



JOB POSTING: Bilingual Parent Educator

ORGANIZATION: Family Care Connection is a 501(c)(3) non-profit community-based organization, that provides prevention and early intervention family strengthening services in English and Spanish to families at no cost. Family Care Connection is a Parents as Teachers Affiliate program. Please visit www.familycareconnection.org for additional agency information.

POSITION OVERVIEW: The Bilingual Parent Educator is responsible for delivering all components of the Parents as Teachers model using the Parents as Teachers *Foundational Curriculum*, implementing the Essential Requirements and Quality Assurance Guidelines with fidelity, and collecting data required by Parents as Teachers National Center, the Program Funder and Family Care Connection.

JOB RESPONSIBILITIES:

- Become certified in Parents as Teachers Foundational Curriculum and complete annually required competency-based professional development hours to maintain certification as a Parents as Teachers parent educator. All associated costs are covered by the program.
- Use the PAT *Foundational Curriculum* and resources to plan and deliver home visiting services to qualifying families, document family information and data into several data bases. Must have adequate, working knowledge of computers and data entry.
- Maintain a caseload of up to 25 families, conducting personal visits with each enrolled family bi-weekly and completing developmental and health screenings and family-centered assessments.
- Plan and provide monthly parent education groups
- Develop and maintain current community resource network system to link families to identified supports and services as needed.
- Maintain and submit in a timely manner all required family and program documentation.
- Participate in the program's reflective supervision, monthly staff meetings and continuous quality improvement process.
- Attend training and meetings as required by Funder or Family Care Connection.
- Must be bilingual, speaking both Spanish and English fluently.
- Must be able to work in collaborative relationships both within the agency and the community.
- Must have good written and verbal skills.

Education and Experience:

- Associate's degree or higher in social work or a related social service field preferred **AND**
- A minimum of two years' experience in social services, home visiting and/or working with at-risk children and families.

Will Consider

- High School diploma or equivalency **AND**
- A minimum of two years' experience in social services, home visiting and/or working with at-risk children and families.

To apply please submit your resume and salary requirement to Sharron Whitaker at swhitaker@familycareconnection.org