



## Faculty Affairs News 135 - March 5, 2020

### Preparing to Teach Online

A number of tools are available to faculty to engage their students should the campus face closures due to natural disasters or other threats. All organized courses have a [Canvas](#) shell through which faculty can reach their students, engage in [videoconferencing](#) presentations, virtual office hours or sharing materials through a white board.

[Trainings](#) by CDE are offered throughout Spring and Summer. Short [online modules](#) allow faculty to easily learn the components needed for their courses.

Faculty are reminded that **syllabi for all courses must be posted in Canvas to migrate to Digital Measures**. How-to-steps for loading syllabi are available under the [Getting Started](#) section at [canvas.uta.edu](#).

As a Microsoft campus, faculty also have access to Teams, a more sophisticated videoconferencing tool which also provides close captions of lectures or presentations. A guide to loading Teams to your phone or computer is available [here](#).

### Textbooks and Course Materials

Faculty are reminded that course materials, including textbooks must be accessible to all students. Faculty choosing textbooks can request electronic versions from publishers; or explore the [Open Textbook Library](#) for additional options.

Course materials can be converted into accessible content through [Ally](#) which is part of every Canvas course. Tools for converting PDFs, adding descriptions to images and ensuring the course content can be read by an electronic reader are available through the [Ally website](#). For trainings, or more information, please contact [ally@uta.edu](mailto:ally@uta.edu).

### Tenure, Promotion & CPE Workshops

Faculty going up for tenure, promotion and/or sixth year post tenure review (Comprehensive Performance Evaluation or CPE) are encouraged to sign up for a [Digital Measures \(DM\) training workshop](#) as all materials for these evaluations will be managed through DM. A [checklist](#) is available for faculty engaging in these processes to ensure all materials are loaded onto DM, including student feedback surveys, annual reviews and course syllabi. For questions, please contact [dmhelp@uta.edu](mailto:dmhelp@uta.edu).

### Summer Writing Book Camp: NCFDD 2020 Faculty Success Program

Faculty are encouraged to sign up soon for the [National Center for Faculty Development and Diversity Faculty Success Program](#), as it fills up quickly. Faculty from across the country are enrolled in virtual cohorts, led by coaches that engage them in improving writing habits while implementing semester or year-long plans to achieve academic goals, including tenure and/or promotion.

As an Institutional Member, UTA faculty are eligible for Priority Registration at a rate of \$3,950 through **Wednesday, March 18th**. For help registering click the [step-by-step video and picture guide on how to reserve spots here](#). Contact Dr. Maria Martinez-Cosio at [mcosio@uta.edu](mailto:mcosio@uta.edu) with your questions.

### Call for Emeritus Faculty

Tenure stream faculty are invited to nominate a retired or retiring faculty colleague for emeritus status. Nominations must be submitted electronically by **Friday, March 27, 2020** to Dr. Bill Carroll, Chair, UTA Faculty Senate at [carroll@uta.edu](mailto:carroll@uta.edu).

To review the nomination criteria, please visit the Provost's [Faculty Resources](#) page. Nominations should be submitted using this [form](#).

### Did You Know?

.... UTA's Office of Grants and Contract Services sends out a list of grant opportunities every week? Federal, foundation and numerous other grant announcements are shared through their listserv which includes a brief description of each call for proposals, deadlines and whether it is a limited submission opportunity. To sign up, contact [fatima.hamza@uta.edu](mailto:fatima.hamza@uta.edu).

If you have difficulty accessing the content in this announcement, please report accessibility issues to Faculty Affairs, [facultyaffairs@uta.edu](mailto:facultyaffairs@uta.edu) or (817) 272-7422.

### Upcoming Events

View more [upcoming events](#) on our Faculty Affairs website.

#### ACLU Attorney

**March 16, 12 noon- 1 pm.**

Attorney Sandra Park will discuss *The ACLU and A Century of Women's Rights Advocacy* for Women's History Month,

The Commons, Nueces. Please [RSVP](#) for lunch.

#### Academic Calendar

**March 9-14:** Spring Break

**Friday, March 20:** 8th week grades ([Midterms](#)) due in Canvas.

**April 3:** Last day to drop classes

**April 6:** Spring registration begins

**May 8:** Last day of classes

**May 19 at 12 noon:** [Final grades due](#) in Canvas.

Grading information and tutorials are available [here](#).

#### Faculty Senate Meeting

**March 25, 2:30- 4 pm.**

Location: Student Congress Chambers, Room 225, University Center

To review minutes and agenda, please click [here](#)

#### IDEAS Faculty Development Workshops

**March 26, 5:30- 7 pm.**

Location: ERB 570

**Teach'em with Tech: Using Engaging Instructional Technology in the Classroom**

Location: ERB 570

More info and [RSVP](#)

#### Spring Meeting of Faculty & Associates

**April 21**

UC Rio Grande

All faculty are invited to celebrate award winners, FDL recipients and enjoy wine and heavy hors d'oeuvre as we end the Spring semester.

Faculty Affairs | Nedderman Hall 249 | 817-272-7422

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