

# People Link in Canvas

This document answers the following questions:

How do I hide the People link in my course?.....	1
What can students see when the People link is available? .....	2
Can students create their own groups?.....	4
I am using Self-Enroll groups, do I need the People link turned on?.....	5
Can students email each other? .....	5
How would students communicate with their group if they cannot email each other?.....	5
Can I see the discussions students start in their group? .....	5
If I adjust these settings in the master course, will they copy over to the live course?.....	5

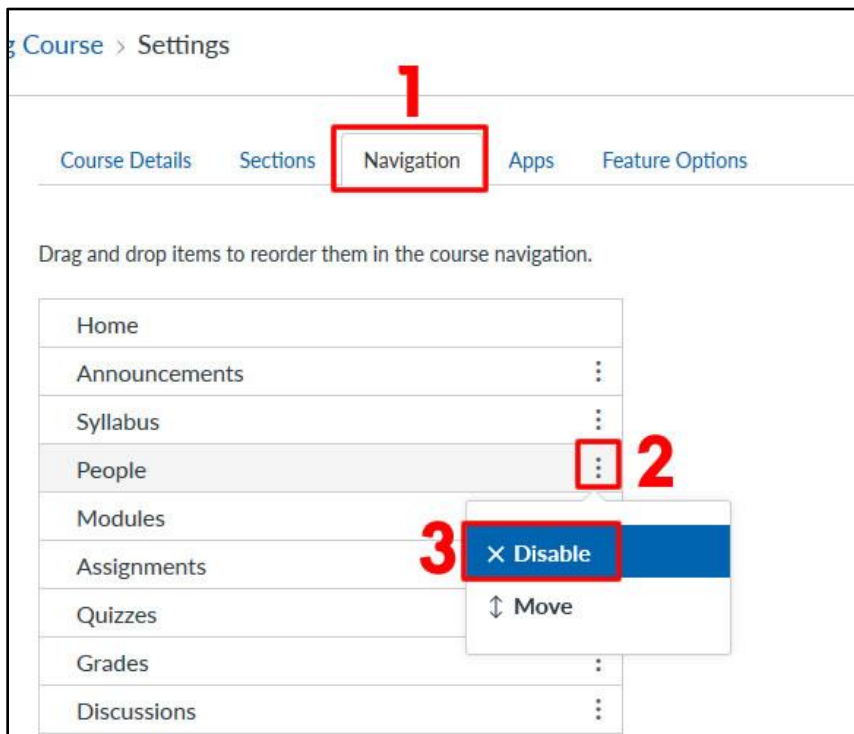
## How do I hide the People link in my course?

The People link **can be** hidden on a course-by-course basis.

To hide the People link:

1. Click **Settings** in the course menu
2. Click the **Navigation** tab
3. Click the **three-dot menu** next to People
4. Click **Disable**.

This automatically moves the People link down to the “hidden from students” section.



## What can students see when the People link is available?

- Students can see the student and teacher names of those in the course on the Everyone tab.
- Students can see the groups they are added to and can open the Group for more information.
  - Inside the Group they are enrolled in, they can see their group member names
  - When they click on a Group Member, they cannot initiate communication or see the group member's email address

## People > Everyone Tab

Name	Section	Role
John Apraya	ARTS-1301	Teacher
Civitas	ARTS-1301	Teacher
Joe Estevez	ARTS-1301	AO TA
Manuel Guitsi	ARTS-1301	Student

## People > Groups Tab

This example Groups tab has two self-enroll groups. The student is in the first one and has the option to switch to the second one.

▶ <b>Self enroll test 1</b> Self enroll test	Visit	3 students	LEAVE
▶ <b>Self enroll test 2</b> Self enroll test		3 students	SWITCH TO

## People > Inside an enrolled Group > People link




In this example, the student has clicked inside their Group and on the People link in the group menu.

☰ Self enroll test 1 > People





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Home  
Announcements  
Pages  
**People**  
Discussions  
Files  
Conferences  
Collaborations

### Group Members

-  [Tim Heidecker](#)
-  [Ayaka Owatami](#)
-  [Alessandro Sarrademi](#)

### Teachers & TAs

-  [John Apraya](#)
-  [Civitas](#)
-  [Joe Estevez](#)
-  [James Umphres](#)


## People > Inside an enrolled Group > People link > Group Member link

In this example, the student has clicked on one of the Group members to see their information.

☰ Self enroll test 1 > People > Ayaka Owatami

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Home  
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## Ayaka Owatami

### Contact

### Biography

Ayaka Owatami hasn't added a bio

### Enrollments

- Member in [Self enroll test 1](#)

### Links

Ayaka Owatami hasn't added any links

## Can students create their own groups?

Yes, if the People link is available in the course, then by default students can create their own groups.

To TURN OFF the ability for students to create their own groups:

1. Click **Settings** from the course menu
2. On the **Course Details** tab, scroll down to the bottom and click the **more options** link.
3. **Uncheck the box** next to “Let students organize their own groups”
4. Click **Update Course Details**

The screenshot shows the 'Course Details' settings page. At the top, there is a navigation bar with tabs: 'Course Details' (highlighted with a red box and a red '1' above it), 'Sections', 'Navigation', 'Apps', and 'Feature Options'. Below the navigation bar is the 'Course Details' title. A dashed red line separates the title from the 'Description' field. Below the description field is a 'more options' link (highlighted with a red box and a red '2' to its left). Another dashed red line separates the 'more options' link from a list of settings. The settings list includes: 'Let students attach files to discussions' (checked), 'Let students create discussion topics' (unchecked), 'Let students edit or delete their own discussion posts' (unchecked), 'Let students organize their own groups' (unchecked, highlighted with a red box and a red '3' to its left), and 'Hide totals in student grades summary' (unchecked). At the bottom right, there is an 'Update Course Details' button (highlighted with a red box and a red '4' to its left).

**I am using Self-Enroll groups, do I need the People link turned on?**

Yes. Students cannot access the Groups link to self-enroll in a group unless the People link is turned on.

**Can students email each other?**

No. As of now, the global setting for students to email each other is turned off. Students cannot email group members either.

**How would students communicate with their group if they cannot email each other?**

Students can start discussion forums in their groups to communicate.

**Can I see the discussions students start in their group?**

Yes.

**If I adjust these settings in the master course, will they copy over to the live course?**

Yes, the course settings will copy when you import a master course into a live course.