

Faculty Affairs News 156 - December 3, 2020

Final Grade Deadline Change

Grades rosters for Fall 16 Weeks, 2nd 8-Weeks, and 3rd 5-Weeks classes are now open for [grade entry](#). Final grades will be due Monday, December 21 at **8 am (new time)**. Students will have a short time frame to elect P/F so we appreciate faculty's help in ensuring that final grades are posted by the deadline to allow students to make prompt decisions.

Faculty are reminded that F grades require a [justification](#). For questions regarding entering your grades, please contact the Office of the Registrar, ARRFacultycommunication@uta.edu or 272-0327.

UT System Curriculum Grant Opportunity

The UT System Office of Academic Affairs is seeking proposals for the development of hybrid and virtual models for experiential and project-based learning in the core curriculum and/or high-enrollment courses. Projects will be funded for up to \$5,000 (for individuals), \$8,000 (for collaborations within a single institution), and \$12,000 (for cross-UT-institution collaborations). Deadline for internal UTA competition is **December 14, 2020**. UT System proposal deadline is **January 15, 2021**. The RFP and more detailed information is available on the UTA Faculty Affairs page under [UT Grant Curriculum Innovation](#).

Teams Classes

OIT is finishing preparations to begin loading of student rosters to Teams course shells, which are expected to be ready ~Dec. 14. These course shells will be populated with your students as registered in MyMav, and allow faculty to use Teams videoconferencing from within Canvas.

Faculty are asked to not create their own Teams courses as student rosters will not sync with MyMav if created manually. **We are also in need of faculty that are willing to test a new Teams course merge function.** If interested, please contact terril@uta.edu in OIT.

OIT Labs and Borrowing Laptops

More than 200 students used [OIT labs](#) over the Thanksgiving break to complete projects or take exams. Faculty are asked to remind students that the labs will remain open through December 16 under the current schedule ([see Box #8](#)) and masks are required.

OIT also has more than 40 devices (laptops, tablets, etc.) available for faculty to check out for a full semester. For more information, please contact Nikki Knight at nknight@uta.edu. Students and faculty can check out laptops, hotspots, tablets, cameras, drawing tablets, cameras and other devices through the [Central Library](#).

Hiring Student, Research or Teaching Assistants

Newly hired student employees and research assistants who will be paid for their work are required by law to complete in-person I-9 verification by the third business day of employment. This requirement remains even if the employee works remotely. Failure to complete this process, as well as [compliance training](#), in a timely manner will subject UTA to a fine by the federal government.

Instructions to assist new hires with the completion of this process can be found at <https://www.uta.edu/hr/records-services/general-info.php>. If you will be hiring new employees, please remember this requirement when selecting a date for the hire to start work. If you or your new hire have questions about this process, you can email hrdocs@uta.edu.

COVID Study: DFW Answer the Call

UT Arlington is partnering with UT Southwestern and Texas Health Resource for an important study to develop ways to reduce COVID-19 deaths. UTA employees are invited to take a [brief survey](#) to determine eligibility. **The Survey will close on Friday, December 4.**

If you are selected to participate, you will receive an email or text with instructions for making your COVID testing appointment, onsite or at a local testing location. **There will be no cost to you for the test.**

At the appointment, you will receive a nose swab to test for active COVID-19 infection and a COVID-19 antibody blood test to see if you've ever been infected. You will not be required to use personal leave to participate in the survey and/or testing. Please coordinate with your supervisor in advance to arrange for your participation in the study.

If you are found to have an active COVID-19 infection, you will be notified within two days of the test. Otherwise, results of both tests will be mailed to you within two weeks. If the test is positive, employees must also submit UTA's Close Contact or Personal Diagnosis [Form](#).

Thank you for your assistance in advancing our knowledge through the [DFW COVID-19 Prevalence Study](#) for frontline employees.

If you have difficulty accessing the content in this announcement, please report accessibility issues to Faculty Affairs, facultyaffairs@uta.edu or (817) 272-7422.

Upcoming Events

View more [upcoming events](#) on our Faculty Affairs website.

Fall 2020 Academic Calendar

The full academic calendar is available in the Registrar's [webpage](#).

CCQ Trainings

Academic staff, chairs and others that review faculty credentials during the hiring process are invited to attend training sessions on Teams:

Wednesday 12/9/2020, 2:00 PM - 3:00 PM. [Join Teams meeting](#).

Thu 12/10/2020 11:00 AM - 12:00 PM. [Join Teams meeting](#).

If you have trouble accessing the meeting, please contact dusti.carr@uta.edu. For CCQ questions contact mcosio@uta.edu

Sustainability Project

UTA's [Institute for Sustainability and Global Impact](#) is seeking faculty partners interested in developing individual projects or service learning activities through the [Roots & Shoots](#) model and curriculum. This youth empowerment program seeks to create local and global change. For more information, contact Meghna Tare at mtare@uta.edu

Renewing Software

Is it time to renew your software or purchase something new? UTA departments are required to submit all software and Electronic and Information Resources (EIR) for review each year. Learn more on the [OIT website](#).

Faculty Affairs | Nedderman Hall 249 | 817-272-7422

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