

**MINUTES**  
**January 26, 2021**  
**Undergraduate Assembly**

The Undergraduate Assembly met in regular session on Tuesday, January 26, 2021 at 2:15 p.m. via Microsoft TEAMS. Minutes for the meeting follow.

**Welcome Remarks**                      **Pranesh Aswath, Sr. Vice Provost for Academic Planning and Policy and Undergraduate Assembly Chair**

Dr. Aswath opened the meeting with a welcome to everyone to the new year and the new semester. He said that we have had a good launch to the Spring Semester with no issues to report, thus far. Dr. Aswath also reiterated the ground rules, which are: Only one person at time for any question or comment. Please use the “raise hand” feature in Teams. No interruptions during a person’s 1 minute. You can also ask a question or make a comment in the chat

**Attendance**                                      **Pranesh Aswath, Sr. Vice Provost for Academic Planning and Policy and Undergraduate Assembly Chair**

Attendance was taken to ensure a quorum was met. Those present are listed below.

Syedali Abolmaali	Daniel Garcia	Karen Magruder
Miguel Amaya	Ruth Gornet	Nancy Michael
David Arditi	Genevieve Graff	Laura Mydlarz (Khaledi)
Pranesh Aswath, UA Chair	Katie Hageman	Adrian Parr
Philip Baiden	Grace Hao	Lynn Peterson (Crouch)
Bonnie Boardman	Brenda Harris	Edith Reed
LaShaunn Bold	Tim Henry	Megan Rogers (Merwin)
Bill Carroll	Michael Holmes	David Rosser
Elisabeth Cawthon	Leslie Jennings	Aaron Smallwood
Kay Yut Chen	Hyesun Jeong	Amber Smallwood
Saiful Chowdhury	Arafaa Khan (Student Governance)	David Sparks
Stephanie Cole	Young-Tae Kim	Priscila Tamplain
Paul Conrad	Douglas Klahr	Kimberly Tate
Theresa Doughty	Conroy Kydd	Amy Tigner
Sergio Espinoza	Cynthia Laborde	Jodi Tommerdahl
Ceil Flores	Blaize Lafleur (Student Governance)	Nila Veerabathina
Matt Fujita	Rebecca Lewis (IER)	James Williams

**Minutes****Pranesh Aswath, UA Chair**

Dr. Aswath asked for the approval of the November 10, 2020 minutes, and he commented that once the minutes are approved that they reside in the UA website. These minutes are important to show faculty involvement with programing when we are under review.

No discussion

Ali Abolmaali made the motion to approve  
Cynthia Laborde seconded the motion

The motion carried.  
The minutes will now be part of the permanent record.

**Submissions from the Core Curriculum Committee****Pranesh Aswath and Sergio Espinosa**

Sergio Espinosa said that the CCC met at the end of the semester to review the submissions. They are recommending 2 related courses for approval:

WOMS 2315 LGBTQ+ Studies  
DIVR 2315 LGBTQ+ Studies

There was discussion.  
Ali Abolmaali asked if they core courses and Dr. Espinosa answered yes, for Language, Philosophy and Art requirement.

Cynthia Boardman made the motion to approve the classes.  
Stephanie Cole Seconded.

The motion carried.

**Submissions from the UCC****David Ardit, UCC Chair**

Dr. Ardit presented 2 items that need to be passed by the UA: The Undergraduate Certificate/Minor History of Technology and Science, to be housed in the Department of History; and the 35 course proposals/modifications that will be considered as a single item.

No Discussion of The Undergraduate Certificate/Minor History of Technology and Science,

Dr. Stephanie Cole made a motion to pass the History of Tech and Sci Cert/Minor  
Dr. Leslie Jennings seconded

The motion carried

No Discussion of the 35 course proposals/modifications

Dr. Paul Conrad made a motion to pass the 35 course proposals/modifications  
Dr. Nancy Michael seconded

The motion carried.

### **Review of Catalogs**

Dr. Aswath noted that next meeting we will have more catalogue changes and more courses that will need to be approved. He also talked about the need for making sure that the catalogue is up to date and consistent across all departments. We need to make sure that all department websites are linked to the catalogue and take students there easily, with few clicks. We want to make sure that all information should appear in the catalogue. Dr. Aswath will be calling on members for a committee to be looking at the level of consistency and availability, as the catalogue is important for the recruitment and transparency for students. Volunteers are welcome to contact Dr. Aswath.

Dr. Cole commented that UTA's search engine is not good and that she often has to go through Google instead. Dr. Aswath replied that they are looking into fixing this issue.

### **New Academic Program Proposal Process**

**Amber Smallwood**

Dr. Amber Smallwood presented a new form that will aid in streamlining the proposal process for degrees, certificates and minors. The idea is that the form will be more inclusive so that all the information needed as it moves up the chain will be there, rather than having the proposals being kicked back for information that is lacking. All the information could be copied and pasted into the documents for Coordinating Board. She shared the document in the chat section of Teams, so the UA could see it.

Dr. Smallwood then shared a workflow chart for the proposal stages, also in the chat section of Teams. There is a simplified version of it online.

### **New Business**

**Pranesh Aswath**

There was no new business presented.

## **Adjournment**

Dr. Gornet made the motion to adjourn  
Dr. Haw seconded the motion

The motion carried and the meeting was adjourned.

Dr. Aswath announced that the next and final meeting for the semester will be the first week in April, unless otherwise notified. This meeting will be much busier.