



UNIVERSITY OF
TEXAS
ARLINGTON

The Interdisciplinary Research Program at UTA

Request for Proposals

For projects to be undertaken between September 1, 2019 and August 31, 2020

Program Scope and Summary:

The Office of the Vice President for Research invites proposals for the 2019 Interdisciplinary Research Program (IRP). The IRP, which is in its fifth year, advances interdisciplinary research at UTA in alignment with the four guiding themes of the Strategic Plan: Health and the Human Condition, Sustainable Urban Communities, Global Environmental Impact, and Data-Driven Discovery. To foster new collaborations across campus, the focus of this program is to support interdisciplinary research efforts between faculty from disciplines that don't typically work together. As such, this program fosters research across campus to improve our ability to effectively compete for new extramural research funding in the strategic theme areas.

This document serves as a request for proposals (RFP) and outlines the policies of the program. The IRP provides one-year grants to sponsor interdisciplinary research and professional creative activities. The maximum allowable budget for any one successful proposal is \$20,000. IRP proposals must be submitted on or before March 25, 2019 according to the instructions in this RFP and funds will be made available to each winning team on August 15, 2019.

Successful IRP grant submissions must:

- Describe the proposed effort, a rough timeline and deliverables, and how the proposed effort advances the research topic.
- Describe the roles of each proposal team member how this team (including 2 or more tenured or tenure-track faculty as lead investigators) will use this project to establish a valuable research collaboration that would not have occurred without this program.
- Clearly identify the follow-on extramural funding opportunities for this interdisciplinary work and provide a credible plan for pursuing those opportunities. A requirement of IRP award recipients is submission of at least one interdisciplinary research proposal to an extramural funding source within one year after the end of the award period.

Proposal reviews will be based on how well each of these criteria is addressed.

Proposal Submissions:

All proposals must be submitted through [the IRP Sharepoint site](#). Log into the system using your NetID and password. Please note that only one author should upload the proposal as a single PDF document. This individual will serve as the point of contact for the proposal regarding notifications of award status. For technical questions regarding the online submission process, please email SharePointSupport@uta.edu. Please write Interdisciplinary Research Program in the subject line. For all other questions and comments about the Interdisciplinary Research Program, please contact Dr. Duane Dimos, Vice President for Research, at ddimos@uta.edu. Once proposals have been submitted online, they will be made available to the IRP Committee for review.

Submissions will be accepted beginning **9:00 AM on February 22, 2019.**

Submissions will no longer be accepted after **11:00 PM, March 25, 2019.**

The online IRP application should be submitted as a single PDF document that includes:

1. Title page (1 page). All authors/investigators and their respective units should be listed.
2. Proposal description (2 pages maximum, including any references), single-spaced, 11 or 12 font type, and written in clear, jargon-free English. Proposal descriptions should include reference to background information on which the proposal is based, the importance of its contribution to its field of study, its objectives, the methods or activities required to carry out the work, a rough timeline, the significance of its anticipated results and how it will increase the team's potential for external funding, including the external agencies that will be approached for funding based on the proposed effort.
3. Budget and Budget Justification (approximately 1 page).
4. Brief bio (preferably one paragraph) for each of the lead investigators, which must indicate their experience in this research area.

Eligibility: Any team of full-time tenured, tenure-track faculty or research staff members of The University of Texas at Arlington is eligible to apply for an Interdisciplinary Research Program grant. Lead investigators must be tenured or tenure-track faculty. There is no restriction on the number of proposals that will be accepted for review that involve a particular faculty member during any one funding period.

Policies: Interdisciplinary Research Program grants are given specifically for the support of research activity. IRP grant funds may be used for materials and supplies, salary for graduate research assistants, wages for hourly employees (including undergraduate research assistants), travel to external funding agencies, and research travel. Capital equipment is only allowable when deemed essential for data collection. IRP grants funds are not to be used for: faculty salary, engaging consultants, preparing textbooks, revising courses, preparing class notes, performing editorial duties, compiling bibliographies and catalogs, engaging in research for or preparation of the applicant's thesis or dissertation, or purchasing instructional equipment or equipment that will primarily be used for other ongoing research. All funds awarded must be expended by the applicant(s) for the proposed project. No extensions will be granted.

The IRP Review Committee: The IRP Committee is composed of faculty from across the UTA academic units to assure a range of expertise. Review members will recuse themselves from evaluating proposals where a conflict of interest may exist.

Grant Period: The award period for the Interdisciplinary Research Program grants will be the 12-month period beginning September 1, 2019 and ending August 31, 2020. Grant funds cannot be carried forward after August 31, 2020.

Responsibilities of Grantees:

External Grant Writing, Publication and Documentation of Results: Recipients of Interdisciplinary Research Program grants are obligated to seek external funding in the form of at least one application to an external funding agency within one year after end of funding for the grant. In addition, awardees are encouraged to publish the results of their research in professional journals, monographs, or books. Grantees will also provide brief quarterly updates (1 page or less) on the progress of the work and progress towards proposal development and sponsor engagement. These reports will be submitted to the Office of the Vice President for Research. A final report is due no later than August 31, 2020. The final report should include:

1. Information on federal or state agency or private foundation grants applied for as a result of Interdisciplinary Research Program supported projects;
2. Lists of reports, publications, or titles of papers presented at professional meetings; and
3. Copies of publications (or drafts of publications) resulting from Interdisciplinary Research Program funded projects.

The Office of the Vice President for Research (including Grants and Contract Services, Regulatory Services and Innovation & Commercialization) is available to assist grantees with reporting requirements and proposal submissions to external agencies.

Fiscal Management of Grant Funds: All IRP grant expenditures will be governed by the same regulations that control other University budgets. The lead investigator(s) of an Interdisciplinary Research Program grant is(are) responsible for the fiscal management of the grant funds.

Research Compliance: All IRP grant awardees must be in full compliance with all applicable policies and regulations governing the use of human subjects in research, use of animals in research, bio-safety, and responsible conduct of research ([Office of Regulatory Services](#)).

Award Notification

Applicants will be notified by the Office of the Vice President for Research by June 1, 2019.