|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Present** | **Excused** | **Absent** | **Alternate** |
| Ronald Elsenbaumer |  | x |  |  |
| Carla Amaro-Jimenez | x |  |  |  |
| David Arditi | x |  |  |  |
| Anne Bavier | x | x |  | Marie Lindley |
| Barbara Becker |  |  | x |  |
| Khosrow Behbehani | x |  |  |  |
| Bradley Bell |  |  | x |  |
| Rebecca Boles |  |  | x |  |
| Jeanean Boyd | x |  |  |  |
| Yvonne Butler | x |  |  |  |
| C. Y. Choi | x |  |  |  |
| Lynn Cope | x | x |  | Marybeth Reid |
| Venkat Devarajan |  |  | x |  |
| Angela Dougall | x |  |  |  |
| James Epperson | x |  |  |  |
| Sergio Espinosa | x |  |  |  |
| Norma Figueroa |  | x |  |  |
| Cecilia Flores | x |  |  |  |
| Jeanne Gerlach | x | x |  | John Smith |
| Laura Gough |  | x |  | Laura Mydlarz |
| James Grover |  |  | x |  |
| Anne Healy | x |  |  |  |
| Jongyun Heo | x |  |  |  |
| Loan K. Ho | x |  |  |  |
| Patrick Kelly \*\* | x |  |  |  |
| Dean of the Graduate School \*\* |  |  | x |  |
| Richard Jimmerson \*\* | x |  |  |  |
| Mary Jo Lyons \*\* | x |  |  |  |
| Joohi Lee |  | x |  |  |
| Steve Mattingly \*\* | x |  |  |  |
| Madan Mehta | x |  |  |  |
| Janet Melton | x |  |  |  |
| Karl Petruso \*\* |  | x | x |  |
| Ericka Robinson | x |  |  |  |
| Jaime Rogers | x |  |  |  |
| Scott Ryan |  |  | x |  |
| Brent Sasley | x |  |  |  |
| Barbara Shipman | x |  |  |  |
| Antoinette Sol \*\* |  | x | x |  |
| Chunke Su |  | x | X |  |
| Chandra Subramaniam | x |  |  |  |
| Amy Tigner | x |  |  |  |
| Saibun Tjuatja |  |  | x |  |
| Mark Tremayne | x |  |  |  |
| Kim vanNoort | x |  |  |  |
| Ram Venkataraman | x |  |  |  |
| Jingguo Wang | x |  |  |  |
| Larry Watson |  |  | x |  |
| Pam White |  |  | x |  |
| Beth Wright | x | x |  | Elizabeth Cawthon |
| Gergely Zaruba | x |  |  |  |
| Jie (Jennifer) Zhang | x |  |  |  |

Meeting called to order at 2:20 p.m. for the October 28th Undergraduate Assembly.

**Approval of Minutes.** The minutes of the regular meeting on September 16, 2014, were approved as published.

**Undergraduate Curriculum Committee Kevin Gustafson**

The following items were distributed to the Undergraduate Assembly as approved by the Undergraduate Curriculum Committee. These are the minor changes that were approved.

**Agenda Items Approved by the**

**Undergraduate Curriculum Committee**

**October 14, 2014**

**COLLEGE OF LIBERAL ARTS**

Department of Modern Languages

*All changes for Fall 2015*

Course Change

SPAN 3311 – New prerequisite added

SPAN 3312 – New prerequisite added

SPAN 3340 – Change in prerequisite

SPAN 4341 – Change in prerequisite

SPAN 4342 – Change in prerequisite

**COLLEGE OF NURSING**

*All Changes for Summer 2015*

Course Change

NURS 3315 – Decrease course by 1 hour to line up with Online and BSN track – extra hour will go to Capstone course. Total program hours will not change.

NURS 3335 – Change course name to ‘RN-BSN Promoting Heathy Lifestyles’ to better reflect course content.

NURS 4685 – Increase capstone course by 1 hour to cover content taken from NURS 3315. Total program hours will not change.

Course Delete

NURS 3645 – Course falls outside of new Federal Financial Aid requirements and will be replaced by two 3 hours courses: NURS 3345 and NURS 3375.

**COLLEGE OF SCIENCE**

Department of Math

*Change for Spring 2015*

Course Change

MATH 1421 – Change class format to include a lab component.

The Undergraduate Curriculum Committee would now like to put forth the following changes for the

Undergraduate Assembly’s consideration and vote.

**Agenda Items Approved by the Undergraduate Curriculum Committee**

**For Consideration by the Undergraduate Assembly**

**October 14, 2014**

**COLLEGE OF ENGINEERING**

Department of Bioengineering

Catalog Change

Adding a new undergraduate degree concentration – Medical Professions. Uses existing courses. Will come on line in Fall 2015 but would like to advertise the new concentration in Spring 2015.

**COLLEGE OF NURSING**

*Change for Summer 2015*

Course Add

NURS 3345 – Role Transition

NURS 3375 – Health Policy and Legal Aspects

These two classes take the place of deleted class NURS 3645 to satisfy new Federal Financial Aid requirements. No change in total program hours.

All those in favor of approval of the Undergraduate Curriculum Committees recommendations put forward. The motion to approve as noted has carried.

**Core Curriculum Committee Kim van Noort**

What is happening with the Core Curriculum Committee moving forward?

Two Items are in question:

1. What we would like to see happen this year
2. What needs to happen in subsequent years so this body can come to the conclusion on how the core curriculum is dealt with

Last year we went through a big reorganization of the core curriculum, with the approval process for courses. Certain courses were selected and proposals were sent down to the coordinating board, and they approved the structure and sent all but three of the courses back as approved.

The new core was put into place as of September 2014. We now have the opportunity every year to make changes to our core curriculum.

There is however two changes that we are not able to make:

1. State mandated areas that have already been established
2. Nor can we change the number of hours allocated to those areas

There is a minimum of a three hour mathematics requirement, so we must have the minimum in our core.

History 1311, 1312 are state mandated courses we must have in our core.

Currently we have ninety- nine total courses approved in the core. There are several departments that are already working on their submission for the inclusion in the core, and so we as an institution must have a mechanism by which we approve courses for inclusion in the core. This needs to happen once a year, and then our recommendations and new proposals can be sent down to the coordinating board for approval.

We currently do not have a mechanism outside of the Ad Hoc committee that was established last year for the core, and we need to decide about how we want to handle proposals for inclusion of the courses in the core curriculum. According to the bylaws that are currently in place there is a very large elected committee that is stipulated, however the way the bylaws read it is a committee for deciding on the whole core curriculum and not just what courses will be approved for the inclusion. Because the bylaws that we have are quite outdated and have been in place before the new state requirements for the core we need to appoint a committee to re-work the bylaws.

After discussion from the Undergraduate Assembly a motion was put forth that we compose a committee that is jointly previous members that went through the process last year (inaugural committee) and are familiar with the rubric, and then a few that are willing to step up and start learning that would then grow into the larger core curriculum committee as the bylaws dictate.

A motion to second the above generalization, motion has been seconded and motion passes.

**Ad Hoc Committee for UA Bylaws and HOP Review Kim van Noort**

We would like to put together a committee composed of members of the Undergraduate Assembly.

How the committee members are selected is something this Undergraduate Assembly must determine.

The task before the committee would be to review the bylaws and the HOP and present a recommendation to the Undergraduate Assembly meeting on February 24th. A recommendation must be presented at the meeting prior in order to vote to change the bylaws. We would present a recommendation in February and vote on said recommendations in April.

With discussion the following was decided:

1. Number to serve on the committee is (5)
2. Those that have volunteered to be part of this committee are as follow:

Kim van Noort – Chair

Mary Jo Lyons

Sergio Espinosa

Chandra Subramaniam

Jeanean Boyd

Gergely Zaruba

**Grade Replacement /Exclusion Chandra Subramaniam**

They have decided to table this discussion and refer it to committee discussion. This will be discussed in another group and presented at the spring meeting.

**Other Business**

If there is no other business for discussion, I ask for a motion to adjourn.

Meeting adjourned at 3:00 p.m.

kv/dr