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| **Informal Teaching and Learning Consultation**  ***POST-Observation Meeting*** | | | | |
| Name of Faculty Member |  | | | |
| Rank | Tenure Track | Academic Professional | Tenured | Other: |
| Course (Title/Section) |  | | | |
| Type of Course | Lecture | Lab | Studio | Other: |
| Pre-Observation Meeting Details | Date: | Time: | Met in TEAMS | Met in-person, what building/room |
| Name of Observer |  | | | |
| Observer’s Position |  | | | |

**Post-Observation Meeting Questions:**

1. What was the strongest part of the lesson/class? And why?
2. What were some challenges from the lesson/class? And why?
3. What are some adjustments that can be made to improve the lesson/class? And what are those steps?
4. How will those adjustments impact student success?

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| Faculty Member Signature: | Observer Signature: |
| **All records from the Informal Teaching and Learning Consultations are property of the faculty member.**  **This form should *not* be included in any tenure and promotion dossier** | | |