Primary Purpose:

Perform casework service to help students resolve personal, emotional, and social problems that interfere with their adjustment to school and their ability to enjoy the benefits of the educational process. This is a grant-funded position that will primarily serve the elementary and intermediate campuses (Pre-K through 6th grades).

Qualifications:

Education/Certification:
Licensed Social Worker with 2+ years’ experience  
Bachelor’s Degree in Social Work, LBSW  
Master’s Degree in Social Work, LMSW (preferred)

Special Knowledge/Skills:
Knowledge of individual and group counseling skills  
Knowledge and skill in casework methods  
Strong consultation skills for conferencing with teachers, parents, and students  
Knowledge of prevention and intervention strategies, including behavior management interventions  
Excellent organizational, communication, and interpersonal skills  
Ability to instruct students and manage their behavior  
Ability to present information in one-on-one, small group, and large group situations to students, parents, and district staff

Experience:
2+ years’ experience in social work

Major Responsibilities and Duties:

Social Work

1. Conduct individual and group counseling sessions to encourage peer support and enhance social development of students including developing the ability to accept responsibility for their actions, resolve conflicts, develop decision-making skills, and handle crises. Work with students to improve attendance.

2. Perform casework service with parents to increase the parents’ understanding, their constructive participation in resolving their child’s problems and their knowledge and use of available and appropriate resources.

3. Provide crisis support and counseling to students, parents, and school staff.

4. Coordinate and integrate school and community resources and refer school staff and parents to community resources where appropriate.

Assessment

5. Identify and explore causes of students’ stress as it relates to the home, school, and community including making home visits to gather information relating to students. Arrange for medical, psychiatric, and other tests and examinations that may disclose causes of difficulties and indicate remedial measures.
6. Participate in the Admission, Review, and Dismissal (ARD) Committee to assist in interpretation of assessment data, appropriate placement, and goal setting for students according to district procedures.

Consultation
7. Work with school personnel to help students explore alternative education programs and career counseling.
8. Serve as consultant to school personnel regarding students or situations that are not referred for direct district or outside services.
9. Contribute to the planning and implementation of parent involvement activities. Develop and conduct parenting training and support groups.
10. Consult with parents regarding their children’s academic performance, behavior, and needs.
11. Inform students and parents of their rights and responsibilities under federal and state law including compulsory attendance.

Program Management
12. Develop and maintain effective individual and group relationships with students and parents.
13. Develop and coordinate a continuing evaluation of social work services and make changes based on the findings.
14. Compile, maintain, and file all reports, records, and other required documents.
15. Comply with policies established by federal and state laws, State Board of Education rule, and board policy. Comply with all district and campus routines and regulations.

Other
16. Follow district safety protocols and emergency procedures.

Mental Demands/Physical Demands/Environmental Factors:
Tools/Equipment Used: Personal computer and peripherals; standard instructional equipment
Posture: Prolonged sitting; frequent standing, kneeling/squatting, bending/stooping, pushing/pulling, and twisting
Motion: Frequent walking
Lifting: Regular light lifting and carrying (under 15 pounds); Occasional heavy lifting (45 pounds and over); may be required to lift and transfer students to and from wheelchair or assist with positioning of students with disabilities
Environment: Work inside, regular district wide travel to student homes
Mental Demands: Maintain emotional control under stress; may work prolonged or irregular hours

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

If you are interested, please apply at https://www.esc11.net/Page/1140