



## Informal Teaching and Learning Consultation *POST-Observation Meeting*

Name of Faculty Member				
Rank	Tenure Track	Academic Professional	Tenured	Other:
Course (Title/Section)				
Type of Course	Lecture	Lab	Studio	Other:
Pre-Observation Meeting Details	Date:	Time:	Met in TEAMS	Met in-person, what building/room
Name of Observer				
Observer's Position				

**Post-Observation Meeting Questions:**

1. What was the strongest part of the lesson/class? And why?
  
2. What were some challenges from the lesson/class? And why?
  
3. What are some adjustments that can be made to improve the lesson/class? And what are those steps?
  
4. How will those adjustments impact student success?

Faculty Member Signature:	Observer Signature:
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**All records from the Informal Teaching and Learning Consultations are property of the faculty member.  
This form should *not* be included in any tenure and promotion dossier**