

# EOS: Resolution Process

## For Students/Employees

### File A Report



The investigation process begins when EOS receives a complaint. Reports can be made [online](#) or in other ways such as contacting [eos@uta.edu](mailto:eos@uta.edu).

### Review Report



An investigator will be appointed to the case after a determination has been made that the complaint is within the scope of the policy. Investigators are neutral fact finders. Both the Complainant and Respondent will be contacted individually to discuss next steps and resources available. A respondent will receive a notice of allegations outlining the specific allegation being made against her/him/them.

### Interviews



Investigator(s) will meet individually with the Complainant, Respondent, and witnesses to collect statements. Either the complainant or respondent may have a designated Advisor present in the meeting.

### Determination



Investigator(s) will determine if the evidence meets the appropriate standard of evidence. This finding is an initial determination.

### Interim Measures

The university may determine that interim measures are necessary at any stage of the complaint process. These measures may include but are not limited to no contact orders, schedule changes, housing accommodations, safety planning or any other authorized measures deemed necessary by the university.

### Collection of Data



Data is collected analyzed, including statements from all parties, medical documents, police reports, relevant social media and any other electronic evidence deemed relevant.

### Report



An investigation report is prepared and sent to the complainant and respondent for comment. Each side has three days to respond in writing.

### Findings



If the investigation report found that the evidence supports an initial finding that the allegation is true, the case is referred after the written comment period to Human Resources and/or the Office of Community Standards for final determination.

### Support



The EOS Office is available for support, questions, and resources for all parties involved during and after the investigation.

