

MEMORANDUM

DATE: October 1, 2019
TO: Undergraduate Assembly Members
FROM: Pranesh Aswath
Vice Provost for Academic Planning and Policy
SUBJECT: Agenda for October 1, 2019 Undergraduate Assembly

The Undergraduate Assembly meets in regular session on Tuesday, October 1, 2019 at 2:15 p.m. in the **Carlisle Suite in the E.H. Hereford University Center**. The agenda for the meeting is as follows:

Welcome Remarks	Pranesh Aswath, Vice Provost for Academic Planning and Policy & UA Chair
Approval of March 26, 2019 Minutes (attached)	Joshua Nason, UA Secretary
Submissions from the UCC*	Diane Lange, UCC Chair
Academic Calendar (attached)	Pranesh Aswath
Timeline for Core Course Submissions (attached)	Pranesh Aswath
Adjournment	

**Details regarding agenda items have been posted online for Assembly members to review.*

Minutes of the Undergraduate Assembly

March 26, 2019

The University of Texas at Arlington

Called to order – Toni Sol at 2:16pm

Minutes

Minute ratification – No notes or corrections

Motion to approve minutes as presented by Sonja Watson; Seconded by Graham Hunt.

Unanimously approved

Submissions from the UCC

Diane Lange gave brief summary of the February 12th, 26th, March 19th and 22nd UCC meetings. The UCC is finished with edits, additions, deletions for the year.

Andrew Gaupp moved to approve the UCC submissions as presented. Bonnie Boardman seconded. Passed unanimously.

First Year Experience Course Updates

Liz Hannabas gave an update on the first year experience courses. Work has begun on a first year experience course for transfer students, UNIV 1101 as presented at the January meeting. A syllabus is in progress. The new course for transfer students will be taught by all departments Fall 2019. There won't be any changes to UNIV 1131.

A new position for an assessment staff position has been approved.

Academic Calendar

Richard Jimmerson discussed the calendar for 2020-21. For now, the intersessions are being kept in the calendar. More discussion on intersessions is coming. The overlap of final exams and commencement has been taken out for Fall but not for Spring but since this the last meeting of 2018-19 a vote needs to be taken on the calendar.

Suggestion was made to approve the Fall 2020 calendar but not the Spring 2021 since there is an overlap. Discussion ensued but the consensus was that this wasn't feasible and the entire calendar needs to be approved. Without the intersessions, there would be more room to make sure there is no overlap between final exams and commencement. Not approving as a whole would create scheduling issues. More answers are needed.

A motion to approve the calendar as presented was made. Jeanean Boyd seconded. The motion was passed with 4 nay votes.

Other

- Visit Arlington – Visit Arlington is a major event that will take place the same weekend as UTA's graduation. Since this is such a large event, there will a high demand for hotel rooms and restaurants. Suggestion to make graduates aware of the event so they make arrangements for their families and guests.
- Question: Any talk about revitalizing August commencements? Not that anyone was aware of.

- Richard Jimmerson reported that the Provost's Office had recently approved two 8 week non AO sessions within a semester. Any college can offer the courses. Questions: How will this impact classroom scheduling? Evidently Conroy Kydd has signed off on it so there should not be a scheduling issues. Members presented asked more information to be sent to them.
- Digital Measures goes live on August 1, 2019. Offering monthly training sessions to anyone.

Adjournment

Toni Sol adjourned the meeting at 2:47 p.m.

Revised Academic Calendar 2020 – 2021

Fall Term - Regular Session, 2020 (16 meeting weeks: 15 instructional weeks + 1 final exam week)

Registration for Fall Term – Regular Session	April 6 – August 25, 2020
First day of classes	August 26, 2020
Late registration	August 26 – August 31, 2020
Labor Day holiday	September 7, 2020
Census date	September 11, 2020
Last day to drop classes	November 6, 2020
Registration begins for Spring 2021 Term	November 12, 2020
No Classes Scheduled	November 25, 2020
Thanksgiving holidays	November 26 – 27, 2020
Last day of classes	December 8, 2020
Student Study Day (no classes)	December 9, 2020
Final exams	December 10-11, 12 (Dept.), 14-16, 2020
Commencement ceremonies	December 17-19, 2020

Fall Term – 1st Five Week Session, 2020 (5 meeting weeks: 5 instructional weeks + 1 final exam day)

Registration for Fall Term – 1 st Five Week Session	April 6 – August 25, 2020
First day of classes	August 26, 2020
Late registration	August 26-27, 2020
Census date	August 31, 2020
Labor Day holiday	September 7, 2020
Last day to drop classes	September 17, 2020
Last day of classes	September 29, 2020
Final exams	September 30, 2020

Fall Term – 1st Eight Week Session, 2020 (8 meeting weeks: 8 instructional weeks + 1 final exam day)

Registration for Fall Term – 1 st Eight Week Session	April 6 – August 25, 2020
First day of classes	August 26, 2020
Late registration	August 26-27, 2020
Census date	September 2, 2020
Labor Day holiday	September 7, 2020
Last day to drop classes	October 2, 2020
Last day of classes	October 20, 2020
Final exams	October 21, 2020

Fall Term – 2nd Five Week Session, 2020 (5 meeting weeks: 5 instructional weeks + 1 final exam day)

Registration for Fall Term – 2 nd Five Week Session	April 6 – October 4, 2020
First day of classes	October 5, 2020
Late registration	October 5-6, 2020
Census date	October 8, 2020
Last day to drop classes	October 26, 2020
Last day of classes	November 6, 2020
Final exams	November 9, 2020

Fall Term – 2nd Eight Week Session, 2020 (8 meeting weeks: 8 instructional weeks + 1 final exam day)

Registration for Fall Term – 1 st Eight Week Session	April 6 – October 21, 2020
First day of classes	October 22, 2020
Late registration	October 22-23, 2020
Census date	October 29, 2020
No Classes Scheduled	November 25, 2020

Thanksgiving holidays	November 26-27, 2020
Last day of classes	December 9, 2020
Last day to drop classes	December 2, 2020
Last day of classes	December 15, 2020
Final exams	December 16, 2020
Commencement ceremonies	December 17-19, 2020

Fall Term – 3rd Five Week Session, 2020 (5 meeting weeks: 5 instructional weeks + 1 final exam day)

Registration for Fall Term – 2 nd Five Week Session	April 6 – November 10, 2020
First day of classes	November 11, 2020
Late registration	November 11-12, 2020
Census date	November 16, 2020
No Classes Scheduled	November 25, 2020
Thanksgiving holidays	November 26-27, 2020
Last day to drop classes	November 30, 2020
Last day of classes	December 15, 2020
Final exams	December 16, 2020
Commencement ceremonies	December 17-19, 2020

Spring Term - Winter Intersession, 2020-2021 (12 meeting days: 11 instructional days + 1 final day)

Registration for Spring Term – Winter Intersession	November 12 – December 20, 2020
First day of classes	December 21, 2020
Late registration	December 21, 2020
Census date	December 22, 2020
No classes scheduled	December 23, 2020 – January 3, 2021
Classes continue	January 4-8, 2021
Last day to drop classes	January 8, 2021
Last day of classes	January 14, 2021
Final exams	January 15, 2021

Spring Term – Regular Session, 2021 (16 meeting weeks: 15 instructional weeks + 1 final exam week)

Registration for Spring Term – Regular session	November 12, 2020 – January 18, 2021
Martin Luther King Jr. Day holiday	January 18, 2021
First day of classes	January 19, 2021
Late registration	January 19-22, 2021
Census date	February 3, 2021
Spring Vacation	March 15-20, 2021
Last day to drop classes	Mar 26, 2021
Registration begins for Summer and Fall 2021 Terms	April 5, 2021
Last day of classes	May 4, 2021
Student Study Day (no classes)	May 5, 2021
Final exams	May 6-7, 8 (Dept.), 11-12, 2021
Commencement ceremonies	May 13-15, 2021

Spring Term – 1st Five Week Session, 2021 (5 meeting weeks: 5 instructional weeks + 1 final exam day)

Registration for Spring Term – 1 st Five Week Session	November 12, 2020 – January 18, 2021
Martin Luther King Jr. Day holiday	January 18, 2021
First day of classes	January 19, 2021
Late registration	January 19-20, 2021
Census date	January 22, 2021
Last day to drop classes	February 9, 2021
Last day of classes	February 19, 2021

Final exams February 22, 2021

Spring Term – 1st Eight Week Session, 2021 (8 meeting weeks: 8 instructional weeks + 1 final exam day)

Registration for Spring Term –1 st Eight Week Session	November 12, 2020 – January 18, 2021
Martin Luther King Jr. Day holiday	January 18, 2021
First day of classes	January 19, 2021
Late registration	January 19-20, 2021
Census date	January 26, 2021
Spring Vacation	March 15-20, 2021
Last day to drop classes	February 24, 2021
Last day of classes	March 11, 2021
Final exams	March 12, 2021

Spring Term – 2nd Five Week Session, 2021 (5 meeting weeks: 5 instructional weeks + 1 final exam day)

Registration for Spring Term –2 nd Five Week Session	November 12, 2020 – February 28, 2021
First day of classes	March 1, 2021
Late registration	March 1 – 2, 2021
Census date	March 4, 2021
Spring Vacation	March 15-20, 2021
Last day to drop classes	March 29, 2021
Last day of classes	April 8, 2021
Final exams	April 9, 2021

Spring Term – 2nd Eight Week Session, 2021 (8 meeting weeks: 8 instructional weeks + 1 final exam day)

Registration for Spring Term –2 nd Eight Week Session	November 12, 2020 – March 21, 2021
First day of classes	March 22, 2021
Late registration	March 22-23, 2021
Census date	March 29, 2021
Last day to drop classes	April 27, 2021
Last day of classes	May 11, 2021
Final exams	May 12, 2021
Commencement ceremonies	May 13-15, 2021

Spring Term – 3rd Five Week Session, 2021 (5 meeting weeks: 5 instructional weeks + 1 final exam day)

Registration for Spring Term –3 rd Five Week Session	November 12, 2020 – April 11, 2021
First day of classes	April 12, 2021
Late registration	April 12-13, 2021
Census date	April 15, 2021
Last day to drop classes	May 3, 2021
Last day of classes	May 11, 2021
Final exams	May 12, 2021
Commencement ceremonies	May 13-15, 2021

Summer Term – Summer Intersession, 2021 (12 meeting days: 11 instructional days + 1 final day)

Registration for Summer Term – Summer Intersession	April 5 – May 18, 2021
First day of classes	May 19, 2021
Late registration	May 19, 2021
Census date	May 20, 2021

Classes continue	May 21, 2021
Last day to drop classes	May 28, 2021
Memorial Day holiday	May 31, 2021
Classes continue	June 1-3, 2021
Last day of classes	June 3, 2021
Final exams	June 4, 2021

Summer Term – Summer 14 Week Session, 2021 (14 meeting weeks: 14 instructional days + 1 final day)

Registration for Summer Term – Summer 14 Week Session	April 5 – May 16, 2021
First day of classes	May 19, 2021
Late registration	May 19-20, 2021
Census date	June 9, 2021
Last day to drop classes	July 14, 2021
Memorial Day holiday	May 31, 2021
Last day of classes	August 12, 2021
Final exams	August 16-17, 2021
Commencement ceremony	August 18, 2021

Summer Term – 1st Five Weeks Session, 2021 (20 meeting days: 19 instructional days + 1 final day)

Registration for Summer Term -1st Five Week Session	April 5 – June 6, 2021
First day of classes	June 7, 2021
Late registration	June 7-8, 2021
Census date	June 10, 2021
Last day to drop classes	June 28, 2021
Independence Day Observed	July 5, 2021
Last day of classes	July 8, 2021
Final exams	July 12, 2021

Summer Term – 11 Weeks Session, 2021 (11 meeting weeks: 10 instructional weeks + 1 week comprising 2 final exam days)

Registration for Summer Term – Eleven Week Session	April 5 – June 6, 2021
First day of classes	June 7, 2021
Late registration	June 7-9, 2021
Census date	June 24, 2021
Last day to drop classes	July 22, 2021
Last day of classes	August 12, 2021
Final exams	August 16-17, 2021
Commencement ceremony	August 18, 2021

Summer Term – 2nd Five Weeks Session, 2021 (20 meeting days: 19 instructional days + 1 final day)

Registration for Summer Term – 2 nd Five Weeks Session	April 5 – July 11, 2021
First day of classes	July 13, 2021
Late registration	July 13-14, 2021
Census date	July 19, 2021
Last day to drop classes	August 3, 2021
Last day of classes	August 12, 2021
Final exams	August 16, 2021
Commencement ceremony	August 18, 2021

2019-20 Timeline for the Core Course Submissions

- **October 7:** Call for Core Course Proposals
- **November 15:** Deadline to submit Proposals. [Submit a Core Proposal](#)
- **December 11:** Preliminary decisions made by Core Curriculum Committee. Proposals with minor issues may be invited to resubmit.
- **January 15:** Proposal resubmissions due
- **January 28:** Recommendations made to the Undergraduate Assembly