



Honors College Capstone Project Timeline

Each College/School determines which option(s) their students may select to fulfill the Honors Capstone requirement. Note: All students will produce a deliverable and showcase their Capstone project at the Honors Research Symposium (HRS) with a poster presentation. Be sure you know what the options are in your major by checking the Honors College degree plan for your specific college or by speaking with an Honors advisor.

PHASE ONE – DISCOVERING YOUR INTERESTS (FRESHMAN/SOPHOMORE):

- _____ Familiarize yourself with the Capstone options in your major
- _____ Think about possible topics based on your interests
- _____ Contract courses for Honors points to develop those interests
- _____ *Read your UTA email regularly*

PHASE TWO – DEVELOPING AND WRITING THE PROPOSAL (SOPHOMORE/JUNIOR):

- _____ Focus on your topic of interest by doing background research (the topic must be relevant to your major)
- _____ Get to know professors' interests by talking to them and visiting their profile pages
- _____ Select a Faculty Mentor in your major department or with expertise in the area you want to do research. Your mentor must be a tenured or tenure-track faculty member (assistant, associate or full professor) or a full-time instructor. Adjunct professors, part-time instructors, and teaching assistants are not eligible to serve as Honors mentors. ***Finding an appropriate mentor is the student's responsibility.*** If you are unsure of a prospective mentor's status, ask him/her or an Honors advisor.
- _____ Consider applying for the Honors College Undergraduate Research Fellowship (URF) program, or for other research and leadership opportunities such as the McNair Program, L-SAMP, and the Undergraduate Research Opportunity Program (UROP).
- _____ Ensure that you have completed (or will have completed) a minimum of 12 points of Honors coursework and 2 points of experiences ***before*** the semester you begin working on your Capstone.
- _____ Meet with the Honors Capstone advisor to check progress and to understand the requirements and complete timeline of the project.
- _____ Write and submit your Capstone Proposal
- _____ *Read your UTA email regularly*

PHASE THREE – COMPLETING THE CAPSTONE PROJECT (JUNIOR/SENIOR):

- _____ *Read your UTA email regularly (always important, but it is imperative now)*
- _____ Complete the research, data collection/analysis, and writing of your Capstone
- _____ Submit an abstract for your Honors Research Symposium (HRS) presentation
- _____ Attend all ***mandatory*** Capstone workshops and practice sessions
- _____ Have your faculty mentor review and edit your work, and sign the Capstone Project Approval form
- _____ Present your Capstone at the Honors Research Symposium (HRS) in the fall or spring semester
- _____ Submit your Capstone to the Honors College for approval
- _____ Graduate with your Honors degree!!!