

Knowledge of all UT Arlington procedures and regulations is the full responsibility of the Graduate Student. Our Graduate Student Handbook is an unofficial publication and the UTA catalog should be referenced in all concerning matters.

## THESIS AND DISSERTATION HOURS

\*6 hours of thesis are completed by taking 5698. A grade of R is given if not successfully defended. A pass (P) is required for graduation.

\*9 hours of dissertation can be completed by taking 6999 or a combination of dissertation courses (6x99). All 6x99 courses are repeatable. 6399 does not offer a P grade option. 7399 is a dissertation completion course, not repeatable, and only taken when expected to graduate. If the grade of an R is received, the student has to be enrolled in 6699 for the next and all future terms until passed.

### DEPARTMENTAL AND UNIVERSITY FORMS

CVF/Advisory Meeting Forms  
Thesis Proposal Form  
Final Masters Exam Report  
Masters in Passing Form  
Milestone Update Form  
MAP Proposal Form  
Diagnostic Evaluation Report  
Comp Examination Report  
Dissertation Defense Report

Submit approved thesis/dissertation & forms to the Library by appropriate deadlines:

[Thesis and Dissertation Information | UTA Libraries](#)

## MILESTONES

### FINISH REQUIRED COURSEWORK

This refers to the **departmental core**: foundation and core courses. Remaining courses are to be completed by the time you graduate.

### RESEARCH PROGRESS SYMPOSIUM (RPS)

Participation can begin in **3<sup>rd</sup> semester** but is required by the **4<sup>th</sup> semester**.

### THESIS REQUIREMENT

The thesis proposal/defense is required if this milestone not already earned/waived. The thesis milestone consists of **30 hours** (foundational + core + thesis hours + 3 research hours). It is required to be enrolled in thesis hours (5698) **the semester you defend** and earn a P (pass), or you will have to re-enroll until the grade of a P is earned. **5698 should not be taken more than 4 times**. Consult with your faculty mentor to determine when it is best for you to enroll in thesis hours. **Apply for graduation** if you want to physically earn your diploma/walk in the ceremony and follow all appropriate deadlines. Otherwise, you will only complete the **thesis milestone** and will still need to adhere to the deadlines as listed on the UTA website.

### MAJOR AREA PAPER (MAP)

You will be invited to start working on your MAP once the following is completed: **RPS + thesis milestone**. MAP proposal/defense (**Diagnostic Exam**) is required. **Enroll** in the MAP research course (**6391**) in the first long semester after the invite and continuously until the MAP is completed.

### DISSERTATION

Dissertation proposal (**Comprehensive Exam**)/defense is required. **Comp exam** must be approved **before** a student can enroll in dissertation hours. Dissertation course options: 6399, 6699, 6999, and 7399. A total of 9 dissertation hours are required for graduation.

## GRADUATION APPLICATION/DEFENSE DEADLINES

It is your responsibility to familiarize yourself with all applicable graduation/defense deadlines:

[Applying for Graduation - Office of the Registrar - The University of Texas at Arlington \(uta.edu\)](#)