MEMORANDUM

DATE: January 28, 2019

TO: Undergraduate Assembly Members

FROM: Pranesh Aswath

              Vice Provost for Academic Planning and Policy

SUBJECT: Agenda for January 29, 2019 Undergraduate Assembly

The Undergraduate Assembly meets in regular session on Tuesday, January 29, 2019 at 2:15 p.m. in the **Carlisle Suite in the E.H. Hereford University Center**. The agenda for the meeting is as follows:

Welcome Remarks	Pranesh Aswath, Vice Provost, UA Chair
Approval of November 6 Minutes (attached)	Joshua Nason, UA Secretary
Submissions from the UCC*	Diane Lange, UCC Chair
Core Course submissions from CCC*	Sergio Espinosa, CCC Chair
First Year Experience Course updates*	Ashley Purgason, Associate Vice Provost for the Division of Student Success
Academic Calendar/Mini Sessions*	Richard Jimmerson, Director of Admissions, Records, and Registration
Certificate Discussion	Pranesh Aswath
Adjournment	

Details regarding agenda items have been posted online for Assembly members to review.

Minutes of the Undergraduate Assembly

November 6, 2018

The University of Texas at Arlington

Called to order Pranesh Aswath 2:15pm

Minutes

Minute ratification – No notes or corrections. Unanimously approved

Canvas

Maria Martinez Cosio presented an update on the implementation on Canvas (replacing Blackboard). Some classes will be testing Canvas during the spring, full rollout Summer/Fall of 19. A webpage for info and training is up and running and will be added to. https://www.uta.edu/provost/Canvas/index.php

Q&A:

- Is it a completely different thing than Blackboard? Maria: Is quite different but will allow for some information migration to help transition
- What is the cost comparison? Maria: Canvas is cheaper but we're adding tools that will make the cost similar.
- Will we lose our SafeAssign database that's part of Blackboard (web-plagiarism, etc)? Maria: Not sure. I'll check.
- Will our other 3rd party tools (like Echo360) still work with this? Maria: yes

Faculty On-Boarding

Pranesh: There seems to be an issue with faculty on-boarding with the system. Administrators need to start the approval process as soon as possible, to avoid the logjam at the beginning of the term that's already complicated by inevitable last minute hires.

Q&A:

- Can we get HR to work to be ahead of the game to minimize surprises?
- I was informed that temporary net ID's are no longer possible? What about giving department administration (Associate Chair) the power to do this, so we don't have to wait on HR?
- Pranesh: I will get someone from HR here for next meeting to help streamline and inform.

Submissions from the UCC

UCC approvals from 10/23/2018 meeting were reviewed by the UA.

Move to accept UCC changes: Andrew Gaupp.

Second: Jodi Tommerdahl. Motion Passes unanimously.

Other Business

Yosh, Student Body President: Concern over one-day break between classes and exams. Why the reduction?

Pranesh: That extra day was taken in order to give the Wednesday before Thanksgiving off (without messing up the orientation schedule, and pushing exams into commencement).

Lynn Peterson: We should look to ensure that dead week. That could help.

Pranesh Aswath makes move to Adjourn, Joshua Nason seconds. Unanimously passes. Adjourned, 2:58pm