



THE UNIVERSITY OF TEXAS AT ARLINGTON  
**UPWARD BOUND MATH & SCIENCE CENTER [STATE]**  
TRIO – A Federally Funded Program

*February 1, 2024*

Dear Applicant,

We appreciate your interest in the *University of Texas at Arlington Upward Bound Math & Science Center (UBMS)*. UBMS involves both the year-round Academic Component and Summer Residential Institute. **All application materials should be returned to our office by February 26<sup>th</sup>, 2024 or as specified.** We will process applications as received this Fall. *Due to limited amount of space availability in our program, earlier submitted completed applications will receive priority attention until program space is filled. Applications submitted after the deadline, will be reviewed only on an as needed basis.*

The selection committee cannot review your application until all forms have been received. The following is a list of what must be included with your completed application:

1. a copy of your high school transcript;
2. a copy of your last report card;
3. a copy of your STAAR-EOC/PSAT test results;
4. a photocopy of your parent's most current income tax return/transcript (2022 or 2023);
5. a school record release form;
6. a photocopy of your Social Security card;
7. a copy of your resident card *if you are listed as a permanent resident of the U.S.*

*Online Recommendations submitted from your:*

8. High School counselor (<http://bit.ly/AppCounselor>);
9. Math teacher (<http://bit.ly/AppTeacher>);
10. Science teacher (<http://bit.ly/AppTeacher>);
11. TRIO Counselor/Director, *if applicable – in a Gear-Up, Talent Search or Upward Bound* (<http://bit.ly/AppTRIO>)
12. a copy of birth certificate, *optional, not required*
13. a copy of high school or other picture ID, *optional, not required*

Thank you for taking the time to fill out the forms and gather the needed information to complete this stage of the application process. Students identified as viable candidate will be contacted so an interview can be scheduled. Should you have any questions or concerns, please feel free to email us at [ubms@uta.edu](mailto:ubms@uta.edu) or call us at 817-272-2636.

Sincerely,

Richard Raleigh, Ph. D.  
Director, UBMS State/Dallas

**Please turn over for Memo to your Parent/Guardian**

# MEMORANDUM

**TO:** PARENT OR LEGAL GUARDIAN  
**FROM:** UBMS Staff  
**YEAR:** *2023 - 2024*  
**RE:** UT Arlington Upward Bound Math & Science New Participant Packet

---

Your child has chosen to apply to The UT Arlington Upward Bound Math & Science Center because of his/her interest in math or science. UBMS is funded by the U.S. Department of Education and as such has strict guidelines governing selection of participants. Our grant targets 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grade students from various schools and regions of Texas including *Central, South and West Texas* which are interested in pursuing math, science and/or engineering careers. *Other areas not mentioned will be considered only when target area applicants have been exhausted.*

We provide year-round college preparatory services and a six-week residential summer program. Participants are given the opportunity to explore careers and technology, work with faculty mentors in rigorous classes, compete in academic/athletic competitions, visit scientific institutions, as well as take educational trips. A four-year renewable scholarship to UT Arlington is available to participants who successfully complete our program and attend UT Arlington the Fall after graduation. All services are funded by the U.S. Department of Education. In addition, students receive a stipend for full participation in the program during the year.

To further this application process, we need your help. The parent section of the application form plays an important part in our consideration of your child's participation in our program. We cannot stress enough the importance of a completed application, including a photocopy of a signed Federal Income Tax Return Form or Tax Transcript (*2022 or 2023*), Income Substitute Form, or other written verification from the agency that provides you with income (e.g. public assistance, Social Security benefits, unemployment benefits, pensions, etc.). The income verification **must** list the student as a dependent. The information you provide is protected by the *Family Educational Rights and Privacy Act (FERPA)*; so no one will see the information unless he/she works with or for the Upward Bound Math & Science program or is specifically authorized to access this information.

Please check with your child to see if he/she needs help in filling out the student portion of the application. *All applications should be returned as soon as possible to receive priority attention for program space.*

On behalf of the UBMS staff we would like to thank you for taking the time to fill out the application and for supporting your child in obtaining his/her college and career goals.



**Upward Bound Math & Science Center**  
Knowledge is Power...Realizing your Potential

**NEW PARTICIPANT APPLICATION  
& NEED ASSESSMENT PACKET**

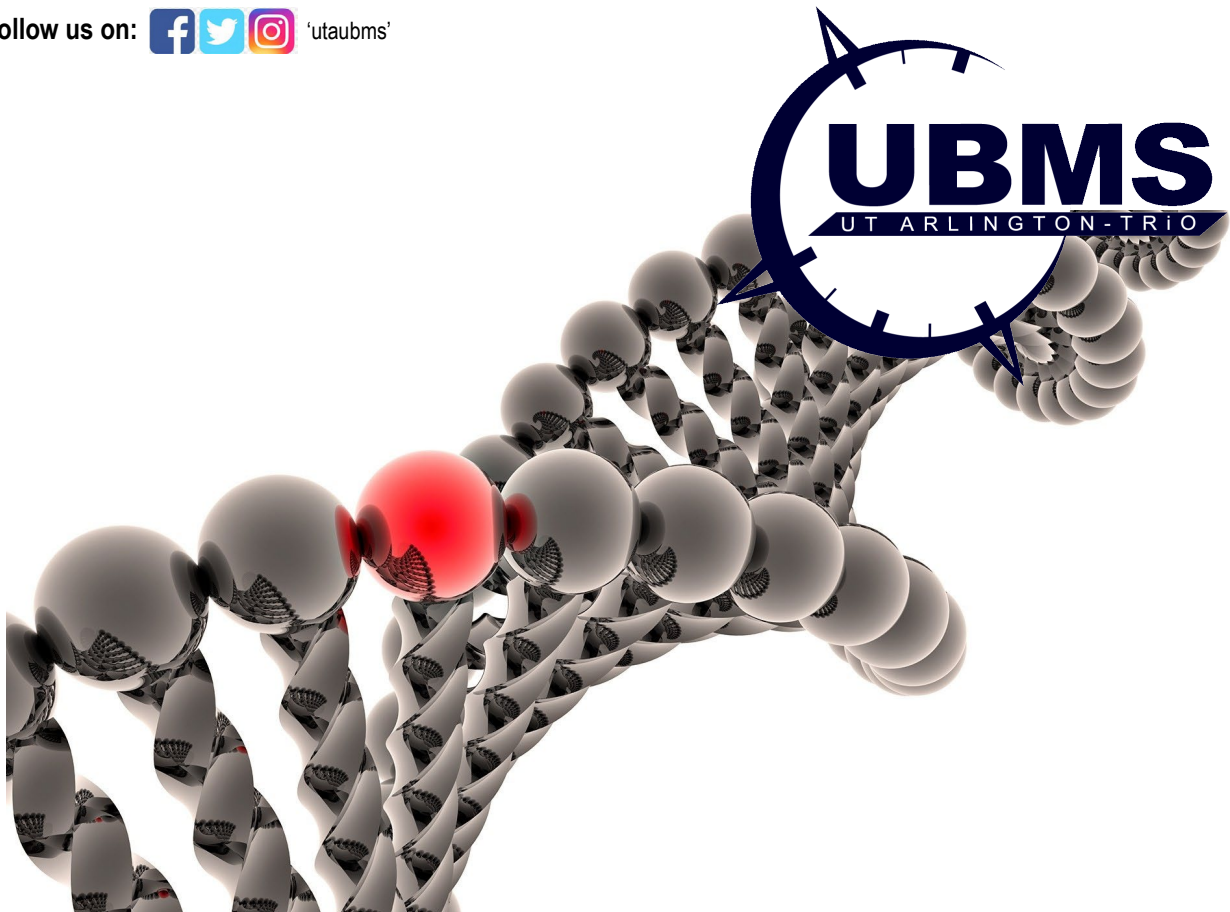
SP

P. O. Box 19356  
Arlington, Texas 76019  
(817) 272-2636 or (800) 860-3592

Website: [www.uta.edu/ubms](http://www.uta.edu/ubms)

Email: [ubms@uta.edu](mailto:ubms@uta.edu)

Like/Follow us on:    'utaubms'



**A 'New Participant' Application should include:**

- Completed Application Form
- Student Autobiography
- Income / Tax Information
- Recommendation Forms (*online*)
- School Record Release Form
- Current Academic Information  
(Recent Grade Report, Transcript, Testing Results)
- Proof of Citizenship Information (SS, RA card, Other)

**Application Deadline: February 26, 2024**





Received Date - Office Use Only

**Student Application**

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: Texas Zip Code: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Student Email: \_\_\_\_\_

Parent Phone: ( ) \_\_\_\_\_ Parent Email: \_\_\_\_\_

Classification (check one):  9<sup>th</sup>  10<sup>th</sup>  11<sup>th</sup> Gender (check one):  Male  Female

**CITIZENSHIP STATUS (check one):**

**NOTE:** If you are **1**) U.S. Citizen please submit a copy of your *Social Security Card* and *Birth Certificate (optional)*. **2**) If not a U.S. Citizen, please submit a front and back copy of your *Resident Alien Card* or *proof of citizenship application*.

\_\_\_\_\_ U.S. Citizen  
\_\_\_\_\_ Permanent Resident Card # \_\_\_\_\_ Expiration date \_\_\_\_\_  
\_\_\_\_\_ Applied for citizenship (must provide a copy of the request)

**ETHNICITY (check one):** Is the student Hispanic/Latino?  Yes  No

**RACE (check one):**

\_\_\_\_\_ American Indian / Alaskan Native \_\_\_\_\_ Asian or Asian American  
\_\_\_\_\_ Black or African American \_\_\_\_\_ White  
\_\_\_\_\_ Native Hawaiian / Other Pacific Islander \_\_\_\_\_ Other, specify \_\_\_\_\_

**PERSONAL INFORMATION (please fill in all information):**

High School I.D. Number: \_\_\_\_\_ (if available) Estimated **Grade Point Average** [on **4 point scale**]: \_\_\_\_\_

What is your current ranking (as of the current date): \_\_\_\_\_ out of \_\_\_\_\_ [9<sup>th</sup> grade students exempt]

Which endorsement are you pursuing (see counselor): \_\_\_\_\_

Student Cell Phone: ( ) \_\_\_\_\_ Adult T-shirt size (S-3X): \_\_\_\_\_  
Write 'n/a' if none

**CURRENT HIGH SCHOOL INFORMATION:**

Name of High School: \_\_\_\_\_

Counselor's Name: \_\_\_\_\_ Direct #: ( ) \_\_\_\_\_

Counselor's Email Address: \_\_\_\_\_

## Need Assessment

**MATH & SCIENCE COURSES:** List course(s) you are currently taking for *(Include if IB, Dual Credit, Pre-AP or AP)*

Math: \_\_\_\_\_ Science: \_\_\_\_\_

**ACTIVE INVOLVEMENT:**

Please indicate activities that you are presently involved in at your high school and within your local community.

Activity Name (include any honors / awards / leadership position)

Athletics / Band \_\_\_\_\_  
Clubs (i.e. Key Club, Science, FCA) \_\_\_\_\_  
Community Service \_\_\_\_\_  
Competitions (i.e. UIL, Robotics, MSE) \_\_\_\_\_  
Performing/Visual Arts \_\_\_\_\_  
ROTC \_\_\_\_\_  
Work / Employment \_\_\_\_\_  
Other \_\_\_\_\_  
Other \_\_\_\_\_

**ACADEMIC AND CAREER GOALS:**

Please answer the following questions in your own words. Your response to these questions will help us assess your goals and aspirations. *Give answers in complete sentences where applicable; we are interested in learning more about you.*

Please indicate your desired **Career Goal** here: \_\_\_\_\_

What are your **future** hope and plans, and how would you better your community? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

After completing high school what are your **plans**: *(check one)*

_____ Enroll in a 4-year College/University	_____ Enter a Vocational-Tech school
_____ Attend a 2-year Junior/Community college	_____ Work
_____ Join the military (Army, Navy, Air Force, etc.)	_____ Undecided

Of the **services** provided by the UBMS program, please indicate which you are interested in: *(check all that apply)*

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Academic & Career Advisement      | <input type="checkbox"/> College Admission & Financial Aid | <input type="checkbox"/> Cultural Enrichment                |
| <input type="checkbox"/> Career Exploration                | <input type="checkbox"/> Mentoring from MSE Professionals  | <input type="checkbox"/> Academic Instruction and Tutorials |
| <input type="checkbox"/> College Entrance Exam Preparation | <input type="checkbox"/> Scientific Research Experiences   | <input type="checkbox"/> Leadership Development             |

**TRIO AFFILIATION:**

Are you a current or past participant of a TRIO program (*check all that apply*)? \_\_\_\_\_ Yes \_\_\_\_\_ No  
\_\_\_\_\_ Gear Up \_\_\_\_\_ Talent Search \_\_\_\_\_ Upward Bound \_\_\_\_\_ Upward Bound Math & Science

What year did you start the program? \_\_\_\_\_

Please provide the following:

**Name of TRIO Program** (*Include school name*): \_\_\_\_\_

**TRIO Director/Coordinator:** \_\_\_\_\_ **Phone:** (     ) \_\_\_\_\_

**Autobiography**

Please submit a typed **one-page personal autobiography** about yourself using the guidelines and tips below. The purpose of your autobiography is to learn more about you and assess your needs in the program. The autobiography **must** be attached on a separate sheet of paper in order for your application to be complete.

**AUTOBIOGRAPHY TIPS:**

1. DO NOT wait until the last minute to write your autobiography.
2. Write your first draft.
3. Correct mistakes and review your draft.
4. Make corrections in sentence construction, grammar, punctuation, and spelling.
5. Put your draft aside for 24 hours and then read it again.
6. If possible, let someone read and evaluate your draft.
7. Type your final draft and print a copy to be included with your UBMS application.
8. Your final draft should be only one page single spaced.

**AUTOBIOGRAPHY CONTENTS & OUTLINE:**

Answer these topics for each paragraph in your written autobiography. *Write in complete sentences.*

**Paragraph I:** Introduce yourself. Tell us about your family. Are you the oldest, youngest, or somewhere in between? Share how many brothers and sisters, etc. Include information about your place of birth, your family, and/or your home life. Include anything else you feel that's important to know about you.

**Paragraph II:** Talk about school and academics. Describe some of your experiences, and your achievements in and out of the classroom. Are you satisfied with your current grades? If not, what factors have contributed to your low grades? What are you doing to improve your grades? Do you have any special talents or hobbies? Discuss your extracurricular activities. Which activity is your favorite and why? In what way are you involved in the activity?

**Paragraph III:** Why College? Discuss your reasons for wanting to go to college. Why are you interested in a college education? What are your career interests (for example: biology, computer science, engineering, medicine, etc.)? What other interests do you have? What are some steps you have taken to prepare yourself for college? [You might mention a person who has influenced you to go to college].

**Paragraph IV:** Why UT Arlington UBMS. This is your chance to clearly state why you should be selected to be a participant in UBMS. How will UBMS help you achieve your goals academically, personally and/or for a future career? Express your level of commitment to the UBMS program should you be accepted. (All accepted students are expected to stay in the program thru high school graduation).

----- **SAVE A COPY OF YOUR AUTOBIOGRAPHY FOR YOUR RECORDS** -----

## Parent's Section (To be completed by the parent or guardian)

**PLEASE PRINT OR TYPE INFORMATION & SIGN WHERE INDICATED**

Student lives with **(Check ALL that apply)\*\***:

\_\_\_\_\_ Father    \_\_\_\_\_ Mother    \_\_\_\_\_ Stepparent    \_\_\_\_\_ Grandparent    \_\_\_\_\_ Other, specify \_\_\_\_\_

Please indicate the legal guardian(s) of the student: \_\_\_\_\_

Father or Male Guardian (Parent 1)  
Name: \_\_\_\_\_

Mother or Female Guardian (Parent 2)  
Name: \_\_\_\_\_

Employer: \_\_\_\_\_

Employer: \_\_\_\_\_

Occupation: \_\_\_\_\_

Occupation: \_\_\_\_\_

Work Phone: (        ) \_\_\_\_\_

Work Phone: (        ) \_\_\_\_\_

**EDUCATION\*\*:**

<i>(Check all that apply)</i>	<b>Father / Male Guardian</b>		<b>Mother / Female Guardian</b>	
	Attended	Completed	Attended	Completed
Elementary				
High School				
2-year College/University				
4-year College/University				

**INCOME VERIFICATION\*\***

**NOTE: Eligibility for UBMS is partially dependent upon family income, we must request this information. A student's application cannot be considered without verification of income. Answer ALL QUESTIONS below.**

Please provide a copy of your most recent tax form with the student listed.

→ Who **claims the student** as a dependent on their tax return? \_\_\_\_\_

→ What was your **Taxable Income** (1040-line 15)? \$ \_\_\_\_\_

→ Number of **Dependents** (exemptions) claimed: \_\_\_\_\_    → Number of **Persons** in Household: \_\_\_\_\_

If you did not or will not file a tax return, you must complete an **Income Substitute form** to verify family income.

- Does the student qualify/participate in **free or reduced school lunch**?    \_\_\_\_\_ Yes    \_\_\_\_\_ No
- Is the family receiving **SNAP/TANF or Food Stamps**:    \_\_\_\_\_ Yes    \_\_\_\_\_ No? If yes, case # \_\_\_\_\_

→ Do you need an **Income Substitute Form**?    \_\_\_\_\_ Yes    \_\_\_\_\_ No (required if needed as proof of income)

**\*\*I certify that the information provided on this application is accurate & complete to the best of my knowledge. I also agree to provide any documentation necessary to verify information reported on this form.\*\***

\_\_\_\_\_  
Student Name (Please Print)

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Signature of Father / Male Guardian Date

\_\_\_\_\_  
Signature of Mother / Female Guardian Date



**THANK YOU-PLEASE SUBMIT THE COMPLETED FORM TO:**  
UT Arlington TRIO - Upward Bound Math & Science Center - P.O. Box 19356, Arlington, Texas, 76019 or Email: [ubms@uta.edu](mailto:ubms@uta.edu)

**NOTICE:** You may be entitled to know what information The University of Texas at Arlington (UT Arlington) collects concerning you. You may review and have UT Arlington correct this information according to procedures set forth in UTS 139. The law is found in sections 552.021, 552.023 and 559.004 of the Texas Government Code.



## ***SCHOOL RECORDS RELEASE FORM***

### **NOTE TO THE STUDENT / PARENT:**

The University of Texas at Arlington Upward Bound Math & Science Center is required to follow the performance and progress of our participants through their secondary and postsecondary career. This form will be mailed to high school and college registrars allowing our program staff to receive copies of your school records for tracking and reporting purposes. This form as dated below will serve as the only records release form valid from the date signed until completion of your postsecondary education.

### **NOTE TO HIGH SCHOOL AND COLLEGE REGISTRARS:**

The University of Texas at Arlington Upward Bound Math & Science Center is mandated by the U.S. Department of Education to follow the progress of program participants through their secondary and postsecondary career. dated below is the only release form to be used by our program. Due to the transient nature of students, it is nearly impossible to seek annual updates of this form. The signatures below indicate that they realize this form will be used for many years in the future during and after they complete our college preparatory program. Thank you for honoring our request for information.

### **STUDENT/FAMILY AGREEMENT:**

I understand that as part of The University of Texas at Arlington Upward Bound Math & Science Center selection process, my child's school records (including transcripts, report cards, financial aid status, standardized test scores and academic progress reports) may need to be examined by Upward Bound Math & Science staff. I also understand that the Upward Bound Math & Science Center will continue to require this information throughout the duration of my secondary and postsecondary careers.

**I hereby give permission** to the University of Texas at Arlington Upward Bound Math & Science Center to request the following information from my child's high school or institution of postsecondary education at this time or anytime in the future as needed and extend its validity from the date signed until completion of their postsecondary education:

- |                              |   |
|------------------------------|---|
| 1.) School Records           | 4.) Student's status and performance with the institution |
| 2.) Standardized Test Scores | 5.) Student's Financial Aid information and status        |
| 3.) Report Cards/Transcripts | 6.) Student's current mailing address and phone number    |

\_\_\_\_\_  
Father/Legal Guardian Name (Please Print)

\_\_\_\_\_  
Father/Legal Guardian Signature Date

\_\_\_\_\_  
Mother/Legal Guardian Name (Please Print)

\_\_\_\_\_  
Mother/Legal Guardian Signature Date

\_\_\_\_\_  
Student Name (Please Print)

\_\_\_\_\_  
Student Signature Date

Student's Current High School: \_\_\_\_\_  
School Name
Full Physical Address

**NOTICE:** You may be entitled to know what information The University of Texas at Arlington (UT Arlington) collects concerning you. You may review and have UT Arlington correct this information according to procedures set forth in UTS 139. The law is found in sections 552.021, 552.023 and 559.004 of the Texas Government Code.



**Applicant,**

In order to complete your application these individuals must provide information regarding you.

**Recommendations must be received from your:**

- 1) *High School Counselor,*
- 2) *Current Math Teacher,*
- 3) *Current Science Teacher, and*
- 4) *TRiO Counselor (only if you are enrolled in Educational Talent Search, Upward Bound program, or Gear-Up)*

Your recommenders must submit information online and you do not have to anything further.

**Detach the information below, print your name on each box, and give to your teachers/counselors.**

Please remember, recommendations must be received by the deadline in order to be considered.

..... DETACH HERE .....

**High School Counselor Recommendation**

\_\_\_\_\_ is submitting an application to the *UT Arlington Upward Bound Math & Science Program (UBMS)* – a college preparatory program. We would appreciate your promptness in providing information to assist us in considering their application.

To provide student recommendation & ratings **go to:**

<http://bit.ly/AppCounselor>

If you have difficulty with the online recommendation, please contact us so that we can assist you with a paper submission.  
Tel. 817.272.2636, Fax 817.272.2616, Email: [ubms@uta.edu](mailto:ubms@uta.edu)

**TRiO Counselor/Advisor Recommendation**

*(Only If needed)*

\_\_\_\_\_ is submitting an application to the *UT Arlington Upward Bound Math & Science Program (UBMS)* – a college preparatory program. We would appreciate your promptness in providing information to assist us in considering their application.

To provide student recommendation & ratings **go to:**

<http://bit.ly/AppTRIO>

If you have difficulty with the online recommendation, please contact us so that we can assist you with a paper submission.  
Tel. 817.272.2636, Fax 817.272.2616, Email: [ubms@uta.edu](mailto:ubms@uta.edu)

**Math Teacher Recommendation**

\_\_\_\_\_ is submitting an application to the *UT Arlington Upward Bound Math & Science Program (UBMS)* – a college preparatory program. We would appreciate your promptness in providing information to assist us in considering their application.

To provide student recommendation & ratings **go to:**

<http://bit.ly/AppTeacher>

If you have difficulty with the online recommendation, please contact us so that we can assist you with a paper submission.  
Tel. 817.272.2636, Fax 817.272.2616, Email: [ubms@uta.edu](mailto:ubms@uta.edu)

**Science Teacher Recommendation**

\_\_\_\_\_ is submitting an application to the *UT Arlington Upward Bound Math & Science Program (UBMS)* – a college preparatory program. We would appreciate your promptness in providing information to assist us in considering their application.

To provide student recommendation & ratings **go to:**

<http://bit.ly/AppTeacher>

If you have difficulty with the online recommendation, please contact us so that we can assist you with a paper submission.  
Tel. 817.272.2636, Fax 817.272.2616, Email: [ubms@uta.edu](mailto:ubms@uta.edu)