

# MEMORANDUM

**DATE:** March 25, 2019

**TO:** Undergraduate Assembly Members

**FROM:** Pranesh Aswath  
Vice Provost for Academic Planning and Policy

**SUBJECT:** Agenda for March 26, 2019 Undergraduate Assembly

The Undergraduate Assembly meets in regular session on Tuesday, March 26, 2019 at 2:15 p.m. in the **San Saba/Palo Pinto in the E.H. Hereford University Center**. The agenda for the meeting is as follows:

Welcome Remarks	Toni Sol, Vice Provost for Faculty Affairs
Approval of January 29 <sup>th</sup> Minutes (attached)	Joshua Nason, UA Secretary
Submissions from the UCC*	Diane Lange, UCC Chair
First Year Experience Course updates*	Ashley Purgason, Associate Vice Provost for the Division of Student Success
Academic Calendar/Mini Sessions*	Richard Jimmerson, Director of Admissions, Records, and Registration
Adjournment	

*\*Details regarding agenda items have been posted online for Assembly members to review.*

**Minutes of the Undergraduate Assembly**  
January 29, 2019  
The University of Texas at Arlington

Called to order Pranesh Aswath 2:16pm  
Minute ratification – No notes or corrections  
Unanimously approved

**Minutes**

A correction to the minutes from Nov. 06, 2018 meeting proposed by Ruth Gornet. Under “Other Business” The action should read as... “the extra day was taken in order to prevent a conflict between exams and commencement.”

Motion to approve as amended by Ruth Gornet. Second: Bonnie Boardman. Passed unanimously

**UCC**

Diane Lange, UCC Chair, presented History course number additions and deletions, also some changes/updates as presented and in order to bring the numbers in line with Texas common core numbers (HIST 1311, 1312 being changed to 1301, 1302). Scott Palmer also added information regarding the changes to the History curriculum and course numbers to better mesh with state wide norms. The corresponding table will be shared by Diane through Joslyn.

Abu Yilla moved to accept the UCC submissions as presented. Lynn Peterson seconded. Passed unanimously.

**Core Course Submissions from CCC**

Sergio Espinosa presented a series of courses as being proposed by CCC for approval by the UA. He explained some reasons for not recommending a few of the other initially proposed courses to the CCC. Linda Barasch moved to approve as presented. Miguel Amaya seconded. Passed unanimously.

**First Year Experience Course Updates**

Ashley Purgason updated the UA on the process of creating a course for transfer student success. The class should be more specific for transfer students and not just an extension of UNIV 1131 which is for first time college students. The task force shaping this course agrees that it should be flexible to degree-specific professional preparation content since these students are theoretically closer to graduation. This course will be run through the division of student success. Today is intended to gather feedback to help shape course proposal to the curriculum committee. Class size will be dependent upon department needs/specifics. The course will be a one hour practicum. Adding a student rep to this task force will be considered. There’s been prep work for a potential online version of this course. Some programs have been involved already in the planning and deployment of this course.

**Academic Calendar**

Richard Jimmerson spoke about the calendar for next year, specifically commencement schedule and how to avoid conflict with other schedules and to avoid Sunday commencement dates. Enrollment in intersession courses is down and further discussion will be coming soon.

**Certificates**

Pranesh Aswath presented the options for graduate and undergraduate certificates that would coincide with degrees to improve hiring desirability of our graduates by certifying their skills and expertise in

conjunction with their degrees. These would be paid, for-credit courses. There will be research done on other schools doing certificates, so that we can study possible aspirational models.

**Adjournment**

Bonnie Boardman moved to adjourn at 3:45. It was seconded. Unanimously passed. Meeting adjourned.