_____ is submitting an application to the *UT Arlington Upward Bound Math & Science Program (UBMS)* – a college preparatory program. We would appreciate your promptness in providing information to assist us in considering their application.

To provide student recommendation & ratings go to: <http://bit.ly/AppTeacher>

If you have difficulty with the online recommendation, please contact us so that we can assist with your submission.
Tel 817.272.2636, Fax 817.272.2616, Email: ubms@uta.edu

Science Teacher Recommendation

_____ is submitting an application to the *UT Arlington Upward Bound Math & Science Program (UBMS)* – a college preparatory program. We would appreciate your promptness in providing information to assist us in considering their application.

To provide student recommendation & ratings go to: <http://bit.ly/AppTeacher>

If you have difficulty with the online recommendation, please contact us so that we can assist with your submission.
Tel 817.272.2636, Fax 817.272.2616, Email: ubms@uta.edu