

UTA EARTH & ENVIRONMENTAL SCIENCES

Request for RESEARCH, THESIS, DISSERTATION

NOTE: This form must be filled out before the student will be enrolled in the course, and before the activities for which credit is requested have begun.

IMPORTANT: See the back of this form for complete instructions.

Student Name: _____ UTA ID # 1000

Major: _____ Semester: _____ 20_____

Course: _____ Course# _____

This section to be completed by the student:

Present a detailed statement about what activities or studies are planned. Make clear what the academic content entails (the instructor may also attach a complete syllabus).

Present a detailed statement of how these activities or studies will be evaluated and by whom. Make clear how the supervising professor is involved.

Student Signature: _____ Date: _____

APPROVALS:

Supervising Professor's Signature _____ Date: _____

Advisor's Signature: _____ Date: _____

Dept. Chair's Signature: _____ Date: _____

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A Research project, Thesis or Dissertation course is a semester of independent study in an area of GEOL, EVSE, or ENVR selected by a student, mentored by a professor, using specific books/research materials related to the area of study, and culminating in a final research paper/project. To pursue the possibility of taking an independent study, follow these steps:

- 1) Locate a professor who specializes in the area you wish to specifically study. The content needs to address something that is not covered in an already-offered course. Contact the professor and request an appointment to discuss what you wish to study in one of the GEOL, EVSE, ENVR courses, and to inquire about the professor's possible availability to conduct a course with you. It is recommended that you contact your prospective professor during the semester *before* the semester you wish to take the course. If the professor agrees to meet with you, it is recommended that you take a word-processed document that details what you wish to study to the meeting.
- 2) If the professor agrees to offer you the course, you will then finalize the content of the course, decide (with the professor) on books and research materials you will use, what your final research paper/project will consist of, and set up a schedule of meetings with the professor.
- 3) At this point, complete the Authorization Form (available online at www.uta.edu/ees). The request must be approved by the Supervising Professor, Graduate Advisor and the Department Chair. (PhD and ENVR, EVSE course advisor is Dr. Andrew Hunt, GEOL course advisor is Dr. Merlynd Nestell). If your request is approved, *the Academic Advisor (Eran Gibson) will enroll you in the course*, and notify you by mail of your enrollment (students cannot self-enroll in these courses). **Allow at least two weeks for the authorization process to be completed.**

➤ THINGS TO CONSIDER *BEFORE* REQUESTING A COURSE

- Deciding to pursue the possibility of taking a course should not be a spur-of-the-moment decision. Going through the steps outlined above takes time and effort on the part of the student and must be approached seriously and intelligently.
- A course simply serves as a one way to provide upper level elective credit; it *will not* fulfill or take the place of any specific required courses.