



## Faculty Affairs News 124 - May 16, 2019

### Now is the Time for Canvas Training

Faculty are reminded that **Blackboard will not be available for Fall 2019 courses**. If you have not completed your Canvas training, there are many opportunities for [training](#) online, at your own pace, or in face-to-face courses.

**Faculty that had their course(s) migrated through Canvas White Glove:** you must complete training by the time your course is migrated so you can check it and sign off. Faculty have 5 days after they are contacted by Canvas Migration Staff to request changes or corrections to their migrated Canvas course.

**Faculty creating a new course in Canvas:** ask your Canvas [College/School champion](#) to enroll you in "Growing with Canvas" so you can also access your practice/sandbox course. Fall course shells will be loaded in Canvas within two weeks. Please do not change the course shell, or syllabus template as all are formatted for accessibility.

**Faculty and staff who use Blackboard Organizations:** please contact Candice Beckman (beckmanc@uta.edu) for assistance.

Approximately 54 training sessions were offered in April, and more than 30 are scheduled for May including a number of online sessions. Contact [canvas@uta.edu](mailto:canvas@uta.edu) with your questions or log into [canvas.uta.edu](https://canvas.uta.edu).

### SmartEvals and SFS for Spring 2019

Once final grades for Spring 2019 are certified by the Registrar's Office, faculty can start accessing their Student Feedback Surveys for Spring 2019. Each faculty member has a dashboard that indicates the courses taught, student response rates, and comparison data. A guide for navigating the SmartEvals Dashboard is available [here](#). Information for accessing Smart Evals is available in the [SFS webpage](#).

### Faculty Profiles in Digital Measures on August 1st



All faculty profiles in Mentis will switch to Digital Measures (DM) on August 1. After that date, faculty will enter their data by [logging in](#) to DM, and the public facing face will be Mentis. [Trainings](#) are being offered throughout the summer. Faculty preparing tenure dossiers are encouraged to attend specialized training sessions. To update your faculty profile, start with the [FAQs](#).

### Face-to-Face, Online and Hybrid Courses

Faculty are reminded that students must have full knowledge of the delivery method for their course at registration. Courses must stay consistent with the delivery method listed in the schedule of classes (MyMav) and not be changed after the start of classes, unless permission is obtained from the Chair and Dean. For example, a face-to-face course cannot become a hybrid course or online after the start of classes, unless extenuating circumstances are present, and permission is granted from the college leadership. For question, please contact Dr. Pranesh Aswath (aswath@exchange.uta.edu) or Dr. Antoinette Sol (amsol@uta.edu) in the Provost's Office.

### All Faculty Orientation: Aug 16 & 19

All faculty are invited to learn about new initiatives, meet newly hired faculty and try out new teaching strategies at [UTA's Faculty Orientation](#). Day 1, on Friday August 16, offers a series of [hands-on sessions](#) to help faculty use Digital Measures, Canvas, SmartEvals and Civitas. Day 2, on Monday, August 19 engages new and returning faculty with the VP for Research, Provost and President. Two teaching mini-workshops by CRTLE, IDEAS and the QEP Team will also be offered as well as a Resource Fair. [To RSVP click here](#).

### ....Did You Know?

....exams, syllabi and other academic records must be retained for two years? UTA is governed by [record retention schedules](#), some of which are dictated by the State of Texas, which outline the requirements for a variety of materials. For questions, please contact UTA's [Office of Legal Affairs](#).

### Upcoming Events

View [Upcoming events](#) on Faculty Affairs website.

#### Free Mammograms May 20

UTA faculty and staff can receive free mammogram screenings, courtesy of UT Southwestern Medical Center's mobile unit. [Appointments](#) are needed to receive this free service.

#### Join Academic Affairs Open until Filled

UTA's Academic Affairs Office is seeking an [Assistant Vice Provost for Academic Planning](#) to provide support for all academic initiatives and priorities across the academic enterprise directly on behalf of the Provost and Vice-Provost for Academic Planning and Policy. This is an internal search and the successful candidate may be either a permanent Non-Tenure-Track or Tenured faculty. In addition, this is a part time position with a 25% appointment during the academic year and 100% appointment during the summer.

#### Faculty Input Needed

OIT is interested in learning about faculty use of technology including Box, Teams, Sharepoint, etc. If interested in sharing ideas, please contact Lee Pierce at [lee.pierce@uta.edu](mailto:lee.pierce@uta.edu)

#### Fall 2019 Final Exam Schedule Available

The Registrar has posted the Fall final exam schedule [here](#).

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