

Career Workshops That Get Results!

The Off-Base Transition Training (OBTT) pilot program is an opportunity for veterans, veterans currently serving in the National Guard and Reserve, and their spouses to take control of their career through workshops to help meet their employment goals. OBTT provides employment preparation, education and opportunities that allow attendees to maximize their career potential.

Your Next Move

This workshop explores interest profiling, skills matching and general labor market information. It is designed to introduce the basic tools needed to begin career exploration.

Marketing Yourself

This workshop provides proven tactics to help job seekers get noticed and hired.

Resume Essentials

This workshop covers the elements of a resume and provides job seekers with techniques to create an effective document that employers will notice.

Resume Writing Workshop

During this workshop, attendees will have time to create an initial resume or revise a current one.

Interview Skills

This workshop aims to provide attendees with the tools and confidence they need to ace a job interview. During this workshop, interview basics, potential questions and interview techniques are presented.

Federal Hiring

This workshop covers the basics of federal hiring, civil service, www.USAJobs.gov, special hiring authorities, and other resources for a federal job search.

LinkedIn Profiles

This workshop walks attendees through how to create a compelling LinkedIn profile that can be used to build a professional brand and highlight experience.

LinkedIn Job Search

This workshop explains how to proactively use LinkedIn for job searches and the tools LinkedIn provides to help find better employment matches and fit.

Salary Negotiations

This workshop is designed to take the mystery out of salary negotiation. Attendees are instructed on how to conduct salary research and the fundamentals of effective negotiation.

Employment Rights

This workshop covers essential information on the American Disabilities Act, the Uniformed Services Employment and Reemployment Rights Act, the Fair Labor Standards Act and the Vietnam Era Veterans' Readjustment Assistance Act. Furthermore, reasonable accommodations and self-advocacy are presented.

Networking and Professional Introductions

A workshop to assist participants in learning job fair specific networking techniques, including preparing for the event and crafting a professional introduction.

Job Fair Strategies and On-the-Spot Interviews

This workshop digs deeper into job fair strategies, how to handle on-the-spot interviews, and actions to take following the event.



VETERANS' EMPLOYMENT & TRAINING SERVICE
UNITED STATES DEPARTMENT OF LABOR

Register Online @ dol.gov/obttworkshops

