



Faculty Affairs News 127 - August 12, 2019

Canvas Upload

Beginning **Fall 2019**, Canvas will be the system of record for course syllabi. Upload your syllabus to your course in Canvas and it will automatically upload to Digital Measures and your Mentis profile.

The Canvas upload is a one-stop shop and eliminates the need to upload in multiple places. In your Canvas course, on the left-hand side in the white gallery, you will find an **“upload syllabus”** label (second from the bottom).

Click on that label and it will take you to a page where you will find a **“upload/update syllabus”** button. We encourage you to use the university template because it is already formatted for accessibility.

If you create your own, you need to verify it for accessibility. Upload the syllabus and it will create a link that will appear in the appropriate course under **“Scheduled Teaching”** in Digital Measures as well as in your public facing Mentis profile.

Any new version of the same course syllabus that you upload will override the previous version. All previous versions of the syllabus will be available to you under **“syllabus_upload”** folder in case you need to reference a previous version.

All Grades in Canvas for Fall

As we advance our student success efforts across campus, grade data is integral to this effort. After obtaining feedback from the deans and other campus stakeholders, the provost approved an effort to have [all grades](#) entered in Canvas ([4 week](#), [8 week](#) and [final grades](#)).

Although 4 week grades are required for [specific student groups](#) such as athletes, faculty for all undergraduate courses are encouraged to use a syllabus quiz or [similar assignment](#) to provide an early indication of student engagement, which allows for faster intervention by the [Division of Student Success](#). CDE's [training](#) page offers sessions on using the Canvas gradebook, and also offers [Canvas Open Lab Hours](#).

Canvas Migration Ends

Approximately 1,200 courses were migrated through the Canvas White Glove process. The Canvas team is ready to support faculty migrating their own content through ongoing [training](#).

Faculty are also reminded that Canvas's video platform, [ARC has been renamed Studio](#). **ARC no longer appears on Canvas course menus and instead faculty will see Studio** as a menu tab. Please remind students that are assigned larger video projects (more than 15 min in length) to download the app

Syllabi Template and Faculty Profiles

To ensure that UTA is in compliance with accessibility requirements and [SB 2504](#), faculty must use the syllabus template in [Canvas](#). Faculty can download the template from their Canvas course, insert the appropriate information and upload to Canvas. The syllabus will migrate to the appropriate course in their Digital Measures (DM) profile and then to faculty's public facing Mentis profile.

Syllabi must be available by the first day of classes in Canvas. For assistance please contact the [DM Help Team](#).

All Faculty Orientation: Aug 16 & 19

Current and new faculty are invited to learn about new initiatives, meet newly hired faculty and try out new teaching strategies at [UTA's Faculty Orientation](#). Day 1, on Friday August 16, offers a series of [hands-on sessions](#) to help faculty use Digital Measures, Canvas, SmartEvals and Civitas. Day 2, on Monday, August 19 engages new and returning faculty with the VP for Research, Provost and President. Two teaching mini-workshops by CRTLE, IDEAS and the QEP Team will also be offered, as well as a Resource Fair. [To RSVP click here](#).

Echo360 Training - August 15th

The Echo360 Active Learning Platform is a service that integrates personal and classroom video capture, student engagement tools, and analytic tools to maximize student participation and engagement for both campus-based and online courses. The University of Texas at Arlington has been utilizing the Echo360 platform since January 2009. The system can be divided into two parts... lecture capture & video management and interactive classroom tools. UTA has a site license with Echo360, so there is no charge to use it for instructors or students.

UTA's Echo360 administrator, Don Lane, will be holding training on August 15th in University Hall 115. He will cover lecture capture from 1pm to 2pm, interactive tools from 2pm to 3pm, and have an open Q&A from 3pm to 4pm. You do not need to sign up... just come and learn about this powerful tool.

If you have any questions, contact Don Lane at lane@uta.edu or call 817-272-3296. Click [here](#) to view additional details.

....Did You Know?

....UTA allows travelers to use a Cheaper Alternative Airfare: If a traveler finds an exact flight itinerary at a savings of \$100 or more than from the travel agencies or Concur, provide the alternative airfare information via an Exception in the Business Affairs Exception Tracker. Required documentation for the Exception is Alternate Airfare Request Form (Form BF-T-F9) and an email from the travel agencies confirming their inability to price match. Please see [UTA Travel Procedures](#) for more information.

Upcoming Events

View [Upcoming events](#) on Faculty Affairs website.

Professional Learning Community (PLC)

Applications due Sept.1

QEP is looking for faculty and staff to join the PLC this Fall. Click [here](#) to see some of the exciting PLC activities. This faculty group meets five times per semester for two semesters. Faculty have the opportunity to attend virtual workshops on teaching and learning, and receive \$500 to help them develop new ideas. The program begins **September 27th**.

For more information contact Dr. Andrew Clark at amclark@uta.edu or 817-272-3054.

Fall Orientation

Fall orientation is a two-day-long event open to **ALL faculty** that includes a welcome from UTA President Vistasp M. Karbhari and Provost Teik C. Lim.

All faculty are invited to the New Faculty Orientation Reception on **Monday, August 19th** in the Bluebonnet from **4:45-6 pm**.

We encourage you to come meet new faculty, hob-nob with the big wigs, mingle with your colleagues, and start off the new academic year with a libation. Please check the schedule for times and to RSVP [here](#).

Share this email:



[Manage](#) your preferences | [Opt out](#) using TrueRemove™

Got this as a forward? [Sign up](#) to receive our future emails.

View this email [online](#).

mcosio@uta.edu
Arlington, TX | 76019-0588 US

This email was sent to .

To continue receiving our emails, add us to your address book.

