



# HONORS COLLEGE

The University of Texas at Arlington

## CAPSTONE PROPOSAL FORM

This completed form must be submitted with the Honors Capstone Proposal.

PROPOSAL DUE DATES	
Fall 2022 Graduates	April 22, 2022
Spring 2023 Graduates	November 18, 2022
Summer 2023 Graduates	November 18, 2022
Fall 2023 Graduates	April 21, 2023
Enhanced Group Capstone Proposals are due on Census Day in the Semester a student is enrolled in Design-II	

### I. PERSONAL INFORMATION

Student Name: \_\_\_\_\_

UTA ID#: \_\_\_\_\_

Anticipated Graduation Date: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Major: \_\_\_\_\_

Classification:            Junior            Senior

UTA Email: \_\_\_\_\_@mavs.uta.edu

Phone: \_\_\_\_\_

### II. PROJECT INFORMATION

Type of Project: Consult with the departmental options for your major to determine what options are available to you.

Thesis      Enhanced Group      Internship      Creative      Study Abroad      Service Learning

Project Title: \_\_\_\_\_

Faculty Mentor: \_\_\_\_\_

Email: \_\_\_\_\_

Faculty Mentor Title: \_\_\_\_\_

Department: \_\_\_\_\_

**Your faculty mentor must be a tenured/tenure-track professor or a full-time lecturer at UT Arlington.**

**III. A CO-MENTOR IS REQUIRED FOR INTS MAJORS:** If you are an INTS major, you must have a mentor from two concentration areas. The co-mentor must also be a tenured/tenure-track professor or a full-time lecturer at UT Arlington and must sign in Section V as well.

Faculty Co-Mentor: \_\_\_\_\_

Email: \_\_\_\_\_

Co-Mentor's Title: \_\_\_\_\_

Department: \_\_\_\_\_

### IV. HONORS RESEARCH SYMPOSIUM (HRS) PRESENTATION (Required)

The HRS presentation is typically done in the graduation semester; although not always. In what semester do you plan to complete HRS? Note: you must register for HRS with your Honors College advisor.

HRS Presentation Requirement (semester/year): \_\_\_\_\_

## V. COMPLIANCE REQUIREMENTS AND SIGNATURES

The following documents must be included with this form:

- A 2–3-page, single-spaced description of the purpose and scope of your Capstone project (format must conform with the Honors College Capstone Proposal Guidelines); and
- Relevant research compliance approval forms, if required.

If you have any questions, contact the Honors College Capstone advisor.

Research Compliance Information: Complete the following table to ensure that all research compliance is met. You must confer with your faculty mentor to determine if research compliance is necessary.

<p>If your research requires any of the following, attach a copy of the research compliance approval forms with your proposal. <b>Proposals requiring approval will not be reviewed by the Honors College until the approval documentation is submitted.</b></p>			
Human Subjects (IRB)	Yes	No	Date of Approval:
Vertebrate Animals	Yes	No	Date of Approval:
Recombinant DNA	Yes	No	Date of Approval:
Environmental Health and Safety Assurances (check all that apply)			
Biohazard Materials	Yes	No	Date of Approval:
Radioactive Materials	Yes	No	Date of Approval:
Controlled Substances	Yes	No	Date of Approval:

**Your proposal is not approved until all parties sign below.** Once approved, you will be contacted and may begin working on the project. If not approved, you will be contacted with further instructions regarding resubmission.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Mentor Signature

\_\_\_\_\_  
Date

**I am a full-time, tenured/tenure-track or full-time lecturer**

\_\_\_\_\_  
Faculty Co-Mentor Signature (if INTS, a co-mentor is required)

\_\_\_\_\_  
Date

**I am a full-time, tenured/tenure-track or full-time lecturer**

\_\_\_\_\_  
Honors College Dean or Associate Dean

\_\_\_\_\_  
Date