



## **Commented [PAA1]:** Include a company name.

**Commented** [PAA2]: Add your business address.

**Commented [PAA3]:** Include an image of your company or logo. Do not use a generic stock photo. Your flyer should be unique to you.

## Now hiring Part-Time Barista

## Job Responsibilities

- Greet customers and assisting with orders
- Educate customers and explain drink menu
- Answer customer questions and maintain excellent customer service
  - Maintain and keep supplies stocked

## Job Requirements

- Must be available Monday-Friday from 5pm-9pm
  - Excellent verbal communication skills

To apply, please email your resume to <u>ccoffeecorner@web.net</u>

For more information, please visit our website at ccoffeecorner.com

**Commented** [PAA4]: Include the job title.

**Commented [PAA5]:** Include job responsibilities. This provides the applicant a snapshot of your company.

**Commented [PAA6]:** Be sure to include specific job requirement information. For example, if you have a specific schedule you are looking to fill, or if you offer a flexible work schedule, include that information. Please also include job specific skills that are relevant to this job.

**Commented [PAA7]:** Include application instructions.

**Commented [PAA8]:** Add your company website so the applicants can refer for more information and to learn more about your company.

**Commented [PAA9]:** Leave a 2X2 white space for stamp of approval from the Lockheed Martin Career Development Center.