**Proposal Template**

***It is recommended to keep the subsection headings and explicitly address each prompt***

Date

Dear Postdoc Review Committee,

Intro sentences.

Strategic Focus

*Describe how your research aligns with a strategic research initiative and the priorities of the RISE 100 postdoc initiative.*

External Funding History

*Describe your success in securing external funding and your future grant plans.*

Impact on Research Program

*Describe how the postdoc will further your research program in productivity and impact and directly lead to increased research expenditures. It helps to describe specific funding opportunities for proposal submission. Include your plan for sustaining a postdoc position to support your research program beyond the 2-year award.*

Postdoc Candidate

*Describe your candidate’s qualifications/fit. If you do not have a candidate selected, describe the skills/qualities needed for your research program and your plan to secure a high-quality postdoc.*

Postdoc Mentoring

*Describe how you will mentor the postdoc (e.g., meeting frequency, goal setting and accountability) and how you will support his/her professional needs (e.g., conference travel, space, etc.).*

Closing sentences.

Sincerely,

Name

Position, Department

**Proposal Review Criteria**

Reviewers will be asked to provide comments for each of the following prompts, and to rate each one on a scale of 1-10:

1. What are the strengths of the proposal?
2. What are the weaknesses of the proposal?
3. How strongly does the proposal make a case that research activity and funding will be enhanced?
4. If funded, what contributions would be made to other institutional priorities such as advancing the strategic plan, strengthening a center/institute, enhancing the HSRU Alliance, or building strength in a critical research area?
5. How strong is the mentoring plan for the postdoc?

Reviewers will be asked for an overall summary and an overall rating on a scale of 1-10.