College to Career Plan

Every Year

• Make an appointment to talk with a career consultant.
• Check the Lockheed Martin Career Development Center’s website for a calendar of dates and times of career development workshops, seminars, job fairs, and company information sessions.
• Update your résumé and have it critiqued and proofread.
• Join professional associations and become an active member to build a network of colleagues in your field. Find a student version of your professional association and take leadership roles.

Explore

• Activate your Handshake account with your uta.edu email and password - customize your account by adding information about you and uploading your resume.
• Go through Handshake and familiarize yourself with all that it has to offer - how to make appointments, events our office organizes, job and internships, etc.
• Familiarize yourself with the Lockheed Martin Career Development Center homepage - a good source of tips, articles, and resources to help with your major and job search.
• Get FOCUS 2 access code to begin assessments - take the assessments to begin identifying your VIPS (Values, Interests, Personality, Skills). You can find out how to login here.

Engage

• Schedule an appointment with a career consultant to bring yourself up to date on what’s needed in your career file.
• Explore the career options available to you through your major. Research various occupations at the U.S. Bureau of Labor and Statistics, and other online resources.
• Attend on-campus job fairs and employer information sessions related to your interests. Keep up with events through Handshake to see when employers are on campus.
• Identify organizations and associations in your interest areas for shadowing opportunities and informational interviews.
• Attend various professional and academic events to network and create connections.
• Create a LinkedIn account to begin building an online professional presence for networking.

Experience

• Review your participation in a co-op program or internship with a career consultant to practice articulating your experiences to employers.
• Participate in interviewing, cover-letter writing, and other workshops and appointment types.
• Take leadership positions in clubs and organizations.
• Start building your professional wardrobe.
Embark

- Stay up to date with the Lockheed Martin Career Development Center’s calendar (link to Career Center Events page) and apply for on-campus interview opportunities.
- Gather information on realistic salary expectations. The Lockheed Martin Career Development Center will be able to help locate resources.
- If you are planning to go to graduate school, take graduate school entrance exams and complete applications.
- Follow up on all applications and keep a record of the status of each.