



Case Management Coordinator

The Women's Center is seeking a **Case Management Coordinator** for the Rape Crisis and Victim Services program. The Case Management Coordinator is responsible for the supervision, training and recruitment of Rape Crisis and Victim Services (RCVS) Case Managers as well as providing direct case management and crisis support services to departmental clients.

- The Case Management Coordinator position is benefit-eligible, 35-hours per week, weekdays between the hours of 9:00 AM and 5:00 PM. This position also participates in the Center crisis response team rotation providing back-up for telephone and hospital response calls when assigned and answer 24-hour hotline and business lines

Responsibilities include:

- Recruits, trains and manages RCVS Case Managers to respond to client needs
- Meets with Case Managers weekly to provide supervision
- Provides assessment, screening, and case management services in combination with the assigned therapist for counseling clients, and in an independent manner for non-counseling clients of the Center, including walk-ins
- Serves as liaison with community agencies to develop relationships for the benefit of clients
- Provides accompaniment services to clients for sexual assault examinations and legal processes
- Assists clients in completing Crime Victims Compensation forms
- Participates in the Center crisis response team rotation providing back-up for telephone and hospital response calls when assigned and answer 24-hour hotline and business lines
- Provide expert testimony for Tarrant County District Attorney on cases related to sexual assault and trauma

Required Education and Experience:

- Master's degree in Social Work or related field from an accredited college or university
- LMSW licensure in Texas
- Two years of supervisory experience
- Two years of experience in case management
- General knowledge of crisis intervention theory and techniques, community and community resources, and trauma
- Spanish-speaking bilingual preferred

Email current resume, cover letter and salary requirements to: advocate@womenscentertc.org

SUBJECT LINE: Case Management Coordinator

NO PHONE CALLS PLEASE

This posting will close on April 2, 2021.

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