



HONORS COLLEGE

The University of Texas at Arlington

CAPSTONE PROPOSAL FORM

This completed form must be submitted with the Honors Capstone Proposal.

PROPOSAL DUE DATES	
Spring 2025 Completion	November 22, 2024
Summer 2025 Graduates	November 22, 2024
Fall 2025 Completion	April 11, 2025
Spring 2026 Completion	November 14, 2025

Enhanced Group Capstone Proposals are due on Census Day in the Semester a student is enrolled in Design-II

I. PERSONAL INFORMATION

Student Name: _____

UTA ID#: _____

Anticipated Graduation Date: _____

Date Submitted: _____

Major: _____

Classification: Junior Senior

UTA Email: _____@mavs.uta.edu

Phone: _____

II. PROJECT INFORMATION

Type of Project: Consult with the departmental options for your major to determine what options are available to you.

Thesis Enhanced Group Internship Creative Study Abroad Service Learning

Project Title: _____

Faculty Mentor: _____

Email: _____

Faculty Mentor Title: _____

Department: _____

Your faculty mentor must be a tenured/tenure-track professor or a full-time lecturer at UT Arlington.

III. A CO-MENTOR IS REQUIRED FOR INTS MAJORS: If you are an INTS major, you must have a mentor from two concentration areas. The co-mentor must also be a tenured/tenure-track professor or a full-time lecturer at UT Arlington and must sign in Section V as well.

Faculty Co-Mentor: _____

Email: _____

Co-Mentor's Title: _____

Department: _____

IV. HONORS RESEARCH SYMPOSIUM (HRS) PRESENTATION (Required)

The HRS presentation is typically done in the graduation semester; although not always. In what semester do you plan to complete HRS? Note: you must register for HRS with your Honors College advisor.

HRS Presentation Requirement (semester/year): _____

V. COMPLIANCE REQUIREMENTS AND SIGNATURES

The following documents must be included with this form:

- A 2–3-page, single-spaced description of the purpose and scope of your Capstone project (format must conform with the Honors College Capstone Proposal Guidelines); and
- Relevant research compliance approval forms, if required.

If you have any questions, contact the Honors College Capstone advisor.

Research Compliance Information: Complete the following table to ensure that all research compliance is met. You must confer with your faculty mentor to determine if research compliance is necessary.

<p>If your research requires any of the following, attach a copy of the research compliance approval forms with your proposal. Proposals requiring approval will not be reviewed by the Honors College until the approval documentation is submitted.</p>			
Human Subjects (IRB)	Yes	No	Date of Approval:
Vertebrate Animals	Yes	No	Date of Approval:
Recombinant DNA	Yes	No	Date of Approval:
Environmental Health and Safety Assurances (check all that apply)			
Biohazard Materials	Yes	No	Date of Approval:
Radioactive Materials	Yes	No	Date of Approval:
Controlled Substances	Yes	No	Date of Approval:

Your proposal is not approved until all parties sign below. Once approved, you will be contacted and may begin working on the project. If not approved, you will be contacted with further instructions regarding resubmission.

Student Signature

Date

Faculty Mentor Signature

Date

I am a full-time, tenured/tenure-track or full-time lecturer

Faculty Co-Mentor Signature (if INTS, a co-mentor is required)

Date

I am a full-time, tenured/tenure-track or full-time lecturer

Honors College Dean or Associate Dean

Date