The University of Texas at Arlington

Undergraduate Assembly

Minutes

The Undergraduate Assembly met in regular session on Tuesday, March 27, 2012, at 2:15 p.m. in the UC Rio Grande. Senior Vice Provost & Dean of Undergraduate Studies Michael Moore presided.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Member** | **Present** | **Excused** | **Absent** | **Alternate** |
| Ronald Elsenbaumer |  |  |  |  |
| Michael Moore |  |  |  |  |
| Julie Alexander |  |  |  |  |
| Amy Austin |  |  |  |  |
| Jean-Pierre Bardet |  |  |  |  |
| Wendy Barr |  |  |  |  |
| Barbara Becker |  |  |  |  |
| Deborah Behan |  |  |  |  |
| David Bernard |  |  |  |  |
| Beverly Black |  |  |  |  |
| Andrew Brandt |  |  |  |  |
| Ann Cavallo |  |  |  |  |
| Mary Cazzell |  |  |  |  |
| C. Y. Choi |  |  |  |  |
| Phil Cohen |  |  |  |  |
| Manfred Cuntz |  |  |  |  |
| William Dillon |  |  |  |  |
| Norma Figueroa |  |  |  |  |
| Jennifer Fox |  |  |  |  |
| Donald Gatzke |  |  |  |  |
| Jeanne Gerlach |  |  |  |  |
| Ruth Gornet |  |  |  |  |
| Tom Hamilton |  |  |  |  |
| Jeff Hazelrigs |  |  |  |  |
| Jongyun Heo |  |  |  |  |
| Dan Himarios |  |  |  |  |
| Laureano Hoyos |  |  |  |  |
| Tom Ingram |  |  |  |  |
| Pamela Jansma |  |  |  |  |
| Richard Jimmerson |  |  |  |  |
| Sonia Kania |  |  |  |  |
| Joo Hi Lee |  |  |  |  |
| Luis Lopez-Preciado |  |  |  |  |
| Peter Lung |  |  |  |  |
| Elissa Madden |  |  |  |  |
| Albert Marichal |  |  |  |  |
| Jeff McGee |  |  |  | Abdual Rasheed |
| Andrew Milson |  |  |  | John Smith |
| Diane Mitschke |  |  |  |  |
| Ellen Murphy |  |  |  |  |
| Helen Myers |  |  |  |  |
| Karl Petruso |  |  |  |  |
| Elizabeth Poster |  |  |  |  |
| Jaime Rogers |  |  |  |  |
| Scott Ryan |  |  |  |  |
| Salil Sarkar |  |  |  |  |
| Brent Sasley |  |  |  |  |
| Chunke Su |  |  |  |  |
| Larry Watson |  |  |  |  |
| Sonja Watson |  |  |  |  |
| James Welch |  |  |  |  |
| Beth Wright |  |  |  |  |
| Gergely Zaruba |  |  |  |  |

**Approval of Minutes.** The minutes of the regular meeting on February 7, 2012 were approved as published.

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**Undergraduate Curriculum Committee**

The following items were distributed to the Undergraduate Assembly as approved by the Undergraduate Curriculum Committee.

**Agenda Items Approved by the Committee**

**on Undergraduate Curricula**

**Spring, 2012**

**March 27, 2012**

***COLLEGE OF BUSINESS***

**Department of Accounting**

**Course Change**

ACCT 2301 - Principles of Accounting I - Stipulation of sophomore standing/ 30 credit hours as a prerequisite

**Department of Finance and Real Estate**

**Course Change**

BLAW 3311 - Law I - Stipulation of junior standing/60 credit hours as a prerequisite

**Department of Management**

**Course Changes**

MANA 3318, 3319, 3320, 3325, 4321, 4339, 4340 - Stipulation of junior standing/60 credit hours as a prerequisite

**Department of Marketing**

**Course Change**

BCOM 3360 - Effective Business Communications - Stipulation of junior standing/60 credit hours as a prerequisite

***COLLEGE OF EDUCATION & HEALTH PROFESSONS***

**Course Change**

ECED - 4305, 4311, 4312, 4313, 4314, 4317, 4321, 4687 - change to ELED

***COLLEGE OF ENGINEERING***

**Department of Civil Engineering**

**Course Change**

CE 2210 - Dynamics -change 2-0/1-2 - give more laboratory/recitation time

CE 2331 - Engineering Measurement & Computer Modeling - change prereq from CE 1350/CE 1352

CE 3110 - Civil Engineering Communications - change prereq from COMS 3302/COMS 2302

CE 4352 - Professional Practice - change prereq

CE 4383 - Senior Project - change course description; add prereq to design background

**Delete Course**

CE - 4301, 4302, 4334 - elective courses from catalog

**Department of Electrical Engineering**

**Course Change**

EE 4340 - Concepts & Exercises in Engineering Practice - prereq change - COMS 3302/ COMS 2302 (not added yet to course inventory online system)/ requested

**Department of Mechanical & Aerospace Engineering**

**Course Change**

MAE 1104, 1350, 2314, 3242, 3303, 3304, 3314, 3315, 3316, 3318, 3319, 3324, 3344, 3360, 3405, 4188, 4287, 4310, 4315, 4321, 4342, 4344, & 4351 – remove semesters offered

MAE 1105 - Introduction to Mechanical & Aerospace engineering - remove semesters offered; edit course enrollment attributes, P&S course components, & prereq

MAE 1312, 2323, 2381, 3309, 3310 – remove semesters offered; add prerequisite

MAE 2312, 2315 - change/remove semesters offered, edit prereq & course enrollment attributes

MAE 2360 - Numerical Analysis & Programming - remove semesters offered, edit course enrollment attributes, & prereq; change prereq to allow HONR calculus in addition to the current calculus course

MAE 3181 - Materials & Structures Lab - remove semesters offered; change grading basis & edit prerequisite

MAE 3182, 3311 - remove semesters offered: add grading basis & course enrollment attributes

MAE 3183 - Measurements Laboratory - remove semesters offered & edit prereq

MAE 3306 - Flight Performance & Stability - remove semesters offered; repeat for credit & edit course enrollment attributes

MAE 4314 - Heat Transfer - add permission required edit prereq in course enrollment attribute

MAE 4350 - Aerospace Vehicle Design I - remove semesters offered; add concurrent enrollment to prereq MAE 3306 and MAE 4305, edit course enrollment attributes

**Delete Course**

MAE 3302, 3330 - Digital Systems - Delete (no longer needed)

***COLLEGE OF LIBERAL ARTS***

**Department of Art & Art History**

**Course Change**

ART 2359 - Introduction to Photography - course change/ reflect addition of new digital photo course

ART 3322 - Teaching Art - update “Teaching Art” class to “Intro to Art Education”

ART 3323 - Exploration in 2D Studio - update “Exploration in 2D Studio” to “Plan/Construct Art Curricula”

ART 3359 - Exploration in 3D Studio - update “Exploration in 3D Studio” to “Apply/Teach Art Curricula”

ART 4365 - Multimedia Course Development - update “Multimedia Course Development” to “Technology in Art Education”

**Department of Communication**

**Course Change**

COMS 1301 – Fundamentals of Speech - course title change/more accurately reflect the content of the course

COMS 3302 – Professional & Technical Communication - course number & course title changes

**Delete Course**

COMS 3305 – Argumentation & Debate - no longer taught

COMS 3307 – Speech Activities - not required for degree completion

**Course Change**

CTEC 4350 – Advanced Website Communication - prerequisite change

**Delete Course**

CTEC 4331 – Interactive Web Communication - no longer taught

**Course Change**

JOUR 1345 – Writing for Mass Media - course description change

JOUR 4346 - fix math requirement

PREL 3339 – Public Relations Methods - change in math requirement

**Department of Criminology & Criminal Justice**

**Delete Course**

CRCJ 4320 - Forensic Psychology - instructor/no longer works here

CRCJ 4370 - Actual Innocence & Wrongful Conviction - Innocent Project/not housed here

CRCJ 4371 - The Innocence Project Practicum - Innocent Project/not housed here

**Department of English**

**Course Change**

ENGL 3301, 3306, 4340, 4350, & 4355 - To correct course description

ENGL 3346 - add cross listing

ENGL 4321 - Medieval British literature - title change; removed outdated info; update prereqs

ENGL 4365, 4366, & 4370 - update/course description; add/permission requirement

**Delete Course**

ENGL 4380 - Classical Literature

**Department of History**

**Course Change**

HIST 4361 - The Russian Empire, 1552-1917 - course description change

**Department of Modern Languages**

**Course Change**

GERM 4314 - Studies in the German Language & Culture II – change/course content

GERM 4321 - Topics in Literature & Culture - remove core language

GERM 4322 -Special Topics in German Studies II - 4334 offer regularly; corresponds w/4321; also taught in English

**Department of Music**

**Course Change**

MUSI 3211, 3213, 3214 - add completion of music ed barrier exam

MUSI 3308, 3309 - add completion of sophomore performance barrier exam

MUSI 3395, 4225, 4300, 4302 - add completion of jazz performance barrier exam

**Department of Theatre & Theatre Arts**

**Course Change**

THEA 4342 - Theatre Studies Research - change prerequisite courses/ reflect how course is currently being taught

THEA 4344 - Advanced Design & Portfolio - Language/requirements changed to reflect the consolidation of the BFA Design & BFA Technical Theatre subplans into the BFA Design & Technology subplan

**Delete Course**

THEA 0281 - Technical Production Practicum - no longer required

**Center for Mexican American Studies**

**Course Change**

MAS 3337 Racial & Ethnic Groups in US - cross-listed w/ SOCI 3337

MAS 3346 - Mexican American Literature - cross-listed w/ENGL 3346

MAS 3380 - Race, Crime & Justice - cross-listed w/CRCJ 3380

**Women's & Gender Studies Program**

**Course Change**

WOMS 3314 - The Latina Experience - cross-listed courses w/SOCI & MAS

WOMS 3364 - Literature by Women - cross-listed courses w/ENGL

WOMS 4340 -Gay & Lesbian Literature - cross-listed courses w/ENGL

***COLLEGE OF NURSING***

**College of Nursing**

**Course Change**

NURS 3261 - Nursing of Older Adults - change prereqs courses/N3632 & N3320

NURS 4350 - Capstone: Transition to Professional Nursing - change/prereq - N4261/N3261

NURS 4382 - RN-BSN Capstone Seminar - change course number/N4585; Remove - "seminar” from name; update course description

NURS 4431 - Nursing of Children & Adolescents - change prerequ-N3581/3481

NURS 4441 - Nursing of the Childbearing Family - change prereq/N3581/3481

NURS - 4581 - Nursing of Adults with Complex Needs - change prereq-N3581/ 3481

***COLLEGE OF SCIENCE***

**Department of Biology**

**Delete Course**

BIOL 4326 - Wetland Ecology - no longer offered/Ugrad; change to Grad/BIOL 5326

**Department of Mathematics**

**Course Change**

MATH 1327 - Architectural Calculus - add prereq/intended architecture

MATH 3300 - Introduction to Proofs - prereq change/B or better-MATH 1426/C or better-MATH 1425

MATH 3302 - Multivariate Statistical Methods - prereq change/add or better MATH 3351 or BIOL 3351

MATH 3345 - Numerical Analysis & Computer Applications - prereq change/add C or better in MATH 3319

MATH 4335 - Analysis II - course description change

**Department of Psychology**

**Course Change**

PSYC 4332 Theories of Human Learning & Memory - changes - prerequisite to PSYC 1315; & to junior standing

PSYC 4338 Cognitive Neuroscience - Changes - course title; prerequisite removed PSYC 3431

**Kimberly Van Noort presented the following items for consideration by the Undergraduate Assembly.**

**Motion to approve proposed agenda items. All Items were approved.**

**Agenda Items Approved by the**

**Committee on Undergraduate Curricula**

**For Consideration by the Undergraduate Assembly**

**March 27, 2012**

***COLLEGE OF BUSINESS***

**Catalog Text Changes**

**College of Business** - Web address corrected for the Business Advising Center; Liberal Arts elective changed to sophomore level only on BBA & International Bus BBA; IB-French change FREN 3315 to FREN 3300 or 3303; IB-Russian change RUSS 3322, 3323, 4322, or 4323 to RUSS 4334 & change Adv RUSS Elective to RUSS 4335

Addition of a residency requirement for a concentration area, added under **CoB Graduation Requirements**: Students with a concentration other than Accounting, must complete a minimum of 9 credit hours in residence of upper level concentration course work beyond the Business Core

**Department of Accounting**

**Add Course**

ACCT 4133 - Professionalism in Accounting

**Catalog Text Change**

**BBA and BS**: Liberal Arts elective changed to sophomore level only; corrections of fall 2011 catalog not showing; faculty

updated

**Department of Economics**

**Catalog Text Change**

**BA and BS**: Liberal Arts elective changed to sophomore level only; faculty updated

**Department of Marketing**

**Catalog Text Change**

Faculty updated

***COLLEGE OF EDUCATION & HEALTH PROFESSIONS***

**Department of Curriculum & Instruction**

**Add Course**

EDUC 4316 - Foundations of Education

EDUC 4321- Classroom Management, Pedagogy & Practices in EC-6 Education

ELED - 4305, 4311, 4312, 4313, 4314, 4317, 4321, 4687

**Catalog Text Change**

**College of Education and Health Professions -** ECED changed to ELED throughout the catalog due to TEA changed from Early Childhood (EC-4), to Elementary (EC-6)

**Department of Kinesiology**

**Catalog Text Change**

**Department of Kinesiology -** Change degree program title- Bachelor of Arts in Kinesiology with All Level Teacher Certification in Physical Education to: ***Bachelor of Arts in Physical Education Teacher Education (PETE)***

***COLLEGE OF ENGINEERING***

**College of Engineering**

**Catalog text changes**

**change -** dean's name; **add** - mention of the new *Biomedical Engineering undergraduate program* to college overview; **changes -** wording of the section on Students Admitted Directly from High School, also now noting that they will be advised initially by University College, wording of the section on Students Entering with Transfer Credit, wording on Advising section to note initial advising by University College/w subsequent transition to departmental advising, COMS 3302/COMS 2302, & wording of the section on accreditation by ABET; section on Academic Honesty, **add**: “In particular, a student found guilty of a second offense by the Office of Student Judicial Affairs will be subject to dismissal from the College of Engineering; **delete -** mention of CSE’s Minor in Computer Applications which was dropped last year (to correspond to CSE change); **change** requirements for the Minor in Mechanical Engineering (to correspond with MAE change); **add**  following note: the Mathematics Department supports an “Engineering Math Minor” available to students with a major in the College of Engineering. For specific requirements, please see the departmental advisor in the major program

**Add Course**

ENGR - 4302 - Engineering Entrepreneurship

**Department of Bioengineering**

**Add Course**

BE 1000, 2000, 3000, 4000 - non-credit courses for dept/recipients of UROP scholarship

**Catalog Text Change**

**Add -** entire section relative to the previously approved **new undergraduate program** in Biomedical Engineering: Overview, Educational Objectives, Student Outcomes, Admission Requirements, Undergraduate Advising; Admission to the Professional Program, Prior Preparation & Course Requirements, Academic Requirements, Requirements for the Degree; **Change -** COMS 3302/COMS2302

**Department of Civil Engineering**

**Add Course**

CE 1000, 2000, 3000, 4000 - All non-credit courses/dept. recipients of UROP scholarship

CE 4314 - Introduction to Railroad Engineering

**Catalog Text Change**

**Add** an overview (educational & professional career paths) to the beginning of the section; Highlighted our participation in accreditation by rewording a reference to CE’s being ABET accredited; **change -** COMS 3302 /COMS 2302; **correct -** an error in the previous catalog with regard to listing the CE 1352 requirement; **delete -** construction engineering & management area of concentration; **reword -** section on prior preparation & academic qualifications; **add -** reference to the COE section relative to admission, etc.; & a statement on advising by UCOL (common to all COE programs); **remove** - suggested course schedule & **add -** reference to it on the department website; **change -** terminology from Program Outcomes to Student Outcomes (to comply with ABET criteria changes) & did some rewording of the section; **change -**  faculty listing

**Department of Computer Science and Engineering**

**Add Course**

CSE - 1000, 2000, 3000, 4000 - All non-credit courses for dept. recipients of UROP scholarship

**Catalog Text Change**

**reword** -overview of the department’s undergraduate offerings; & the description of the BS CE & BS SE degrees; **hilite** - our participation in accreditation by rewording a reference to each of the 3 programs (BS CS, BS CpE, & BS SE) being ABET accredited; **change -** terminology from *Program Outcomes to Student Outcomes* (to comply with ABET criteria changes) **correct** - oversight in the previous catalog/delete the Computer Applications minor; **change -** COMS 3302/COMS 2302; **correct -** oversight in the previous catalog/delete Chem 1441 or Chem 1465 as a Natural Science requirement (note: it remains an option) for BS CpE degree; & the option of Math 3313 as an alternative to the IE 3301 requirement for the BS CS & BS SE degrees; **remove -** suggested course schedule for each of the programs, & added a reference to it on the department website; **changes -** faculty listing

**Department of Electrical Engineering**

**Add Course**

EE 1000, 2000, 3000, 4000 - All non-credit courses/dept. recipients of UROP scholarship

**Catalog Text Change**

**hilite** - our participation in accreditation by adding references in 2 places to EE’s being ABET accredited; change - COMS 3302/COMS 2302; remove - suggested course schedule & add a reference to it on the department website; introduce - newly approved Program Educational Objectives to replace existing ones; change - terminology from Program Outcomes to Student Outcomes (to comply with ABET criteria changes) & add a required EE program-specific outcome; change - faculty listing; Note that: EE2441 DIGITAL LOGIC & MICROPROCESSORS 1 appears twice in the course catalog

**Department of Industrial and Manufacturing Systems Engineering**

**Add Course**

IE 1000, 2000, 3000, 4000 - All non-credit courses/dept. recipients of UROP scholarship

**Catalog Text Change**

**correct** - oversight in the previous catalog to delete the CSE 1311 requirement; change - COMS 3302/COMS 2302; remove - suggested course schedule for each of the programs, & added a reference to it on the department website; minor rewording - Program Objectives; add sections on ABET accreditation& Academic Honesty, common to other COE departments; change – faculty listing

**Department of Mechanical & Aerospace Engineering**

**Catalog Text Change**

**hilite** - our participation in accreditation by adding a reference to ME & AE being ABET accredited; change - COMS 3302/COMS 2302; remove -suggested course schedule & add a reference to it on the department website; reword - the section on seeking a double degree (formerly terms a “second degree”); change - terminology from Program Outcomes to Student Outcomes (to comply with ABET criteria changes); add - a reference to revised sections in the COE catalog section on admission & advising, & retitled a section on admission to the professional program; add - section on Academic Honesty; change - faculty listing

***COLLEGE OF LIBERAL ARTS***

**Department of Art & Art History**

**Add Course**

ART 2360 - Introduction to Photographic Concepts

ART 3317 - Islamic Art & Architecture

**Catalog Text Change**

**BA in Communication** - number of changes

**Department of Criminology & Criminal Justice**

**Add Course**

CRCJ 3320 – Computer Crime

CRCJ 3330 – Fundamentals of Law

CRCJ 3380 – Race, Crime & Justice - instructor/no longer works here

**Catalog Text Change**

**Update** - text to reflect courses deleted/ added; **change** - requirements for the Certificate in Legal Studies reflect changes in courses; & the text for the Certificate in Law Enforcement Administration/update course names; **update** - faculty list & web address for the online program; **change** - text for the online program to reflect that UTD is no longer offering an elective course – students now select 2 of 4 electives instead of 2 of 5

**Department of English**

**Catalog Text Change**

**Department of English** - reflect changes in dept policy on prereqs for upper level courses

**Department of History**

**Add Course**

HIST 3371 - African Americans in the West

**Catalog Text Change**

**New Minor in African American Studies** - the Center for African American Studies offers students interested in the African American experience a minor in African American Studies; provides students an interdisciplinary approach to the political, social, cultural, & historical experiences of African Americans in the United States; research methods drawn from several disciplines enable students to enhance their understanding of the heritage & unique social & political circumstances of them; enable students/ acquire a broader comprehension of the politics, popular culture, & heritage of the nation as a whole also research courses & internships in community organizations provide students opportunities for service learning that prepare them for careers & community service opportunities in the African-American communities in the Dallas-Fort Worth area

**Department of Modern Languages**

**Catalog Text Change**

*Propose a new program*: **Bachelor of Arts major in Critical Languages and International Studies;** **add -** Arabic, Chinese, Korean, & Portuguese to the *Certificate in Localization and Translation*; **change** faculty roles; **adjust -** course numbers (as in French 3303); & **record** course additions (in Arabic, Chinese, Korean, and Portuguese) where applicable in description of new minor

**Department of Music**

**Add Course**

MUSI 0105 - Women's Chorus

MUSI 4111 - Orchestral Excerpts

**Catalog Text Change**

**Department of Music** - **add** -new music ed and jazz barrier exam wording to opening material; & option of University Singers and Women's Chorus to list of approved ensembles in Voice Performance option; **correct** - typo in Music/Media course requirements (PHYS 1400, NOT 1300); **add** - option of choir instead of MUSI 1105 to AL music ed (band and orchestra) requirements; & option of University Singers and Women's Chorus to list of approved ensembles in AL music ed voice requirements; **change** "College of Education" to "College of Education and Health Professions"; **update** - faculty listings

**Department of Sociology & Anthropology**

**Add Course**

SOCI 3339 - Race, Sport and Media 

SOCI 4341 - Inequal in Public Education

**Catalog Text Change**

**BA Degree in Sociology -** Updated instructor list; cleaned up areas of concentration to reflect course changes

**Department of Theatre & Theatre Arts**

**Catalog Text Change**

**Bachelor of Arts Degree Program -** **Add** - THEA 1303 to the B.A. degree to enhance vocal communication skills; clarify - THEA 0181 "Theatre Practicum" requirement; MyMAv is unable to designate the appropriate number of practicum hours; delete - "a minimum of 2 hours"/clearer that transfer students must have one hour of THEA 0181 for every semester they are in residence; statement - included to disallow the enrollment in more than one B.F.A. subplan at one time; Enrollment of multiple BFA subplans at one time dilutes the focus of a pre-professional BFA subplan &, from past experience, shown to not be practical; statement - included regarding the procedure & impact of changing from one BFA subplan to another; B.F.A. in Theatre Arts' Design Subplan & the Technical Theatre Subplan are being merged into one subplan to be titled the BFA Design & Technology Subplan/due to the number of students enrolled in the current BFA Technical Theatre Subplan; Textual changes are being made in the catalogue & required theatre courses are being adjusted to reflect this change; - correction - to the number of required upper division courses for the BFA Performance Subplan: it should be 45 hours/not 39

***HONORS COLLEGE***

**Add Course**

HONR 1304 - Honors Independent Study

HONR 2111 - Honors Community Service Learning

***COLLEGE OF NURSING***

**Add Course**

NURS 2232 - Learning Professional Nursing & Life Skills/ **was** Nurse 3232

**Catalog Text Change**

Pg 4 last sentence change -“minimum math score to 65% or higher; Pg 5 second paragraph: add - AP receiving additional consideration if employed at partner hospital; Next paragraph – & “including the upper division electives.”; Pg 6 First paragraph add “students may not transfer into the AP-BSN program” Middle of pate 6: Change minimal cumulative to Science and Pre-requisite, &; Pg 7 persons applying for admission to accepted, took out list of immunizations to “as required by the CON, Refers them to CON website; Pg 8 added “and/or for cause” – under drug screens; Pg 9 & 15 Remove media fee, made Program Director plural under communication proficiency requirement;  Pg 9 & 10: Correct language regarding online AP-BSN students dropping/failing course; Clarify progression information; & Pg 13 Clarify footnote #6 for on campus students & add note regarding AP-BSN students; Pg 16 Change English  to Literature, & Liberal arts elective to Technical writing or Equivalent; Pg 16-18 clarify footnotes

***COLLEGE OF SCIENCE***

**Catalog Text Change**

College of Science - New Minor - Health Studies Interdisciplinary - for students pursuing health professions majors

**Add Course**

SCIE 4301 - Issues in American Healthcare

**Department of Biology**

**Catalog Text Change**

**Department of Biology** - **reword** - math requirement, for minor in biology, for computer literacy & coms; **add** - BIOL 3355 & 3341, delete - BIOL – 3353; MEDTECH replace BIOL 3353 w/BIOL 4317; MICRO delete BIOL 3353, add BIOL 4317 & 4440 BIOL/MBA, BIOL/HCAD drop BIOL 4354, add BIOL 4357, delete BIOL 3353, BIOL/MBA Ugrad hrs/112, Grad/hrs 45; delete ECON 2306, MANA 3319, ACCT 2301, add MARK 3321, & BCOM 3360

**Department of Mathematics**

**Catalog Text Change**

**Department of Mathematics** - **correct** - course description/ Bachelor of Science to the College of Science or Engineering; & social cultural elective for management option; clarify wording for minor in mathematics; correct link for social/cultural elective

***SCHOOL OF ARCHITECTURE:***

**Add Course**

ARCH 4319 - Housing Design

***SCHOOL OF URBAN/PUBLIC AFFAIRS:***

**Department of Interdisciplinary Studies**

**Add Course**

INTS 4196 - Independent Study

INTS 4296 - Independent Study

INTS 4396 - Independent Study

**Academic Standards Report-** Revisions to Grade Exclusion & Grade Replacement Policy. Presented by Michael K. Moore. Motion and Table to remove from table, back on the floor for discussion. With discussion the tabled policy was approved.

**Summary of approval for Revisions to Grade Exclusion & Grade Replacement Policy.**

Discussion turned over to Student Congress President Jennifer Fox.

Student Congress met on March 6th to discuss new grade forgiveness policy, and after much discussion the Student Congress voted against the new grade forgiveness policy. With (1) vote for and (34) against. The belief is that this policy is not student friendly. It’s taking away the opportunity to have 3000-4000 level classes forgiven. Reasons presented for changes.

* Changing - level the playing field for transfer and first time full time freshman students at the University, because most of the students come from TCC or Dallas Community Colleges. There they have unlimited opportunities to exclude courses.
* To enable our policy to look more like other Tier One Universities in the State of Texas. We understand this reasoning here at UT Arlington however student demographic doesn’t match that of a Tier One University yet! We feel like students should not be denied the right to make a mistake and correct it.
* Integrity of GPA – We feel that the grade exclusion policy will not affect the GPA. If we have a policy at all that allows you to exclude grades your GPA that you put on your resume is not going to match what you put on your transcript if someone would re-calculate it.

Student Congress understands all the policy and are asking to have one 3000-4000 level course exclusion.

Questions asked of Michael Moore at the February 7th meeting concerning Grade Exclusions

* What percentage of students are using grade exclusion?

94% of exclusions in the upper division are taken by transfer students

* Other emerging institutions that are apart of Grade Exclusions – Point made we are not Tier One Yet. There is however a group of 7 or 8 institutions that are classified in the emerging category and not a single one of them allow for grade exclusions, they have grade replacement opportunities at the lower level.
* Question asked how many grade exclusions were taken at the upper level

1. 2,772 taken at upper level- yearly
2. 2,608 transfer students – yearly

Discussion on how UT Arlington can help incoming transfer student’s transition with the majority of our student’s being transfer students.

* By offering orientation’s for transfer students that lay out the expectations coming from a Community College to a University. This will allow them to be fully informed on the exclusion forgiveness policy allowing them to select courses they feel can be handled.
* We must have something in place for transfer students before we pass a proposal that will hurt them.
* Do to funding and lack of orientation leaders for the thousands of students that transfer in what kind of support structure can we offer if the student’s don’t feel like they need to attend the orientation offered.

Proposal Re-cap for Grade Exclusion, Grade Forgiveness policy

* **Policy as it stands** is, to allow exclusions and forgiveness for upper level (3000-4000) courses.
* **New policy –** to allow 1 forgiveness and 2 replacements, and limit all forgiveness to the lower level courses.
* **Student’s primary objective-** removal of upper level division (3000-4000) grade exclusions.

Motion as presented for proposal as it stands, motion seconded.

Show of hands: 2 opposed, 22 approved

Motion passed.

**Academic Standards Report**. Michael Moore to present on Dolores Aguilar’s behalf.

* **GRADE FORGIVENESS POLICY**
* **INCREASE GPA REQUIREMENT FOR A BACHELOR OF SCIENC IN EXERCISE SCIENCE IN THE COLLEGE OF EDUCATION AND HEALTH PROFESSIONS.**

**Academic Standards Report**

**Undergraduate Assembly**

**March 27, 2012**

**I. GRADE FORGIVENESS POLICY**

**History**: UTA implemented Grade Replacement and Grade Exclusion Policies in 2006 in which students could use for 100-4000 level courses. With experience and a review of other institutions, academic standard realized the need to strengthen our policy. As a result, we are proposing to limit the number of grade replacements/exclusion to lower division courses (1000-2000) and for a total of 3 courses in which only one may be used for grade exclusion (student will not be required to retake the course).

**Proposed Policy:**

**The Grade Forgiveness Policy is effective with the first day of classes of the Fall 2012 semester. The Grade Forgiveness Policy supersedes the previous Grade Replacement and Grade Exclusion Policies, and all students must follow the Grade Forgiveness Policy based on the criteria below. The final date for students to submit grade exclusion or grade replacement requests based on the Grade Replacement and Grade Exclusion Policies in prior Undergraduate Catalogs is ~~August 17, 2012~~** Fall 2012 drop date . **The following conditions apply:**

1. **Students who have already used and exhausted their options under previous Grade Replacement or Grade Exclusion Policies will have no further options under the Grade Forgiveness Policy.**
2. **Students who have already used the previous Grade Replacement or Grade Exclusion Policies for one course will have two options for grade forgiveness under the Grade Forgiveness Policy.**
3. **Students who have already used the previous Grade Replacement or Grade Exclusion Policies for two courses will have one option for grade forgiveness under the Grade Forgiveness Policy.**

**Grade Forgiveness Policy:** Upon receiving a grade of D or F in a 1000 or 2000 course, a student may, after filing the intent to do so, elect to have the grade forgiven. A student is limited to a total of three grade forgiveness opportunities under the following conditions:

1. A student may elect “grade exclusion” for one of the three grade forgiveness opportunities. “Grade” may be applied to one course at most If electing to use “grade exclusion,” the student is *not* required to retake the course.
2. A student may elect “grade replacement” for one, two, or all of the grade forgiveness opportunities. In this case, *must* be retaken, even if it is not required for the student’s current major. The second grade earned, whether higher or lower, will be used in calculating the grade point average unless the second attempt results in a grade of W. This policy applies only the second time a course is attempted.
3. Students must file their intention to replace or exclude the grade earned in a course with the Office of Records (Registrar). Students must be enrolled at UT Arlington on Census Day of the semester that the grade forgiveness, if approved, is processed.
4. Students MAY apply for exclusion any time before the drop date of the final semester PRIOR to graduate. Students may not apply for exclusion AFTER graduation.
5. Courses transferred for credit to UT Arlington from another college or university may *not* be repeated for credit or excluded.
6. For courses in which the topic may change from semester to semester, this policy may only be used if the topic for the repeated course is the same as the initial course topic.
7. This policy does not apply to courses taken on a pass/fail basis.
8. Individual colleges and schools may limit this policy.
9. Students may not apply this policy to grades of D or F which result from disciplinary action.
10. Students seeking grade forgiveness must receive counseling from the following as appropriate: Academic Advisor to determine the effect on completion of degree requirements and probation requirements, Financial Aid Office if receiving a scholarship or financial aid administered by that office, Athletic Department if a student athlete, International Office if an international student
11. The grade(s) for the forgiven course(s) will be removed from the grade point average; although the grade(s) received will remain on the student’s transcript.
12. A course that has been “grade excluded” or “grade replaced” may not be used to satisfy degree requirements.
13. Once “grade forgiveness” has been applied to a course, the student may not have the action reversed.
14. Students who are dismissed from the University for academic reasons cannot use “grade forgiveness” until their dismissal period is completed.
15. Forgiven grades will be included in the calculation of the grade point average for determining graduation with Latin Honors.
16. The credit hours earned in courses where the grade is forgiven will count toward the 30 hour/45 hour policy for Tuition for Excessive Undergraduate Hours.
17. Tuition and fee refunds, rebates or other financial consideration will not be given for courses for which grade forgiveness is granted.

**II. INCREASE GPA REQUIREMENT FOR A BACHELOR OF SCIENCE IN EXERCISE SCIENCE IN THE COLLEGE OF EDUCATION AND HEALTH PROFESSIONS**

**Proposed change:**

**Currently, the GPA requirements are 3.0 for the Kinesiology core and 2.75 overall.**

**We would like to change this to 3.0 in Kinesiology and 3.0 overall.**

**Rationale:**

The majority of students on this track plan to apply for graduate school in some capacity, either physical therapy, occupational therapy, medical school, dental school, etc. The minimum GPA for graduate school is 3.0 while in most programs there is the need to have a 3.5 to be competitive. The goal is for students to understand the level of competition that they will be up against when applying for these graduate schools. Setting the overall GPA requirements at the undergraduate level will help students to understand and be competitive for graduate school.

**REPORT OF OTHER ITEMS UNDER REVIEW BY ACADEMIC STANDARDS COMMITTEE**

1. **Topic**: **Transfer data and progression**

Committee reviewed transfer data. After extensive discussion committee found that the transfer policy is appropriate and does not need further revision at this time.

1. **Topic**: **Freshman Admission Data and progression**

Committee will be reviewing admission data, progression and graduation of UTA students. The committee will also review other policies from like institutions especially those desiring TIER One status.

Goals: Determine how our freshmen admission requirements compare to like universities. Also how do our students compare when they enter UTA (i.e. what is the average SAT score, class rank, etc.) to like universities.

**QUESTION(S):**

* What happens if students drop below the 2.7?

We have other avenues in place. This is what University Studies was created for, to help students with lower GPA’s.

**Motion to approve, seconded - Motion approved.**

Academic Standards will continue to meet even though this is our last Undergraduate Assembly meeting of the year and will have more recommendations to pass along in the Fall.

If no other business motion to adjourn, seconded.

**Adjournment.** The meeting adjourned at 3:15 p.m.

Michael K. Moore

Secretary

MKM;dr